



DOWNTOWN
WEST ALLIS
INCORPORATED

7231 W. GREENFIELD AVE., SUITE 201 · WEST ALLIS, WI 53214
PHONE (414) 774-2676 · FAX (414) 774-7728
WWW.WESTALLISDOWNTOWN.COM

April 10, 2019

Mayor Dan Devine and Common Council Members
City of West Allis, City Hall
7525 W. Greenfield Ave.
West Allis, WI 53214

RECEIVED
APR 10 2019
CITY OF WEST ALLIS
CITY CLERK

Dear Honorable Mayor Devine and Common Council Members:

The Downtown West Allis Business Improvement District (BID) is planning to host "Poetry On The Plaza," scheduled for Sunday, May 5, 2019 from 11am to 1pm. This will be our kick-off to our Art Bench Project and will showcase the talents of various local poets and artists.

We are requesting the assistance from the City of West Allis for the following:

- The use of Centennial Plaza from 9am to 2pm on Sunday, May 5, 2019. This will include set-up and take down.

We will supply our own tents, weights, sound system and generator for this event. We will be selling refreshments but will encourage our guests to visit Mis Suenos Mexican Restaurant for Cinco De Mayo. We will also ensure that trash is cleaned up after the event.

The BID holds a one-million-dollar event insurance policy with the City listed as an additional insured.

The BID wishes to send continued thanks to Mayor Devine, Common Council and Department of Public Works for your on-going support.

If you have any questions, please call 774-2676. Thank you.

Sincerely,

Chet Parker
Downtown West Allis, Inc Design Committee Chair

Encl

cc: Dave Wepking, Paul Barwick, Alderperson Euteneier and Alderperson Weigel



A MAIN STREET COMMUNITY *A 501(C) NON-PROFIT CORPORATION*
BUILDING A POSITIVE IMAGE THAT ENCOURAGES CUSTOMER GROWTH AND
WELCOMES COMMUNITY INVOLVEMENT

