



City of West Allis

Meeting Minutes

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Martin J. Weigel, Vice-Chair

Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, August 7, 2018

7:29 PM

City Hall, Room 128
7525 W. Greenfield Ave.

RECESS MEETING (draft minutes)

A. CALL TO ORDER

Chair Haass called the meeting to order at 7:29 p.m.

B. ROLL CALL

Present 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

Others Present:

Rebecca Grill, City Administrator; Sheryl Kuhary, Interim City Attorney; Nick Cerwin, Assistant City Attorney; Peggy Steeno, Finance Director; Steve Schaer, Manager of Planning; Patrick Schloss, Community Development Manager; Pete Daniels, City Engineer; Mason Pooler, Fire Chief; Bob Fletcher, Deputy Police Chief; Sally Nusslock, Health Commissioner; Steve Braatz, City Clerk; Ed Lisinski, BINS Director; Dan Adamczyk, BINS Dept.; Other Staff; Guests and Media.

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

13. [O-2018-0034](#) A Charter Ordinance No. 22 relating to the Selection and Tenure of the City Attorney.

Sponsors: Committee of the Whole

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Passage As Amended. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

14. [O-2018-0033](#) Ordinance to Amend Section 2.05(1)(c) of the Revised Municipal Code relating to Vacancies in Other Elective Offices.

Sponsors: Committee of the Whole

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended for Passage. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

15. [R-2018-0525](#) Resolution approving Subgrantee Agreements and Interdepartmental Agreements by and between the City of West Allis and various Community Development Block Grant recipients and City Departments for support of administrative, public service, housing rehabilitation, economic development, and public facilities activities and projects funded by 2018 Community Development Block Grant funds.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

16. [R-2018-0526](#) Resolution to approve a Storefront Improvement Program Grant Contract by and between the City of West Allis and Podvacic Holdings, LLC, property owner for the property located at 6525 W. Burnham St. in an amount not to exceed \$50,000.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. Czaplewski, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

17. [2018-0653](#) Communication from Health Commissioner regarding request to reorganize the Community Health Services Division and fill Technician position.

A motion was made by Ald. Weigel, seconded by Ald. Czaplewski, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

18. [2018-0654](#) Communication from Health Commissioner regarding request to reorganize the Senior Center and fill vacancies.

A motion was made by Ald. May, seconded by Ald. Czaplewski, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

19. [2018-0613](#) Communication from City Administrator requesting approval to fill the vacant position of Circulation Services Representative at the Public Library.

A motion was made by Ald. May, seconded by Ald. Czaplewski, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

20. [2018-0614](#) Communication from City Administrator requesting approval to fill the vacant position of Civil Engineer in the Engineering Department.

A motion was made by Ald. May, seconded by Ald. Czaplewski, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

21. [2018-0627](#) Communication from City Administrator requesting approval to fill the Lead Planner position with two Planner positions in the Department of Development.

A motion was made by Ald. May, seconded by Ald. Czaplewski, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

22. [2017-0380](#) Summons and Complaint in the matter of Hopkins Mechanical & Design, LLC vs City of West Allis. Case No. 2017CV004751

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

23. [2018-0657](#) Discussion regarding 911 calls.

Fire Chief Pooler and Deputy Police Chief Fletcher were present for discussion. They offered comments about the 911 subcommittee and its work. Based on this input, the Committee requested a resolution be prepared delaying action until the OASIS subcommittee has an opportunity to provide recommendations.

D. ADJOURNMENT

A motion was made to adjourn the meeting at 8:33 p.m.



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.