



Meeting Minutes

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Martin J. Weigel, Vice-Chair

Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, August 1, 2017

7:00 PM

City Hall Room 128

RECESS MEETING (draft minutes)

A. CALL TO ORDER

Chair Haass called the meeting to order at 7:55 p.m.

B. ROLL CALL

Present 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

Others Attending

Scott Post, City Attorney; Dave Wepking, Assistant Director of Public Works; Joe Burtch, Assistant City Engineer; Jim Leu, Fleet Services Superintendent; Patrick Schloss, Community Development Manager; Sally Nusslock, Heath Commissioner; Audrey Key, HR Director; Patrick Mitchell, Police Chief; Mason Pooler, Fire Chief; Ed Lisinski, Director of BINS.

C. NEW AND PREVIOUS MATTERS

Joint Meeting with Public Works Committee on Agenda Items 17-21 & 43

- 17. [R-2017-0219](#) Resolution authorizing the Director of Public Works/City Engineer to amend an existing Contract with Harwood Engineering Consultants for Engineering Consulting Services related to retrofitting LED lighting in city buildings for an amount not to exceed \$18,500.00.

Sponsors: Public Works Committee and Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

- 18. [R-2017-0211](#) Resolution to Authorize and Direct the Director of Public Works/City Engineer to enter into an agreement with Wastebuilt to furnish and install a refurbished electric powered recycling compactor at the City Yard in an amount not to exceed \$30,000.

Sponsors: Public Works Committee

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

19. [R-2017-0199](#) Resolution relative to accepting the proposal of Compass Minerals for furnishing and delivering 4,200 tons of deicing road salt for a total sum of \$246,078.00.

Sponsors: Public Works Committee and Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

20. [R-2017-0209](#) Resolution relative to accepting the proposal of JWR for furnishing, delivering, and installing a 6-yard, stationary compactor at the Department of Public Works for a total sum of \$58,033.00.

Sponsors: Public Works Committee and Administration & Finance Committee

A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

21. [R-2017-0212](#) Resolution relative to accepting the proposal of Stepp Equipment for furnishing, delivering, and installing a Hook Lift Roll-Off Hoist at the Department of Public Works for a total sum of \$59,725.00.

Sponsors: Public Works Committee and Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

43. [2017-0486](#) Request from the Director of Public Works/City Engineer and Assistant Director of Public Works to extend the temporary appointment of Cindy Rausch in the position of Lead Inventory Services Specialist.

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

New Matters for Introduction**Roll Call**

Present 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

22. [R-2017-0215](#) Resolution approving a West Allis Neighborhood Association Small Grant Program Focus Grant to Rosehill Neighborhood Association in the amount of up to \$1,500.

Sponsors: Ald. Barczak and Ald. May

A motion was made by Ald. Czaplewski, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

23. [R-2017-0200](#) Resolution relative to accepting the proposal of Century Fence Company to replace the gate at the DPW Morgan Avenue drop-off site at a cost not to exceed \$5,000.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

24. [R-2017-0207](#) Resolution relative to accepting the sole source proposal of WTMJ-AM Radio, a division of Scripps Media, Inc. for providing Commercial Broadcast services for a total net sum of \$7,000.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Czaplewski, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

25. [R-2017-0210](#) Resolution to approve alternative recruiting options for the next recruitment for Electrical Mechanic position in Public Works.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

26. [2017-0484](#) Communication from City Administrator requesting approval to fill the vacant position of Librarian at the Public Library.

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

27. [2017-0485](#) Communication from City Administrator requesting approval to fill the upcoming vacant position of Circulation Services Representative at the Public Library.

A motion was made by Ald. Roadt, seconded by Ald. Weigel, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

28. [2017-0501](#) Communication from City Administrator requesting approval to fill an Administrative Support Specialist position for the Finance and Building Inspection and Neighborhood Services (BINS) Departments.

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

29. [2017-0438](#) Finance Director/Comptroller submitting report for June 2017 indicating City of West Allis checks issued in the amount of \$3,170,514.86.

A motion was made by Ald. May, seconded by Ald. Czaplewski, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

30. [2017-0481](#) City Administrator report on IT Steering Committee meetings.

A motion was made by Ald. Roadt, seconded by Ald. Weigel, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

31. [2017-0483](#) Communication from City Administrator transmitting Traffic Violation & Accident Reports for the period April 1, 2017 through June 30, 2017.

A motion was made by Ald. Roadt, seconded by Ald. Weigel, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

City Attorney Claim Report

32. [2011-0482](#) Depositors Insurance Company communication on behalf of H M Graphics, Inc. for vehicle damages allegedly sustained on July 6, 2011 at the intersection of S. 58 St. and W. Greenfield Ave. Claim No. 72 48 PE 028547 07062011 51.

This matter was Recommended to be Placed on File on a Block Vote

33. [2011-0637](#) First, Albrecht & Blondis, S.C. Notice of Circumstances of Injury Giving Rise to Claim for Damages, and Notice of Claim for Damages on behalf of Foster D. Decorah.

This matter was Recommended to be Placed on File on a Block Vote

34. [2017-0061](#) Small Claims, Summons and Complaint, in the matter of Freddy Andreas Kosek vs. City of West Allis - Case No. 17SC000866.

This matter was Recommended to be Dismissed and Placed on File on a Block Vote

Passed The Block Vote

A motion was made by Ald. May, seconded by Ald. Roadt, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

D. APPROVAL OF MINUTES

1. [2017-0506](#) Minutes (draft) for Regular Meeting July 17, 2017.

A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Approved. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

E. MATTERS FOR DISCUSSION/ACTION**New Items**

1. [2017-0505](#) Discussion on Water Rate Increase Approved by Wisconsin Public Service Commission.

Finance Director Peggy Steeno provided information on this matter. Staff responded to questions/comments from Committee members.

This matter was Discussed and Consensus Given

Held Items

2. [2017-0439](#) Additional discussion regarding continuation of grandfathered residency program.

Ms. Grill mentioned the discussion on this topic at the Committee's July 17 meeting, and noted the City Attorney's opinion on the issue; i.e., not paying the resident pay. Health Commissioner Nusslock and Public Health Nurse Opperman were present and offered comments. After further discussion, the Committee generally agreed that the resident payment to employees should have been stopped in 2014 when the residency policy was repealed. The following motion was made:

Ald. Roadt moved that the current policy in place should be followed, seconded by Ald. Weigel. The motion passed 4 - 1, with Ald. May voting no.

This matter was Discussed and Consensus Given

3. [2017-0446](#) Employee Benefit Committee update, and discussion relating to Benefit Plan Design ("BPD") language and benefits.

Ms. Grill mentioned the discussion on this topic at the Committee's July 17 meeting and that Anthem is removing exclusions on gender reassignment coverage. This is a policy decision as to what benefit level the Committee wants in place: full or partial coverage or exclude it totally. After additional discussion, the Committee consensus was to accept the Anthem language/policy which removes the exclusion on this coverage and pay for the procedure. The following motion was made:

Ald. Weigel moved to accept Anthem wording as it stands. The motion was seconded by Ald. May, and it passed unanimously.

This matter was Discussed and Consensus Given

F. ADJOURNMENT

A motion was made to adjourn the meeting at 8:35 p.m. The motion carried.