



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Minutes

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Martin J. Weigel, Vice-Chair

Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, October 17, 2017

7:38 PM

City Hall Room 128

RECESS MEETING (draft minutes)

A. CALL TO ORDER

Chair Haass called the meeting to order at 7:38 p.m.

B. ROLL CALL

Present 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

Excused 1 - Ald. Czaplewski

Others Attending

Rebecca Grill, City Administrator; Audrey Key, HR Director; Linda Huske, Safety & Training Coordinator; Monica Schultz, City Clerk; Patrick Mitchell, Police Chief; Patrick Schloss, Community Development Manager; Peggy Steeno, Finance Director; Sally Nusslock, Health Commissioner; Other Staff; Guests and Media.

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

11. [O-2017-0048](#) Ordinance to amend the City of West Allis Salary Schedule (most recently amended by O-2017-0045) due to completion of the Classification and Compensation Study Appeals Process.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended for Passage. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

No: 0

12. [O-2017-0049](#) Ordinance to repeal Section 2.71 of the City of West Allis Revised Municipal Code relative to the Information Technology User Group (ITUG).

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended for Passage. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

No: 0

13. [R-2017-0275](#) Resolution relative to approval of the Employment Contract for the position of IT Director with Anthony Warkoczewski.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

No: 0

14. [R-2017-0278](#) Resolution to repeal and recreate the City's Policies and Procedures Manual No. 1317, Social Media Policy.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

No: 0

15. [R-2017-0280](#) Resolution rescinding the resolution relative to the establishment of the Information Technology Steering Committee.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

No: 0

16. [R-2017-0279](#) Resolution relative to the Agreement with the Village of Greendale for Public Health Services.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Roadt, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

No: 0

17. [R-2017-0281](#) Resolution relative to accepting the proposal of Portfol for furnishing loan management software and the related setup and training for a total sum of \$17,500.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

No: 0

18. [R-2017-0287](#) Resolution to approve a Demonstration Commercial Façade Improvement Project Grant Contract by and between the City of West Allis and Sarandos 2 LLC, property owner for the property located at 8415 W. Greenfield Ave. in an amount not to exceed \$30,000.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

No: 0

19. [R-2017-0288](#) Resolution to approve a Storefront Improvement Program Grant Contract by and between the City of West Allis and Budiac Properties, LLC, prospective property owner for the property located at 8028 W. National Ave. in an amount not to exceed \$30,000.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

No: 0

20. [R-2017-0290](#) Resolution to approve a Demonstration Commercial Facade Improvement Project Contract by and between the City of West Allis and Evenement, LLC, property owner of the property located at 7140 W. Greenfield Ave. in an amount up to \$65,000.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

No: 0

21. [R-2017-0294](#) Resolution approving the terms and conditions for an Economic Development Loan to Evenement, LLC under the Department of Housing and Urban Development Community Development Block Grant Program in an amount not to exceed \$135,000.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

No: 0

22. [R-2017-0293](#) Resolution to amend and approve the following City of West Allis Policies: #1412 Vacation and #1424 Overtime, Compensatory Time, and Premium Pay.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

No: 0

23. [2017-0670](#) Communication from City Administrator regarding recommended changes to the Worker's Compensation incentive program.

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

No: 0

24. [2017-0663](#) City Administrator report on IT Steering Committee meetings.

A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

No: 0

25. [2017-0673](#) Finance Director/Comptroller submitting report for September 2017 indicating City of West Allis checks issued in the amount of \$3,452,081.57.

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

No: 0

City Attorney Claim Report

26. [1994-0001](#) Communication from Gloria Kraus, 2370 S. 67 St., West Allis, regarding expenses incurred by her as a result of a water main break in front of her home at 2370 S. 67 St. on January 15, 1994.

This matter was Recommended to be Placed on File on a Block Vote

27. [2017-0490](#) Notice of Claim submitted on behalf of John Sorger relative to injuries and damages allegedly sustained on April 10, 2017.

This matter was Recommended for Denial on a Block Vote

Passed The Block Vote

A motion was made by Ald. May, seconded by Ald. Roadt, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

No: 0

Public Hearing Items

28. [R-2017-0282](#) Resolution to approve the Year 2018 Operating Plan for the Downtown West Allis Business Improvement District and to adopt the Special Assessment Method as stated therein (Final).

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

No: 0

D. ADJOURNMENT

A motion was made by Ald. May, seconded by Ald. Roadt, that the meeting be adjourned at 8:15 p.m. The motion carried unanimously.