



Meeting Minutes

Southwest Suburban Health Department

Ald. Pam Akers, Richard Dettman, Trustee Jane Edgar, Linda Grulke, Barbara Janusiak, Jessica Katzenmeyer, Mary Kitten, Holly Schmidtke and Ald. Ray Turner

Thursday, March 26, 2026

6:00 PM

Greenfield Location- 7325 W Forest Home Ave

REGULAR MEETING

A. CALL TO ORDER

Alderson Turner called the meeting to order at 6:00pm.

B. ROLL CALL

Other Present: Bob Leischow, Melissa Feldmeyer, Nick Maniaci, Ashley Palen and Dr. Heather Paradis

Present 8 - Barbara Janusiak, Jessica Katzenmeyer, Holly Schmidtke, Ray Turner, Ald. Pam Akers, Richard Dettman, Mary Kitten, Jane Edgar

Excused 1 - Linda Grulke

C. APPROVAL OF MINUTES

[26-0168](#) Minutes (draft) of the meeting of January 22, 2026

Attachments: [Minutes \(draft\) BOH 1.22.26](#)

Motion to approve by Ms. Janusiak, seconded by Ms. Katzenmeyer, minutes approved.

This matter was Approved.

D. MATTERS FOR DISCUSSION/ACTION

[26-0169](#) 2025 SWSHD Annual Report

-Public Health Strategist Nick Maniaci provided an overview of the draft of the 2025 SWSHD Annual Report and gave Board Members the opportunity to ask questions on the report. There will be a few small changes to make with some updated information, but nothing substantial.

Motion to approve as amended by Ms. Janusiak, seconded by Mr. Dettman. Report approved.

This matter was Approved.

[26-0170](#) 2025 West Milwaukee Annual Report

-Mr. Maniaci shared an overview of the West Milwaukee specific 2025 Annual Report. This report pulled out the West Milwaukee resident and business specific information from the larger SWSHD Annual report where the department had that data available to them. This report will have a few minor edits before being made final.

Motion to approve as amended by Ms. Janusiak, seconded by Ms Kitten. Report approved.

This matter was Approved.

[26-0172](#)

Fee Schedule- Lodging

-Mr. Leischow and Ms. Feldmeyer shared changes made to the Department of Agriculture, Trade, and Consumer Protection (DATCP) structure and fees for Lodging Licenses.

-There was particular focus on Tourist Rooming Houses, which saw a larger annual fee and pre-inspection increase because of the amount of staff time that is required to inspect these establishments.

-SWSHD proposed fee changes presented to the Board of Health in alignment with the changes made to the DATCP fee schedule.

-Final votes on fee changes will be made at the next Common Council Meetings for City of West Allis and Greenfield, however the Board of Health vote unanimously in support of the presented fee changes.

This matter was Discussed.

[26-0164](#)

Legislative Update

-Medicaid Postpartum Coverage was approved at the State level, now covering up to 1 year rather than the previous 60 days.

This matter was Discussed.

[26-0165](#)

Senior Center Report

-Sharon Roy, longtime employee of the Senior Center, will be retiring Friday April 3rd.

-Party for Senior Center volunteers is taking place Friday April 24th. Anyone who volunteers at least 20 hours throughout the year is invited to attend.

-Health Department has been working with City of West Allis Marketing and Engagement to roll out a new logo and branding for the Senior Center.

-The Spring/Summer newsletter came out this week featuring all available programs through the end of August.

This matter was Discussed.

[26-0166](#)

Health Department Update

-Currently have 3 staff openings: 1 part-time nurse position, 1 full-time environmentalist based out of Greenfield, and 1 Community Health Specialist based out of the Senior Center.

This matter was Discussed.

[26-0167](#)

National Association of Local Boards of Health (NALBOH) Update

-Ms. Kitten gave an update of NALBOH activities.

-There will be a Spring Governance Symposium beginning in May and running through the end of June. There will be 4 sessions covering advocacy, communication, meeting organization and AI focus. There is a cost associated with the symposium for those wishing to register, which can be done through the NALBOH website.

-NALBOH is also offering a course: "Governance in Action for Public Health" that can also be found and registered for through their website.

This matter was Discussed.

E. NEXT MEETING

Thursday May 26th 2026 at 6:00pm (at the West Allis Location- 7120 W National Ave)

F. ADJOURNMENT

Motion to adjourn by Alderperson Akers, seconded by Ms. Janusiak, meeting adjourned at 7:55pm.

This matter was Approved.

All meetings of the Southwest Suburban Health Department are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

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AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.