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# City of West Allis Matter Summary

7525 W. Greenfield Ave.  
West Allis, WI 53214

File Number	Title	Status
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2011-0311      Communication      Introduced

Comptroller/Manager of Finance requesting approval to destroy paper copies of 2009 accounts payable checks and back-up, and 2009 journal entries, that have been scanned and now stored electronically.

Introduced: 5/18/2011

Controlling Body: Advisory Committee

**COMMITTEE RECOMMENDATION**      **APPROVAL**

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
MAY 17 2011			Barczak				
			Czaplewski				
		✓	Kopplin	✓			
			Lajsic				
			Narlock	✓			
			Reinke	✓			
			Roadt	✓			
			Sengstock				
			Vitale	✓			
		Weigel					
			TOTAL	5	0		

**SIGNATURE OF COMMITTEE MEMBER**

*Gregory Reinke*  
Chair

Vice-Chair

Member

**COMMON COUNCIL ACTION**      **APPROVAL**

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
MAY 17 2011			Barczak	✓			
			Czaplewski	✓			
			Kopplin	✓			
			Lajsic	✓			
			Narlock	✓			
		✓	Reinke	✓			
			Roadt	✓			
			Sengstock	✓			
			Vitale	✓			
		Weigel	✓				
			TOTAL	10			



**DEPARTMENT OF ADMINISTRATION & FINANCE  
FINANCE DIVISION**

**Gary A. Schmid, CPA, CGFM**  
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**Kristen Victory**  
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May 12, 2011

Honorable Mayor and Common Council

Ladies and Gentlemen:

We are requesting approval to destroy paper copies of 2009 accounts payable checks and back-up, and 2009 journal entries that have been scanned and are now stored electronically.

Sincerely,

A handwritten signature in black ink, appearing to read "Gary Schmid".

Gary Schmid  
Comptroller/Manager of Finance

GS:mw