



# City of West Allis

## Meeting Minutes

### License & Health Committee

*Aldersperson Michael J. Czaplewski, Chair*

*Aldersperson Daniel J. Roadt, Vice-Chair*

*Alderspersons: Kevin Haass, Michael P. May, Martin J. Weigel*

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Tuesday, March 27, 2018

6:00 PM

City Hall, Room 128  
7525 W. Greenfield Ave.

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#### REGULAR MEETING (draft minutes)

#### A. CALL TO ORDER

*The meeting was called to order by Chair Czaplewski at 6:00 p.m.*

#### B. ROLL CALL

**Present** 5 - Ald. Czaplewski, Ald. Roadt, Ald. Haass, Ald. May, and Ald. Weigel

*Others present: Jennifer Lynn Schroeder, Jonathon R. Liebsch, Jeffery M. Clark, Christina M. Knueppel, David Zarate, Thomas J. Lubas, Ricky E. Sergeant, Jervel M. Williams, Laura Temke, West Allis Health Department Environmentalist Coordinator, Sally Nusslock, West Allis Health Commissioner, Nicholas Cerwin, Assistant City Attorney and Ann Marie Neff, Secretary to the Committee.*

#### C. APPROVAL OF MINUTES

1. [2018-0211](#) Minutes (draft) of the License & Health regular meeting of January 23, 2018, recess meetings of January 16, 2018, February 6, 2018, February 20, 2018, Mach 6, 2018 and March 20, 2018.

Attachments: [012318 LH Minutes \(draft\)](#)  
[011618 LH recess Minutes \(draft\)](#)  
[020618 LH recess Minutes \(draft\)](#)  
[022018 LH recess Minutes \(draft\)](#)  
[030618 LH recess Minutes \(draft\)](#)  
[032018 LH recess Minutes \(draft\)](#)

**A motion was made by Ald. Weigel, seconded by Ald. Haass, that this matter be Approved. The motion carried unanimously.**

*All in attendance were told of the importance of calling 911 for any signs of trouble, encouraged to call and to be helpful and cooperative with the police when they arrive. They were informed of the City's Compliance Check Programs.*

**D. NEW AND PREVIOUS MATTERS**

- 2. [2018-0059](#) 2017-2018 Operator’s License (bartender/sales clerk) application no. 18-327 of Jennifer Lynn Schroeder.

*Appearance by Jennifer Lynn Schroeder. Discussion ensued regarding Ms. Schroeder's background report. Ms. Schroeder was reminded to make good choices for her customers and to call the police for any problems in the establishment.*

**A motion was made by Ald. Weigel, seconded by Ald. Haass, that this matter was Recommended For Approval. The motion carried by the following vote:**

**Aye:** 5 - Ald. Czaplewski, Ald. Roadt, Ald. Haass, Ald. May, and Ald. Weigel

**No:** 0

- 3. [2018-0261](#) 2017-2019 Operator’s License (bartender/sales clerk) application no. 19-419 of Rosa Maria Gomez Carranza.

*Nonappearance of Rosa Maria Gomez Carranza. Ms. Gomez Carranza did not contact the Clerk's Office. The Committee requested she be ordered to appear at the next scheduled License & Health meeting.*

**This matter was Held**

- 4. [2018-0259](#) 2017-2019 Operator’s License (bartender/sales clerk) application no. 19-426 of Melissa L. Belsha.

*Nonappearance of Mellisa L. Belsha. Ms. Belsha did not contact the Clerk's Office. The Committee requested she be ordered to appear at the next scheduled License & Health meeting.*

**This matter was Held**

- 5. [2018-0260](#) 2017-2018 Salvage & Recycling Center License application no. 2541 of Electric Avenue Automotive, Jonathon R. Liebsch, Agent, d/b/a Electric Ave. Auto, premises located at 5237 W. Electric Ave.

*Appearance by Jonathon R. Liebsch. Discussion ensued regarding Mr. Liebsch's use for the Salvage & Recycling Center License. Mr. Liebsch stated he needed this license to get his state license to tow scrap cars for buying and selling. He stated he would be selling the whole car as scrap and not parts and pieces.*

**A motion was made by Ald. Haass, seconded by Ald. Weigel, that this matter was Recommended for Approval subject to the necessary requirement(s). The motion carried by the following vote:**

**Aye:** 5 - Ald. Czaplewski, Ald. Roadt, Ald. Haass, Ald. May, and Ald. Weigel

**No:** 0

6. [2018-0262](#) Police Department Report regarding the month of February 2018 Tavern Compliance Checks involving forty-four (44) West Allis businesses, resulting with two (2) selling alcohol to an underage person without requesting identification (JC'S Pub, Inc., Jeffery M. Clark, Agent, d/b/a JC's Pub, premises located at 8028 W. National Ave.). Incident date: February 28, 2018.

*Appearance by Jeffery M. Clark. Discussion ensued regarding the police report.*

**A motion was made by Ald. Haass, seconded by Ald. May, that this matter was Recommended to be Placed on File. The motion carried by the following vote:**

**Aye:** 5 - Ald. Czaplewski, Ald. Roadt, Ald. Haass, Ald. May, and Ald. Weigel

**No:** 0

7. [2018-0206](#) Police Department Report regarding the month of February 2018 Tavern Compliance Checks involving forty-four (44) West Allis businesses, resulting with two (2) selling alcohol to an underage person without requesting identification (Shepherd's Sports Lounge, Inc., Christina M. Knueppel, Agent, d/b/a Shepherd's Hideaway, premises located at 8924 W. Schlinger Ave). Incident Date: February 10, 2018.

*Appearance by Christina M. Knueppel. Discussion ensued regarding the police report, the circumstances that left the premise without a licensed bartender on duty and the employees listed in the police report.*

**A motion was made by Ald. Weigel, seconded by Ald. Haass, that this matter was Recommended to be Placed on File. The motion carried by the following vote:**

**Aye:** 5 - Ald. Czaplewski, Ald. Roadt, Ald. Haass, Ald. May, and Ald. Weigel

**No:** 0

8. [2018-0204](#) Police Department Report involving Z's Bar, 6309 W. National Avenue, Z's Bar, LLC, David Zarate, Agent, Incident Date: February 11, 2018.

*Appearance by David Zarate. Discussion ensued regarding the police report, the licensed bartender on duty and the new security camera system that Z's Bar had installed.*

**A motion was made by Ald. Weigel, seconded by Ald. Haass, that this matter was Recommended to be Placed on File. The motion carried by the following vote:**

**Aye:** 5 - Ald. Czaplewski, Ald. Roadt, Ald. Haass, Ald. May, and Ald. Weigel

**No:** 0

**E. MATTERS FOR DISCUSSION/ACTION**

9. [2018-0263](#) Discussion regarding noise complaints in the area of 6922 W. Orchard St., relative to the Class B Tavern licensed establishment, Toms Foolery, Thomas J. Lubas, Agent.

*Appearance by Thomas J. Lubas. Discussion ensued regarding the numerous noise complaints being received and suggestions for alleviating the problem. Mr. Lubas was asked to contact the apartment manager for more details on the complaints and work out a solution.*

**A motion was made by Ald. Haass, seconded by Ald. Weigel, that this matter was Placed on File. The motion carried by the following vote:**

**Aye:** 5 - Ald. Czaplewski, Ald. Roadt, Ald. Haass, Ald. May, and Ald. Weigel

**No:** 0

10. [2018-0264](#) Discussion relative to a memorandum from the Health Department Environmentalist Coordinator for issues occurring at a Class B Tavern Licensed establishment, Sarge's Corner, Ricky E. Sergeant, Agent, premises located at 1479 S. 54 St.

**Attachments:** [Sarge's Corner Memo 3-9-18](#)

*Appearance by Ricky E. Sergeant. Laura Temke, West Allis Health Department, informed the Committee of the repeated and numerous violations in which it appeared no attempt was made to correct at the establishment. Discussion ensued regarding the pictures Ms. Temke submitted of the violations and whether Mr. Sergeant could sleep at the establishment rather than risk driving. Mr. Sergeant stated he had everything fixed and corrected and had an inspection scheduled for March 28, 2018. The Committee asked Ms. Temke to inform the Committee of the inspections results.*

**This matter was Held**

11. [2018-0267](#) Discussion relative to the Food Peddler Permit and the food truck for Mister Bar B-Q, Jervel M. Williams, agent for an incident occurring on March 11, 2018.

**Attachments:** [Mister Bar B-Q](#)

[Mister BBQ Memo 3-12-18](#)

[WAFD Food Truck Check List](#)

*Appearance by Jervel M. Williams. Discussion ensued regarding the incident on March 11, 2018 and Mr. Williams level of cooperation or lack thereof. Laura Temke informed the Committee of the State Licensing for Food Trucks and the City's policy for Food Trucks. Ms. Temke spoke of the numerous times West Allis resources have been used to follow up with Mr. Williams and the food truck for Mister Bar B-Q. The Committee asked Ms. Temke to provide them with the State Inspection results once she receives it. The Committee asked about the plans Mr. Williams has for the Boy Blue building and said they have heard good things about his food, welcome his business in West Allis and asked that he cooperate with the City requirements and respond to requests when he is contacted by City Officials.*

**This matter was Held**

12. [2018-0265](#) Discussion relative to a memorandum from the Health Department Environmentalist Coordinator for attempts to conduct inspections at Class B Tavern licensed establishment, Premier Sports Lounge, Tabitha Harris, Agent, premises located at 1022 S. 60 St.

Attachments: [Premier Sports Bar 1022 S 60th Memo](#)

*Nonappearance of Tabitha Harris. Ms. Harris contacted Laura Temke at the Health Department regarding not being able to appear. Ms. Temke informed the Committee of the attempts made to do a Health Inspection. Ms. Temke said the business has not been open when she does go there, and that it appears to not have set or regular hours of business.*

**A motion was made by Ald. Weigel, seconded by Ald. Haass, that this matter was Placed on File. The motion carried by the following vote:**

**Aye:** 5 - Ald. Czaplewski, Ald. Roadt, Ald. Haass, Ald. May, and Ald. Weigel

**No:** 0

13. [2018-0266](#) Discussion relative to a memorandum from the Health Department Environmentalist Coordinator for attempts to conduct inspections, and the not yet issued Class B Tavern License of Hawley House Restaurant, Marcia Thekan, Agent, premises located at 1101 S. 60 St.

Attachments: [Hawley House Memo 3-9-18](#)

*Nonappearance of Marcia Thekan. Ms. Thekan contacted the Clerk's Office. Laura Temke informed the Committee of Ms. Thekan's nonoperations, the Class B Tavern License not being issued within the sixty (60) day requirement period of being approved, and the inability to conduct a Health Inspection of the premises.*

**A motion was made by Ald. Haass, seconded by Ald. Weigel, that this matter was Placed on File. The motion carried by the following vote:**

**Aye:** 5 - Ald. Czaplewski, Ald. Roadt, Ald. Haass, Ald. May, and Ald. Weigel

**No:** 0

## F. ADJOURNMENT

**A motion was made by Ald. Roadt, seconded by Ald. Haass, to adjourn at 7:12 p.m. The motion carried unanimously.**

*Respectfully submitted,*

*Ann Marie Neff  
Secretary to the Committee*