

80



City of West Allis Matter Summary

7525 W. Greenfield Ave.
West Allis, WI 53214

File Number	Title	Status
2003-0394	Request	In Committee
	Communication from City Administrative Officer/Clerk-Treasurer requesting permission to destroy certain records.	
	Introduced: 6/3/2003	Controlling Body: Advisory Committee

COMMITTEE RECOMMENDATION

approval

MOVER: Narlock

AYES 5

NOES 0

SECONDER: Kopplin

EXCUSED _____

COMMITTEE ACTION DATE 6-3-03

SIGNATURES OF COMMITTEE MEMBERS

Chair Rosalie Reinke

Vice-Chair _____

COMMON COUNCIL ACTION approval

FINAL ACTION DATE 6-3-03

MOVER: Reinke

SECONDER: Unanimous
Vitale

	AYE	NO
1. Barczak	_____	_____
2. Czaplewski	_____	_____
3. Kopplin	_____	_____
4. Lajsic	_____	_____
5. Murphy	_____	_____
6. Narlock	_____	_____
7. Reinke	_____	_____
8. Sengstock	_____	_____
9. Trudell	_____	_____
10. Vitale	_____	_____
<u>weigel</u>	_____	_____
TOTAL	_____	_____



CITY OF WEST ALLIS

WISCONSIN



May 29, 2003

The Honorable Mayor Jeannette Bell
And Members of the Common Council
7525 W. Greenfield Ave.
West Allis, WI 53214

Dear Mayor Bell and Common Council Members:

This letter is to request permission to destroy certain records in the possession of the City Clerk/Treasurer's Office, in accordance with the provisions of Section 1.09 of the City of West Allis Revised Municipal Code and pursuant to Section 19.21 of the Wisconsin Statutes. The specific records are as follows:

- 1 Three (3) Board of Review Case Files for 1982 and 1984 (West Allis Housing Associates, Southtown Corporation and LaFollette apartments).
- 2 IBM punch cards for registered voters for years 1968 through 1977.

The records have no current, ongoing value to the City or this office, and because of limited storage space, they need to be disposed of at this time. However, because of the age and historical significance of the records, they will be first offered to the West Allis Historical Society and/or the State Historical Society for their evaluation and final disposition.

If you have any questions or need further information or clarification, please feel free to contact me. Thank you for your consideration of this request.

Sincerely,

Paul M. Ziehler,
City Administrative Officer
Clerk/Treasurer

PMZ:jls

Cc: Scott Post
Charles Ruud
Jim Wirt