



December 8, 2022

Honorable Mayor Dan Devine and Common Council Members
City of West Allis

Re: Code Enforcement Position Change

The 2023 Budget approved moving one position from the Planning and Zoning Office to the Code Enforcement Department. We are requesting that the reallocated position be changed to Commercial Construction Inspector from Zoning Inspector. This request is based on discussions with Human Resources and Code Enforcement Staff. The reallocations will allow the department to effectively fulfill the day to day workload and responsibilities, and provide timely inspections and enforcement for residents and business. We feel that there is adequate capacity within our code enforcement team to absorb the zoning enforcement inspector duties.

The overall number of positions in the department will remain the same and there is no financial impact as both positions are in the same salary grade.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Rebecca Grill".

Rebecca Grill
City Administrator/City Clerk
City of West Allis

A handwritten signature in black ink that reads "Mike Mazmanian".

Mike Mazmanian
Code Enforcement Director

cc: Richard Pfaff
Jason Kaczmarek