



# City of West Allis

## Meeting Agenda

### Administration & Finance Committee

*Alderson Kevin Haass, Chair*  
*Alderson Danna Kuehn, Vice-Chair*  
*Aldersons: Thomas G. Lajsic, Angelito Tenorio, and Martin J. Weigel*

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Tuesday, October 6, 2020

7:00 PM

City Hall, Common Council Chambers  
7525 W. Greenfield Ave.

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#### RECESS MEETING

#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. NEW AND PREVIOUS MATTERS

##### New Matters for Introduction

- 15a. [R-2020-0610](#) Resolution authorizing the transfer to fund a Premium Only Health Reimbursement Account for a participant in the program
16. [R-2020-0476](#) Resolution authorizing the continuation of the Humana Medicare Advantage Plan for Medicare eligible retirees, from January 1, 2021 to December 31, 2021
- Recommendation:** Clerk recommends substituting \$441.83 where the resolution says \$441.33
17. [R-2020-0539](#) Resolution to approve the Year 2021 Operating Plan for the Downtown West Allis Business Improvement District and to adopt the Special Assessment Method as stated therein (Preliminary)
18. [R-2020-0587](#) Resolution approving the terms & conditions of an Instore Forgivable Economic Development Loan to Timber Holdings, LLC, d/b/a Double B's BBQ and/or assigns, for the property located at 7412 W. Greenfield Ave., under the Department of Housing and Urban Development Community Development Block Grant Program in an amount not to exceed \$50,000
19. [R-2020-0540](#) Resolution approving Subgrantee Agreements and Interdepartmental Agreements by and between the City of West Allis and various Community Development Block Grant recipients and City Departments for support of administrative, public service, housing rehabilitation, economic development, and public facilities activities and projects funded by 2020 Community Development Block Grant funds
20. [R-2020-0544](#) Resolution authorizing the City Administrator to enter into an agreement with Authorize.net

21. [R-2020-0553](#) Resolution relative to continuing the contract with Cities & Villages Mutual Insurance Company (CVMIC) for furnishing Worker's Compensation Third Party Administrative Services for an annual minimum charge of \$15,000
22. [R-2020-0556](#) Resolution amending the authorization given to the City Administrator to enter into a contract/professional service agreement with Robert Half to provide temporary finance staffing to modify the total sum authorized not to exceed \$55,000
23. [R-2020-0566](#) Resolution to set the 2021 Schedule of Fees for the City of West Allis
24. [R-2020-0572](#) Initial Resolution Authorizing \$2,865,000 General Obligation Bonds of the City of West Allis for Sanitary Sewer Improvements
25. [R-2020-0575](#) Initial Resolution Authorizing \$1,745,000 General Obligation Bonds of the City of West Allis for Water System Projects
26. [R-2020-0578](#) Initial Resolution Authorizing \$3,700,000 General Obligation Bonds of the City of West Allis for Street Improvement Projects
27. [R-2020-0581](#) Initial Resolution Authorizing \$1,415,000 General Obligation Bonds of the City of West Allis for Street Lighting Projects
28. [R-2020-0586](#) Resolution Providing for the Sale of \$9,725,000 General Obligation Corporate Purpose Bonds of the City of West Allis.
29. [R-2020-0583](#) Resolution Directing Publication of Notice to Electors
30. [R-2020-0594](#) Resolution to approve refund of property taxes
31. [R-2020-0601](#) Resolution relative to renewal of the agreement with Wisconsin Community Services, Inc. for West Allis Mediation Center for 2020-2021
32. [2020-0660](#) Finance Director/Comptroller submitting the City of West Allis 2019 Comprehensive Annual Financial Report (CAFR)
33. [2020-0662](#) Communication from City Administrator/Clerk requesting approval to accept a COVID-19 Response Grant from the Center for Tech and Civic Life Team
34. [R-2020-0597](#) Resolution to approve purchase of Express Vote machines from Election Systems & Software
35. [2020-0684](#) Communication from the Director of Public Works to approve an exception to the hiring freeze and grant permission to fill the vacant Fleet Superintendent position
36. [2020-0685](#) Communication from the Director of Public Works to approve an exception to the hiring freeze and grant permission to fill the vacant Electrical Superintendent position
37. [2020-0686](#) Communication from the Director of Public Works to approve an exception to

the hiring freeze and grant permission to fill the upcoming vacant Equipment Operator Specialist position

38. [2020-0657](#) Proposed settlement of the Patrick Bandur Worker's Compensation claim

#### D. ADJOURNMENT



All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

#### NOTICE OF POSSIBLE QUOROM

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

#### NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

#### AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

#### LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.