



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Minutes

Administration & Finance Committee

Aldersperson Vincent Vitale, Chair

Aldersperson Kevin Haass, Vice-Chair

Alderspersons: Thomas G. Lajsic, Michael P. May, Cathleen M. Probst

Tuesday, September 2, 2014

7:44 PM

City Hall Room 118

RECESS MEETING

DRAFT COPY

A. CALL TO ORDER

Chair Vitale called the meeting to order at 7:44 p.m.

B. ROLL CALL

Present: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst
Excused: 0

Others Attending

Mark Wyss, Finance Director/Comptroller/City Treasurer; City Attorney Scott Post; Patrick Schloss, Community Development Manger; Other Staff; Guests and Media.

C. NEW AND PREVIOUS MATTERS

26. **O-2014-0051** An Ordinance to Repeal & Recreate Section 2.48 of the West Allis Revised Municipal Code Relating to Administrative Review Board.

Sponsor(s): Michael J. Czaplewski

City Attorney Scott Post was present and described the detailed changes to the Administrative Review Board, mainly to dissuade frivolous challenges. Brief discussion ensued, and staff responded to questions from the Committee.

A motion was made by Ald. May, seconded by Ald. Probst, that this matter be Recommended for Passage. The motion carried by the following vote:

Votes: Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst
No: 0

47. **R-2014-0198** Resolution approving the proposal from Energenecs for replacement of programmable logic controls at the Water Reservoir in an amount not to exceed \$28,000

Sponsor(s): Public Works Committee

A motion was made by Ald. Lajsic, seconded by Ald. Haass, that this matter be Recommended For Adoption. The motion carried by the following vote:

Votes: Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst
No: 0

27. **R-2014-0196** Resolution relative to transferring \$52,100.00 from the Contingency Fund to the Police Department Automotive Capital Account for replacement of two (2) damaged Police Squad Cars.
- Sponsor(s):** Administration & Finance Committee
- Recommended For Adoption**
28. **R-2014-0200** Resolution amending the terms & conditions of the Economic Development Loan to Aggie's Bakery and Cake Shop LLC and/or assigns, under the Department of Housing and Urban Development Community Development Block Grant Program in an amended amount not to exceed \$105,000.
- Sponsor(s):** Administration & Finance Committee
- Community Development Manager Patrick Schloss was present and explained the increase in the previously approved loan amount. Staff responded to questions/comments from the Committee.*
- A motion was made by Ald. Lajsic, seconded by Ald. Probst, that this matter be Recommended For Adoption. The motion carried by the following vote:**
- Votes:** Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst
No: 0
29. **R-2014-0201** Resolution to authorize the Community Development Authority of the City of West Allis (the "CDA") to make a \$1.0 million loan to First-Ring Industrial Redevelopment Enterprise (FIRE).
- Sponsor(s):** Administration & Finance Committee
- A motion was made by Ald. Lajsic, seconded by Ald. Haass, that this matter be Recommended For Adoption. The motion carried by the following vote:**
- Votes:** Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst
No: 0
30. **R-2014-0197** Resolution to initiate the process of developing a strategic plan for the City of West Allis.
- Sponsor(s):** Thomas G. Lajsic and Michael P. May
- A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter be Recommended For Adoption. The motion carried by the following vote:**
- Votes:** Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst
No: 0
31. **2014-0548** Communication from Finance Director/Comptroller/City Treasurer regarding utilizing lock box services for property tax payments.
- A motion was made by Ald. May, seconded by Ald. Lajsic, that this matter be Recommended to be Placed on File. The motion carried by the following vote:**
- Votes:** Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst
No: 0
32. **2014-0549** Communication from Finance Director/Comptroller/City Treasurer reporting on the acquisition of an ATM machine for the convenience of making electronic payment options available to customers.
- A motion was made by Ald. May, seconded by Ald. Lajsic, that this matter be Recommended to be Placed on File. The motion carried by the following vote:**

Votes: Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst
No: 0

33. 2014-0554 Communication from Human Resources Director regarding request to fill the vacant position of Office Services Supervisor in the Department of Building Inspections & Neighborhood Services.

A motion was made by Ald. May, seconded by Ald. Lajsic, that this matter be Recommended For Approval. The motion carried by the following vote:

Votes: Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst
No: 0

City Attorney Claim Report

34. 2011-0573 Notice of Injury submitted by Warshafsky, Rotter, Tarnoff & Bloch, S.C. on behalf of Jeffry Albanese regarding injuries allegedly sustained on June 29, 2011 near 9644 W. Schlinger Avenue.

This Matter was Recommended to be Placed on File on a Block Vote.

35. 2012-0602 Summons and Complaint in the matter of Bank of America, N.A., vs Jerome Garcia, et al, regarding foreclosure of mortgage, Case No. 12-CV-011119.

This Matter was Recommended to be Placed on File on a Block Vote.

36. 2014-0090 Glenn Czerwinski communication regarding personal property damage allegedly sustained at 1033 S. 89 St. on February 5, 2014.

This Matter was Recommended to be Placed on File on a Block Vote.

37. 2014-0166 Christopher Van Alstine communication regarding personal property damage allegedly sustained at 2249 S. 67 Pl. on March 7, 2014.

This Matter was Recommended to be Placed on File on a Block Vote.

38. 2014-0199 William F. Schultz communication regarding City of West Allis Water/Sewer Utility Bill, account 22229-21724, charges for RC Waste Management.

This Matter was Recommended to be Placed on File on a Block Vote.

39. 2014-0236 Gerald Buchkowski communication regarding property damage allegedly sustained at 1921 S. 97 Street on March 17, 2014.

After discussion on this item, the Committee directed that the matter be sent back to the City Attorney for reconsideration.

Referred to City Attorney

40. 2014-0338 Renee J. Hanke communication regarding vehicle damages allegedly sustained northbound from Hwy 100 onto Wollmer Rd. on May 19, 2014.

This Matter was Recommended for Denial on a Block Vote.

Passed The Block Vote

A motion was made by Ald. Probst, seconded by Ald. Lajsic, including all the preceding items marked as having been adopted on a Block Vote. The motion carried by the following vote:

Votes: Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst
No: 0

D. ADJOURNMENT

A motion was made by Ald. May, seconded by Ald. Probst, to adjourn the meeting at 8:01 p.m. The motion carried unanimously.