



OFFICE OF INFORMATION TECHNOLOGY

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TO: Rebecca Grill, City Administrator
FROM: Jim Jandovitz, Director of Information Technology
SUBJECT: Code Violation and Complaint System
DATE: January 28, 2016

This communication is to recommend that BP Logix create a Property Code Violation and Complaint System at a cost of \$25,000, as approved by the Information Technology Steering Committee at its meeting on January 27, 2016. This application will be used to enforce property code maintenance by the Department of Building Inspection and Neighborhood Services, Health Department, Department of Development, Police Department, and the Department of Public Works.

Currently, the departments enforce code violations each in their own way and with their own system. By using the same system city wide, we will be able to:

- Decrease the time from when a complaint is made to its resolution.
- Share violation data between departments.
- Track all violations and have the ability to view up-to-date history of actions.
- Issues letters, orders, and citations for simple property violations in the field using the inspector iPad's and mobile printers.

BP Logix is the vendor of our current Business Process Management (BPM) system and is best suited for the design and development of this application. The application is scheduled to be completed in early spring. By having BP Logix construct this application, it will allow internal staff to work on improving other processes within the city.

I am looking to transfer \$25,000 from the Productivity Fund of the Capital Improvement Program to Account 100-1101-517-70-09 to fund this project.

If you have any questions, please feel free to contact me.

Sincerely,

Jim Jandovitz
Director of Information Technology and Communications
City of West Allis