



City of West Allis

Meeting Minutes

Library Board

Wednesday, March 25, 2026

7:00 PM

West Allis Public Library
7421 W. National Ave.

A. Call to Order

Mr. Rausch called the meeting to order at 7:03 p.m.

B. Roll Call

Present: Barbara Hart, Amy Hutter, Darren Rausch, Jody Rymaszewski, Elizabeth Suelzer, and Alderperson Ray Turner

Excused: Amelia Bursi and Angela Collings

Others present: Shelly Sarasin, Street Angels

Staff present: Michael Koszalka, Library Director, and Lisa VandenBoom Administrative Services Manager

C. Approval of Minutes

1. Library Board Supplemental Meeting Minutes January 28, 2026

Attachments: [Library Board Supplemental Meeting Minutes January 28, 2026](#)

Ms. Hart moved to approved the Library Board Supplemental Meeting Minutes for January 28, 2026. Second by Alderperson Turner. Motion approved.

Library Board Meeting Minutes February 25, 2026

Attachments: [Library Board Meeting Minutes February 25, 2026](#)

Ms. Hart moved to approved the February 25, 2026 Library Board meeting minutes. Second by Alderperson Turner. Motion approved.

D. Statements by Citizens

Anne Franczek, 2625 S 84 St, commented on a request for reconsideration.

Karen Schram, 5554 S 106 St, Hales Corners, commented on a request for reconsideration.

Jeff Mathison, 1138 S 75 St, commented on a request for reconsideration.

Albert Herron, 1430 North St, Racine, commented on a request for reconsideration.

Al Marsch, 2467 S 76 St, commented on public printing.

E. Correspondence

Carnegie Corporation January 2026 Communication

Attachments: [Carnegie Corporation January 2026 Communication](#)

Ms. Jamie Arneson March 2026 Communication

Attachments: [Ms. Jamie Arneson March 2026 Communication](#)

F. Claims and Finance Report

2. March 2026 Claims and Finance Report

Attachments: [March 2026 Claims and Finance Report](#)

Ms. Hart moved to approve the March 2026 Claims and Finance Report. Second by Alderperson Turner. Motion approved.

G. Unfinished Business

H. New Business

3. MCFLS Update

The Milwaukee Public Library signed an updated lease agreement with MCFLS.

4. Election of Officers

Ms. Amy Hutter was appointed the new Library Board vice president to replace Ms. Jamie Arneson who resigned in March.

5. Street Angels Request

Ms. Shelly Sarasin from Street Angels discussed the Showers of Hope program and answered questions. The shower trailer will be on site in the Library parking lot on Monday mornings starting April 6th. Ms. Sarasin will attend the May Library Board meeting to provide an update.

6. Recommendation from the Library Director to revoke the privileges of a library patron

Attachments: [Mr. Gino Cingrani March 2026 Communication](#)

Ms. Hart moved to affirm the ban on Mr. Cingrani. Second by Alderperson Ray Turner. Motion approved.

7. Library Employee Injury Policy and Procedure

Attachments: [Library Employee Injury Policy and Procedure-Revised 2026](#)

Ms. Rymaszewski moved to approve the Library Employee Injury Policy and Procedure. Second by Ms. Hart. Motion approved.

8. Trustee Essentials-Chapter 25-Liability Issues

Attachments: [Trustee Essentials-Chapter 25-Liability Issues](#)

I. Library Director's Report

-The Library has hired two part-time Circulation Services Representatives. Reilly Crous also works as a reading tutor at Wilson Elementary School. She started on March 18th. Maya Lofton attends UW-Milwaukee. She will start on March 30th.

-Mike Koszalka, Library Director, met with staff at the Wauwatosa Public Library and Cudahy Family Library to discuss security protocols and shared procedures.

-The Library is currently experiencing an increase in rats outside. Mike Koszalka is consulting with the Southwest Suburban Health Department and DPW for a solution.

J. Adjournment

Ms. Hart moved to adjourn. Second by Alderperson Turner. Motion approved. The meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Jody Rymaszewski, Secretary



All meetings of the Library Board are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.