



**Dave Wepking**  
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## MEMORANDUM

TO: Gary Barczak, Chair, Board of Public Works  
Vincent Vitale, First District  
Cathleen M. Probst, Second District  
Thomas G. Lajsic, Fourth District  
Rosalie Reinke, Fifth District

FROM: Dave Wepking, Assistant Director of Public Works *DW*

DATE: April 27, 2017

RE: Communication from the Assistant Director of Public Works regarding the Fleet Audit

Attached, please find for your review the fleet audit reports as prepared by Schenck on August 23, 2016 and October 7, 2016. Within the attached reports, the Department of Public Works has provided responses and identified various concerns. Included, please find responses as provided by Jim Leu, Fleet Services Superintendent, and Linda Huske, Safety and Training Coordinator, to address those concerns.

Any questions or concerns can be directed to Mike Lewis, Jim Leu or myself.