



Meeting Minutes

Administration & Finance Committee

*Aldersperson Vincent Vitale, Chair
Aldersperson Kevin Haass, Vice-Chair*

Alderspersons: Thomas G. Lajsic, Michael P. May, Cathleen M. Probst

Tuesday, May 19, 2015

7:15 PM

City Hall Room 128

RECESS MEETING (draft minutes)

A. CALL TO ORDER

Chair Vitale called the meeting to order at 7:15 p.m.

B. ROLL CALL

Present 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

Others Attending

Rebecca N. Grill, City Administrator; Mark Wyss, Finance Director/Comptroller/City Treasurer; Other Staff; Guests and Media.

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

- 11. [2015-0326](#) Communication from Murphy Desmond Lawyers S.C. regarding Sewer Lateral Replacement Program.

Scott Post and Mike Lewis were present to discuss this matter. Mr. Post indicated that the Council had requested a legal opinion which has now been received. Mr. Lewis indicated that the City may enact the program as proposed.

A motion was made by Ald. Lajsic, seconded by Ald. Probst, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

- 12. [R-2015-0130](#) Resolution requesting the transfer of \$45,000 from the City's Reserve for Computer/Technology Improvements to Information Technology Equipment Account for Purchase of Additional Data Storage for Surveillance Cameras.

Sponsors: Administration & Finance Committee

Mr. Jandovitz and Ms. Grill present for discussion. It was explained that additional data storage is needed due to the increase in the number of cameras and the storage requirements for record retention.

A motion was made by Ald. Probst, seconded by Ald. Lajsic, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

13. [R-2015-0132](#) Resolution to increase a Demonstration Commercial Facade Improvement Project Contract by and between the City of West Allis and Wendy A. and Michael J. Matel, property owners for Freese's Candy Shoppe, located at 7308-12 W. Greenfield Ave. by \$14,649.19 for a total façade grant not to exceed \$49,649.19.

Sponsors: Ald. Probst

Mr. Schaer was present and explained that this will allow a new face on an old building. Total cost is \$90,000 due to the increased cost of bids and prevailing wage requirements.

A motion was made by Ald. Probst, seconded by Ald. Lajsic, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

14. [R-2015-0134](#) Resolution awarding the sale of \$8,355,000 General Obligation Corporate Purpose Bonds, Series 2015A.

Sponsors: Administration & Finance Committee

Mr. Michael Harrigan of Ehlers and Mr. Wyss were present on this matter. Mr. Harrigan advised that eight bids were received from all over the country. Best bid resulted in a net interest rate of 1.9673, and the amount of the borrowing is amended to \$8,355,000 due to premium. This amendment in the borrowing amount is possible due to positive interest rates and the City's great credit ratings.

A motion was made by Ald. May, seconded by Ald. Probst, that this matter was Recommended For Adoption As Amended. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

15. [2015-0366](#) Comptroller/Director of Finance submitting the unaudited Financial Report for the period ended December 31, 2014.

A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

16. [2015-0367](#) Communication from Finance Director/Comptroller submitting 2014 Health Insurance Fund Report.

Mr. Wyss advised that the Committee will receive reports like this on a quarterly basis to expand conversations outside of the budget process regarding benefits. Ald. May commented that the City needs to revamp health insurance benefits. Discussion ensued regarding possible options for health care, including health savings accounts, increased premiums, tiered approach to premiums, and outside insurance company.

A motion was made by Ald. May, seconded by Ald. Haass, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

Previous Matters for Consideration

17. [R-2015-0084](#) Resolution requesting the transfer of \$45,000 from the City's Reserve for Productivity/Operational Improvements to Police Department Capital Account for Construction of a Police Training Facility.

Sponsors: Administration & Finance Committee

Deputy Chief Botsch was present to answer questions related to this proposal. Ald. Vitale stated it was a good proposal with minimum costs. Staff responded to additional questions from the Committee about maintenance costs and outside use of the facility. DC Botsch advised that Waukesha's experience with maintenance was minimal, and the reasons for not allowing outside use of their facility was twofold: (1) the department wanted to ensure that the facility was available to them for training at all times, and (2) previous experiences with reimbursements for other outside uses did not allow the police department to recoup costs; monies were allocated to their general fund. After further discussion, the following motion was made.

A motion was made by Ald. Lajsic, seconded by Ald. Haass, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

18. [2015-0308](#) Communication from City Administrator regarding request to fill an upcoming vacant position of Record Clerk I in the Department of Public Works, Water Division.

Mr. Lewis was present and advised the request to fill the upcoming vacant position was a necessary part of the water reorganization, and in the next few weeks, the customer service supervisor position would be developed. Ald. May questioned if this was the position that was held at the last meeting to work out some concerns. Ms. Grill advised that it was and meetings had been held to work out details and planning.

A motion was made by Ald. Probst, seconded by Ald. Lajsic, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

City Attorney Claim Report

19. [2014-0684](#) Summons and Complaint in the matter of Federal National Mortgage Association vs. Dennis H. Runge and Diane Runge, et al, regarding foreclosure of mortgage. Case No. 14CV008739.

This matter was Recommended to be Placed on File on a Block Vote

20. [2015-0006](#) Amended Summons and Complaint in the matter of Green Tree Servicing LLC vs Robert T. Cram, et al, Case No. 14CV5154.

This matter was Recommended to be Placed on File on a Block Vote

21. [2015-0150](#) Mary Ullrich communication relative to vehicle damages allegedly sustained at 10428 W. Oklahoma Ave. on February 26, 2015.

This matter was Recommended for Denial on a Block Vote

22. [2015-0227](#) Rezart Jolla communication relative to vehicle damages allegedly sustained at Hwy 100 and W. Lincoln Ave. March 18, 2015.

This matter was Recommended to be Placed on File on a Block Vote

Passed The Block Vote

A motion was made by Ald. Lajsic, seconded by Ald. Probst, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

D. ADJOURNMENT

A motion was made by Ald. May, seconded by Ald. Haass, that the meeting be adjourned at 7:40 p.m. The motion carried unanimously.