



City of West Allis

Resolution: R-2020-0241

File Number: R-2020-0241

Final Action: 04-29-2020

Sponsor(s): Alderperson Lajsic

Resolution to approve amending certain activities of the FY2019 Annual Plan of the Community Development Block Grant (CDBG) Program to add CDBG-CV funding in the amount of \$762,000

WHEREAS, the Common Council of the City of West Allis has approved the FY2019 Community Development Block Grant (CDBG) Annual Action Plan under Resolution R-2019-0402; and,

WHEREAS, the creation of CDBG-CV programs are eligible activities and the associated activity costs are eligible for Community Development Block Grant (CDBG) funds; and,

WHEREAS, the projects enable the City of West Allis' ability to respond to the COVID-19 pandemic; and,

WHEREAS, the utilization of CDBG funds for the previously stated activities meet HUD requirements for the CDBG program; and,

WHEREAS, the proposed amendments were presented to the Community Development Block Grant Committee and the Director of Development recommended approval.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of West Allis that it hereby amends:

FY2019 Community Development Block Grant Annual Action Plan, B-19-MC-55-0011, to allocate \$762,000 of CDBG-CV funding for the following activities:

1. Addition of \$76,200 in new Administrative funds for staff support of activities
2. Creation of a Health Department Awareness Campaign to support COVID-19 activities within the Health Department in the amount of \$152,400
3. Creation of a Food and Meal Delivery program to assist Households experiencing a shortage of resources in the amount of \$38,100
4. Creation of a rental and mortgage assistance program to address Households who may require short term assistance with rent/mortgage payments in the amount of \$224,400
5. Creation of a special RESTART loan program to assist business in need of assistance with costs related to losses due to the COVID-19 Pandemic in the amount of \$270,500

BE IT FURTHER RESOLVED that the Common Council hereby approved an amendment to the FY2019 Subgrantee Agreement with WWBIC to provide microenterprise grants and administration with a proposed budget up to \$55,000.

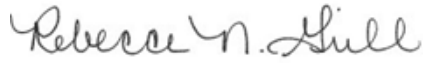
BE IT FURTHER RESOLVED that the Common Council hereby approved a Subgrantee Agreement with Community Advocates to provide a rent assistance program and administration with a proposed budget of up to \$127,600.

BE IT FURTHER RESOLVED that the Director of Development or his designee, be and is hereby authorized to enter carry out these amendments for said funds.

DEV-R-1013-4-29-20

cc: Development Department
Housing Division
Finance Department

ADOPTED _____



Rebecca Grill, City Administrator/Clerk

APPROVED _____



Dan Devine, Mayor

Date:	4/22/2020
FUNDING SOURCE:	Community Development Block Grant - COVID Funds
Amount:	\$762,000

PURPOSE OF FUNDS: CDBG-CV funds were awarded under the CARES ACT to address local issues with regard to the National Emergency fighting the COVID virus and the economic hardship imposed on businesses and individuals. Proposed a reduced amount to address the greater need.

Item	Description	Goal or total benefited	Description	% of Entitlement Award	AMOUNT OF FUND	TOTAL
A Administration Activity						
Administration	Funds to support City staff for the implementation, reporting, financial management and administration of the CDBG-CV funds. General practice of CDBG is 20% for administration .		hours/staff	10.0%	\$76,200	
ACTIVITY TOTAL				10.0%		\$76,200
B Public Services Activity						
1. Health Department Awareness Program for COVID 19	Funds to address COVID Awareness and testing, support staff hours, public awareness campaign	41,700	Population of Low Moderate Income Area	20.0%	\$152,400	
2. Food and Meal Delivery	Food navigator program or support to a meal on wheels program to provide access to food for low to moderate income individuals. Funds could support a local food bank. Contract with outside agency to reach sensitive populations. Goal to provide one meal per day 1,905 meals at \$15 per day. Budget \$38,100 Cost of one meal per day per person \$15 Total amount of meals 2,540 people served	2,540	Individuals	5.0%	\$38,100	
3. Mortgage and Rent Assistance Program	Address resident needs that face economic hardship because of job loss and are challenged by the lack of funds to pay for rent or mortgage payments. Funds would be for individuals at below 30% of County Median Income Contract with outside agency to reach sensitive populations A. Goal for Rent Assistance 58 individuals \$500 per month average 4 subsistence limit \$116,000 10% administration fee \$11,600 subtotal \$127,600 B. Goal for Mortgage Assistance 40 individuals \$550 per month average 4 subsistence limit \$88,000 10% administration fee \$8,800 subtotal \$96,800 TOTAL \$224,400	58 40	individuals households	16.75% 12.70%	\$127,600 \$96,800	
ACTIVITY TOTAL				54.4%		\$414,900
C Economic Development Activity						
1. Special "RESTART" Economic Loan Assistance	Loan Program to provide access to funds for businesses to hire back Low to moderate income employees or retain employees... Goal is to provide \$15,000 low interest loan to businesses with less than 20 employees, at 1% with extended terms. Additional goal is 15 jobs created or retained for low to moderate income individuals Business Under 20 employees Flexible underwriting and extended amortization to address business needs Less than 20 14 businesses \$ 15,000.00 Size of Loan Average \$ 210,000.00	14	jobs	27.6%	\$210,000	
2. Restart Grant Program WWBIC	Support the WWBIC Microenterprise Less than 5 employees 11 5,000 Grant program \$ 55,000.00 10% Administrative Fee \$ 5,500.00 \$ 60,500.00	11	jobs	7.9%	\$60,500	
ACTIVITY TOTAL				35.5%		\$270,500
D GRAND TOTAL					99.95%	\$761,600

NOTICE OF PUBLIC HEARING

TO AMEND CERTAIN ACTIVITIES OF THE FY2019 ANNUAL PLAN OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM to add CDBG-CV Funding in the amount of \$762,000

Wednesday, April 29, 2019, 7:00 P.M.

NOTICE IS HEREBY GIVEN that the Common Council will conduct a virtual public hearing in the Common Council Chambers of West Allis City Hall, 7525 West Greenfield Avenue, West Allis, Wisconsin, on Wednesday, April 29, 2020, at 7:00 p.m., or as soon thereafter as the matter may be heard, relative to amending certain activities in the FY2019 Annual Plan of the Community Development Block Grant (CDBG) Program to add CDBG-CV Funding in the amount of \$762,000.

Amendment to the FY2019 Community Development Block Grant Action Plans, B-19- MC-55-0011 relative adding various projects and funding on the allocating and programing for use of CDBG-CV funds in response to the COVID national emergency.

The purpose of this public hearing is to provide interested citizens an opportunity to express their views on the allocation and use of CDBG funds and to provide citizens with information on how these funds are to be utilized. For further information about this proposed amendment, please contact the Director of Development of the City of West Allis at 7525 West Greenfield Avenue, West Allis, Wisconsin 53214.

Dated at West Allis, Wisconsin, this 24th day of April, 2020.

**Notice of Citizen Participation Plan Amendment
for the Community Development Block Grant Program**

In response to the Coronavirus Pandemic (COVID-19) the U.S. Department of Housing and Urban Development has granted waivers for entitlement communities to amend Community Development Block Grant Citizen Participation Plans to modify citizen comment input time period to 30 days and the ability to incorporate virtual public hearings into a Citizen Participation Plan.

By means of this Notice, please take note, that on Wednesday, April 29, at 7:00 P.M, special virtual meeting of the City of West Allis Common Council will consider a proposed amendment to the City of West Allis Citizen Participation Plan to modify the citizen comment period to five days, public hearing and input notices can be posted on the City's website, and to add that public hearings may be conducted virtually the Block Grant Committee and Common Council. .

Public comments can be emailed to Patrick Schloss, Community Development Manager at pschloss@westalliswi.gov or Luke Radomski, Community Development Supervisor at lradoski@westalliswi.gov or can be mailed to the City of West Allis Department of Development, Community Development Office, located in City Hall at 7525 W. Greenfield Avenue, West Allis, Wisconsin. If you would like to make public comment by phone, please call Patrick Schloss at 414-302-8468 or Luke Radomski at 414-302-8429 between the hours of 8:00am and 5:00pm Monday through Friday.

Dated at West Allis, Wisconsin, this 24th day of April, 2020.

**NOTICE OF FUNDING
AVAILABILITY
FIVE DAY PUBLIC COMMENT
PERIOD**

In response to the Coronavirus Pandemic (COVID-19) the U.S. Department of Housing and Urban Development Community Development Block Grant has notified the City of West Allis that it will receive an allocation of \$762,000 to prevent, prepare for, and respond to the coronavirus (COVID-19). This allocation was authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, which was signed by President Trump on March 27, 2020, to respond to the growing effects of this historic public health crisis.

The City of West Allis Department of Development, HUD/CDBG Grant Administration Office, hereby requests public comment from citizens within the community, private for profit enterprises, and not-for-profit organizations for assistance in determining the distribution of the 2020 CARES funding.

\$762,000 will be available for eligible activities meeting the national objective to prevent and respond to the spread of infectious diseases such as the coronavirus disease 2019 (COVID-19).

The Five Day Public Comment Period will begin on Friday, April 24, 2020 and conclude on Wednesday, April 29, 2020 at 5:00pm. Public comments can be emailed to Patrick Schloss, Community Development Manager at pschloss@westalliswi.gov or Luke Radomski, Community Development Supervisor at lradoski@westalliswi.gov or can be mailed to the City of West Allis Department of Development, Community Development Office, located in City Hall at 7525 W. Greenfield Avenue, West Allis, Wisconsin. If you would like to make public comment by phone, please call Patrick Schloss at 414-302-8468 or Luke Radomski at 414-302-8429 between the hours of 8:00am and 5:00pm Monday through Friday.

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