



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Agenda

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Martin J. Weigel, Vice-Chair

Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, March 7, 2017

7:00 PM

City Hall Room 128

RECESS MEETING

A. CALL TO ORDER

B. ROLL CALL

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

14. [O-2017-0011](#) An Ordinance to repeal Salary Ordinance No. O-2015-0059 and re-establish the pay of certain Miscellaneous Employees of the City of West Allis.
- Sponsors:* Administration & Finance Committee
15. [R-2017-0044](#) Resolution relative to adopting an Unmanned Aircraft System (UAS) Operations Policy for inclusion in the City of West Allis Policies and Procedures Manual.
- Sponsors:* Ald. Weigel
- Attachments:* [Unmanned Aircraft System Operations Policy](#)
16. [R-2017-0047](#) Resolution authorizing the Director of Development to enter into an amended landscape design/architectural services contract for plans and specifications for playground/park designs with Ayres Associates, in an amount not to exceed \$20,000.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Ayres - Scope of Services](#)
17. [R-2017-0042](#) Resolution to approve Memorandum of Understanding by and between the City of West Allis and the Community Alliance Against Drugs (“CAAD”) for certain accounting and recordkeeping services.
- Sponsors:* Administration & Finance Committee
- Attachments:* [CAAD Memorandum of Understanding](#)

18. [R-2017-0043](#) Resolution to approve Memorandum of Understanding by and between the City of West Allis and the West Allis Community Improvement Foundation, Inc. (“WACIF”) for certain accounting and recordkeeping services.
- Sponsors:* Administration & Finance Committee
- Attachments:* [WACIF Memorandum of Understanding](#)
19. [R-2017-0053](#) Resolution approving the creation of Economic Development Assistance programs including a Storefront Improvement Program, Instore Forgivable Loan Program, and Code Compliance Forgivable Loan Program for the Six Points Farmers Market Redevelopment Neighborhood and for the National Avenue Commercial Corridor.
- Sponsors:* Administration & Finance Committee
- Attachments:* [EXHIBIT A - OUTCOMES](#)
[Storefront Brochure](#)
[Instore Brochure](#)
[Code Compliance Brochure](#)
20. [R-2017-0054](#) Resolution amending the terms & conditions for an Economic Development Loan to Gravity Group, Inc., d/b/a Peanut Butter and Jelly Deli under the Instore Forgivable Loan Program in the amount up to \$50,000.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Signed Commitment Letter](#)
21. [R-2017-0055](#) Resolution approving: (1) the 2016 Open Purchase Order Carryovers, (2) the 2016 Department Carryovers, (3) the 2016 Fund Transfers, (4) the 2016 Capital Accumulation Transfers, and (5) the 2016 Fund Balance Designations.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Finance Director Memo re Carryover Report](#)
22. [2017-0116](#) Communication from City Administrator requesting approval to fill the upcoming vacant position of Electrical Mechanic I in the Department of Public Works, Building/Inventory and Electrical Division, Electrical Section.
- Attachments:* [Request to fill Electrical Mechanic I position](#)

City Attorney Claim Report

30. [2015-0830](#) Summons and Complaint in the matter of Wells Fargo Bank, N.A. vs. Paul Slominski, et al regarding foreclosure of mortgage, Case No. 15CV009577.
- Attachments:* [Paul Slominski S & C](#)
31. [2016-0713](#) Thomas and Nancy Hart Notice of Claim and Circumstances of Claim regarding property damages allegedly sustained on November 23, 2016 at 2545 S. 95 Street.
- Attachments:* [Thomas and Nancy Hart Notice of Claim](#)

32. [2017-0002](#) Fred and Julie Carsky communication relative to property damages allegedly sustained at 2563 S. 95 St. on November 23, 2016.

Attachments: [Carsky claim](#)

D. ADJOURNMENT

All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.