



**STAFF REPORT**

**BLOCK GRANT COMMITTEE  
THURSDAY, MARCH 10, 2022**

**1. Approval of minutes of the September 9, 2021, meeting.**

Submitted under separate cover.

**Recommendation:** Approve as submitted and/or modified.

**2. Public Hearing on:**

**a) Fiscal Year 2021 Consolidated Annual Performance and Evaluation Report for the Community Development Block Grant (CDBG) Program.**

The Consolidate Annual Performance and Evaluation Report (CAPER) is an overview of the annual accomplishments of the Community Development Block Grant Program. The report must be submitted to the Department of Housing and Urban Development Offices (HUD) no later than March 31, 2022. The report is utilized to monitor the City’s achievements towards goals outlined in the Five-Year Consolidated Plan.

The 2021 fiscal year provided another opportunity for the City of West Allis to positively employ and to creatively utilize Community Development Block Grant funds to assist a wide array of projects for low-moderate income individuals/neighborhoods and to remove the negative influence of blight on our community. The City’s CDBG funded projects offer a culmination of benefits and results that are outlined throughout this report.

In May of 2021, HUD mailed the official award letter to the city, allocating \$1,297,775 in entitlement funds. This was adjusted after HUD notified the city of a miscalculation from a February letter that stated an allocation of \$1,278,928. Overall, the funding amount was \$2,458 more than staff had anticipated. It should be noted that awards to Entitlements such as West Allis continue to be delayed further into the fiscal year they are allocated to fund. Continuation of this practice will create further budgetary hurdles.

Table 1

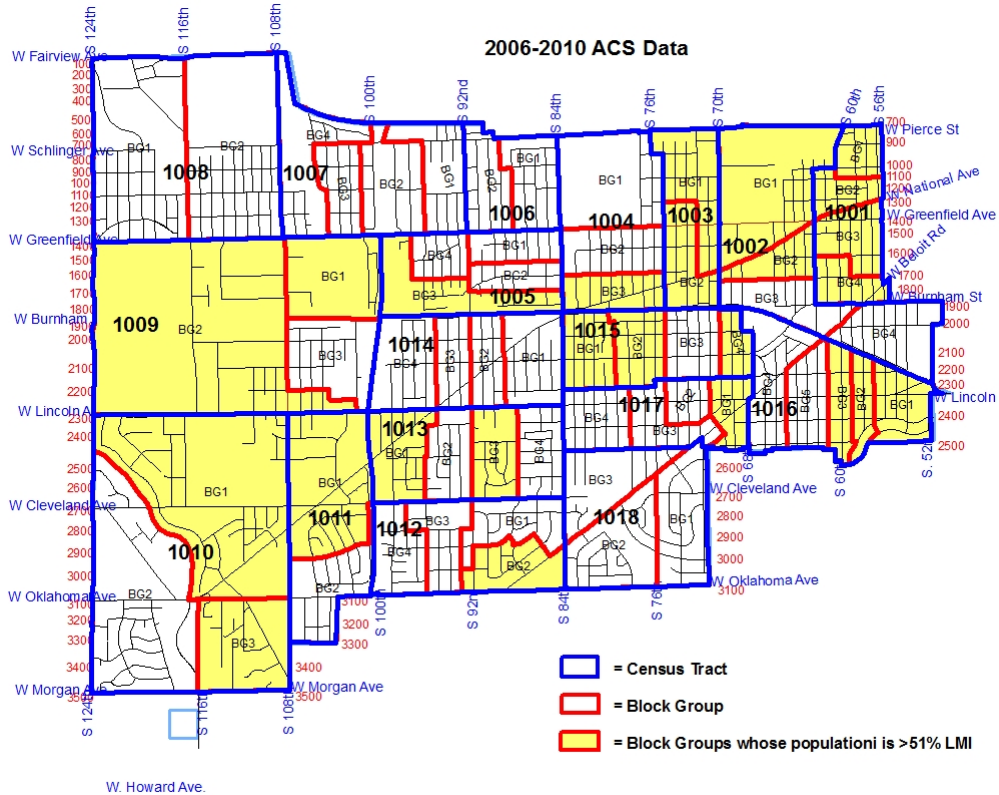
	Description	FY 2021 Budgeted	FY 2021 Actual	
1	Projected Entitlement	\$ 1,295,317		
2	Actual Entitlement		\$ 1,297,775	
3	Est. Economic Development Loans Rehabilitation Income/Repayments	\$ 113,000	\$ 113,000	difference
4	Est. Housing Rehabilitation Income/Repayments	\$ 78,000	\$ 78,000	0.2%
5	<b>Total</b>	<b>\$ 1,486,317</b>	<b>\$ 1,488,775</b>	<b>\$ 2,458</b>

Pictured below are the 2000 Census Tracts of the City of West Allis. The yellow-colored areas are Census Tracts with 51% or higher low-moderate income population. Since the Census Bureau no longer issues the “long” form when conducting their biennial census, which means no one is being asked their annual household income, which HUD uses to determine low-moderate income areas and eligible census tracts throughout entitlement communities.

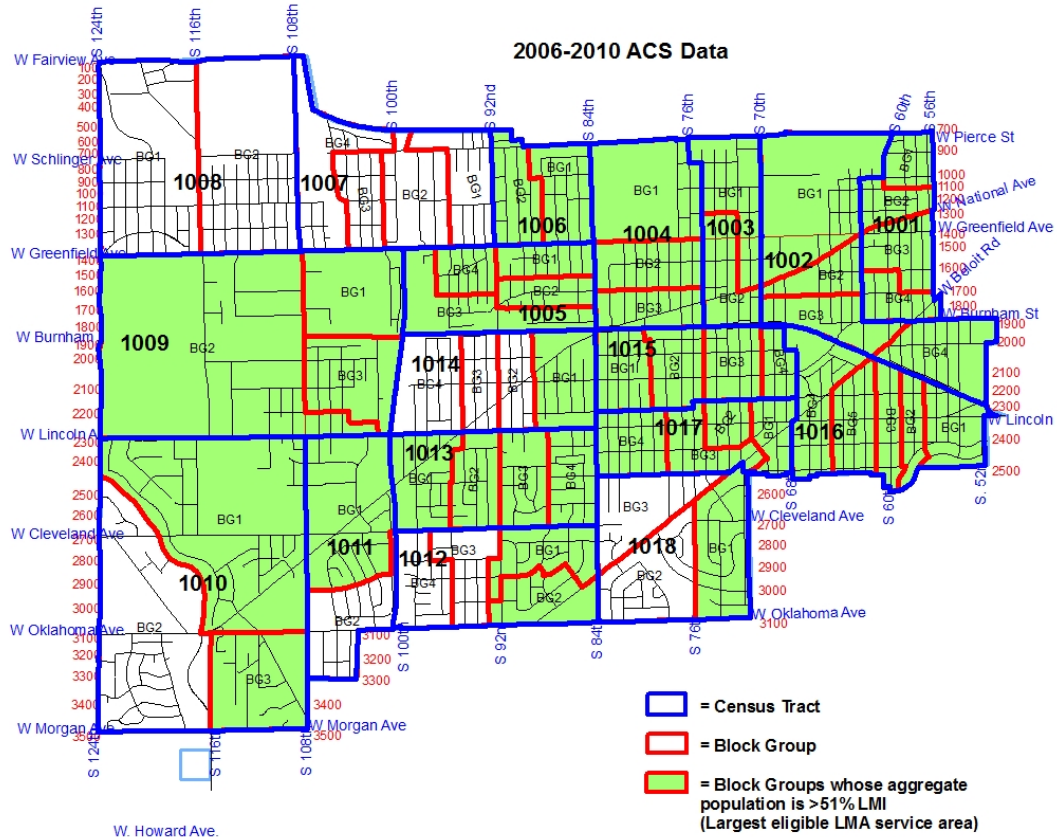
Since the Census Bureau no longer collects income data, they created a program called American Community Survey, or ACS, which collects demographic and income data from a statistically significant sample of households on an annual basis. They release data annual, but group data on 3 and 5-year cycles for communities less than 65,000 in population.

For the past 19 years, entitlement communities have had to rely on 2000 income Census data for CDBG-eligible areas. Late in 2021, new Census figures were reported and will be implemented for future areas.

The low-moderate income area maps have changed, with the new eligible areas shown in the maps below. The yellow-colored areas are Census Tracts with 51% or higher low-moderate income population.



Pictured below are the Census Tracts of the City of West Allis with the percentage of low-moderate income persons. The green colored area is the project area of the CDBG program. Many CDBG funded programs utilize all or a portion of the below service area. CDBG-eligible areas have increased since the use of the 2006-10 ACS income data.



3. **Election of a chairperson for the Block Grant Committee.**
4. **Recommendation to the Common Council on the FY 2021 Consolidated Annual Performance and Evaluation Report for the Community Development Block Grant Program.**

The Consolidated Annual Performance and Evaluation Report (CAPER) provides annual performance reporting on client outputs and outcomes that enables an assessment of grantee performance toward achieving 5-year Consolidated plan and annual action plan.

A grantees progress reports are submitted to City staff and entered into IDIS (Integrated Disbursement and Information System), thereby reporting the grantees' annual progress against their goals.

An important element of IDIS is reporting beneficiary information to HUD. This information is used for many purposes:

- To ensure grantees are complying with program requirements and policies
- To provide demographic and income information about the persons that benefited from a community's activities
- To monitor grantee programs

Below is a spreadsheet sharing performance of 2021 accomplishments.

FY 2021 Annual CDBG Report									
Activity Name	Project Number	CDBG Funding Year	Budget FY 2021	Adjusted Budget	2021 Project Expenditure	Remaining Balance	Project Description	Beneficiary Size	Beneficiary Achievement YTD
<b>A ADMINISTRATION (50% CAP)</b>									
1 Community Development Administrative Costs	CG1905	2021	\$ 282,070.00	\$ 282,070.00	\$ 147,897.23	\$ 144,172.77	Continued operational and administrative costs for the City of Columbus. Includes staff salaries and benefits, office supplies, and other necessary expenses for the efficient operation of the City's administrative functions.	Benefiting the Community	Administration of the CDBG program. Includes staff salaries and benefits, office supplies, and other necessary expenses for the efficient operation of the City's administrative functions.
2 Fair Housing Administrative Costs	CG1906	2021	\$ 6,975.00	\$ 6,975.00	\$ 6,975.00	\$ -	Fair Housing Administrative Costs	500 units	Completion of administrative costs for the fair housing program.
<b>SUBTOTAL</b>			<b>\$ 289,045.00</b>	<b>\$ 289,045.00</b>	<b>\$ 154,872.23</b>	<b>\$ 134,172.77</b>			
<b>B HOME HEALTH CARE</b>									
1 Community Service Office (Ward and Board)	CG1901	2021	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ -	The Community Service Office (CSO) provides a variety of services to the community, including food bank, job training, and other support services. The CSO is a vital resource for low-income residents and is essential for the well-being of the community.	6375 people	CSO people received. Other completed projects include: food bank, job training, and other support services.
2 Health Resource	CG1902	2021	\$ 3,271.00	\$ 3,271.00	\$ 3,271.00	\$ -	Health Resource	65,890 people	Health Resource
3 Food Elderly Home Services/WAS	CG1903	2021	\$ 28,800.00	\$ 28,800.00	\$ 28,800.00	\$ -	Food Elderly Home Services/WAS	800 Seniors	Food Elderly Home Services/WAS
4 Being Prevention	CG1904	2021	\$ 19,475.00	\$ 19,475.00	\$ 19,475.00	\$ 1,188.70	Being Prevention	65,890 people	Being Prevention
5 Senior Health Program	CG1905	2021	\$ 10,500.00	\$ 10,500.00	\$ 9,897.12	\$ 1,002.88	Senior Health Program	3,500 people (CT 1001, 861.3, & CT 1001, 861.3)	Senior Health Program
6 Healthy Homes	CG1906	2021	\$ 10,499.00	\$ 10,499.00	\$ 6,869.03	\$ 3,730.00	Healthy Homes	275 households	Healthy Homes
7 Family Resource Center	CG1907	2021	\$ 16,800.00	\$ 16,800.00	\$ 16,800.00	\$ -	Family Resource Center	180 individuals	Family Resource Center
8 OASIS Program (Domestic Violence Support Clinic)	CG1908	2021	\$ 10,370.00	\$ 10,370.00	\$ 9,686.77	\$ 3,703.23	OASIS Program (Domestic Violence Support Clinic)	60 individuals	OASIS Program (Domestic Violence Support Clinic)
9 OASIS - Highway Auto Training	CG1909	2021	\$ 21,400.00	\$ 21,400.00	\$ 19,769.39	\$ 1,630.61	OASIS - Highway Auto Training	40 individuals	OASIS - Highway Auto Training
10 Community Case Coordinator	CG1910	2021	\$ 32,181.00	\$ 32,181.00	\$ 3,284.76	\$ 28,896.24	Community Case Coordinator	330 individuals	Community Case Coordinator
11 Missouri County Health Care Clinic	CG1911	2021	\$ 30,000.00	\$ 30,000.00	\$ 28,019.76	\$ 1,980.24	Missouri County Health Care Clinic	40 individuals	Missouri County Health Care Clinic
<b>SUBTOTAL</b>			<b>\$ 333,269.00</b>	<b>\$ 333,269.00</b>	<b>\$ 196,261.96</b>	<b>\$ 237,037.01</b>			
<b>C HOUSING</b>									
1 Housing Rehabilitation Management	CG1901	2021	\$ 28,001.00	\$ 21,750.00	\$ 21,000.17	\$ 6,800.83	Housing Rehabilitation Management	N/A	Housing Rehabilitation Management
2 Housing Rehabilitation Single Family Loan Program	CG1902	2021	\$ 160,000.00	\$ 80,000.00	\$ -	\$ 80,000.00	Housing Rehabilitation Single Family Loan Program	160 units	Housing Rehabilitation Single Family Loan Program
3 Home Single Family Loans		2021	\$ -	\$ 31,689.00	\$ 16,109.86	\$ 15,579.14	Home Single Family Loans	3400 units	Home Single Family Loans
4 Housing Rehabilitation Multi Unit Loan Program	CG1903	2021	\$ 16,000.00	\$ 16,000.00	\$ -	\$ 16,000.00	Housing Rehabilitation Multi Unit Loan Program	6 units (two duplexes)	Housing Rehabilitation Multi Unit Loan Program
<b>SUBTOTAL</b>			<b>\$ 204,001.00</b>	<b>\$ 138,839.00</b>	<b>\$ 37,110.03</b>	<b>\$ 111,729.03</b>			
<b>D PUBLIC FACILITIES</b>									
1 Food Rehabilitation (Food & Waste Project)	CG1901	2021	\$ 46,750.00	\$ 46,750.00	\$ 46,019.84	\$ 730.16	Food Rehabilitation (Food & Waste Project)	65,890 people	Food Rehabilitation (Food & Waste Project)
2 Senior Cook Enhancement Program	CG1902	2021	\$ 181,288.00	\$ 181,288.00	\$ 137,602.12	\$ 43,685.88	Senior Cook Enhancement Program	35,897 people (24 single units, 11 duplexes)	Senior Cook Enhancement Program
3 Senior Market Improvements	CG1903	2021	\$ 100,000.00	\$ 100,000.00	\$ -	\$ 100,000.00	Senior Market Improvements	65,890 people	Senior Market Improvements
4 Senior Public Improvements	CG1904	2021	\$ 97,750.00	\$ 97,750.00	\$ 96,269.84	\$ 1,480.16	Senior Public Improvements	65,890 people	Senior Public Improvements
5 Senior Shelter Home Improvement	CG1905	2021	\$ 60,000.00	\$ 60,000.00	\$ 61,767.21	\$ -1,767.21	Senior Shelter Home Improvement	65,890 people	Senior Shelter Home Improvement
6 Sight Obstruction Activity	CG1906	2021	\$ 30,000.00	\$ 30,000.00	\$ -	\$ 30,000.00	Sight Obstruction Activity	65,890 people	Sight Obstruction Activity
7 Lighting and Pedestrian Improvements - Beacon Lighting	CG1907	2021	\$ 200,000.00	\$ 200,000.00	\$ -	\$ 200,000.00	Lighting and Pedestrian Improvements - Beacon Lighting	65,890 people	Lighting and Pedestrian Improvements - Beacon Lighting
<b>SUBTOTAL</b>			<b>\$ 672,788.00</b>	<b>\$ 672,788.00</b>	<b>\$ 281,132.85</b>	<b>\$ 391,655.15</b>			
<b>E ECONOMIC DEVELOPMENT</b>									
1 Economic Development Loan - Delivery Program	CG1901	2021	\$ 212,000.00	\$ 81,000.00	\$ -	\$ 212,000.00	Economic Development Loan - Delivery Program	29 jobs	Economic Development Loan - Delivery Program
2 Food OI and Phase	CG1902	2021	\$ -	\$ 50,000.00	\$ 50,000.00	\$ -	Food OI and Phase	29 jobs	Food OI and Phase
3 Job and Living	CG1903	2021	\$ -	\$ 60,000.00	\$ -	\$ 60,000.00	Job and Living	29 jobs	Job and Living
4 More Affordable Technical Assistance - WWSBC	CG1904	2021	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	\$ -	More Affordable Technical Assistance - WWSBC	28 more business owners and 28 more jobs	More Affordable Technical Assistance - WWSBC
5 Commercial Payable Expenses & Delivery Program	CG1905	2021	\$ 70,000.00	\$ 70,000.00	\$ -	\$ 70,000.00	Commercial Payable Expenses & Delivery Program	5 jobs	Commercial Payable Expenses & Delivery Program
<b>SUBTOTAL</b>			<b>\$ 347,000.00</b>	<b>\$ 347,000.00</b>	<b>\$ 110,000.00</b>	<b>\$ 237,000.00</b>			
<b>TOTAL ALL FUNDING</b>			<b>\$ 1,469,779.00</b>	<b>\$ 1,793,713.00</b>	<b>\$ 744,832.24</b>	<b>\$ 1,048,880.76</b>			

5. Report on CDBG COVID 1,2 and 3 Funds.  
6. Fiscal Year 2022 CDBG entitlement award.