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MEMORANDUM

To: Honorable Mayor and Common Council
City of West Allis

From: Melinda K. Dejewski, PE, City Engineer

Date: November 7, 2023

RE: Communication regarding 2024 Special Assessment Rates

At the September 5, 2023 Common Council meeting, I presented the proposed 2024 Special Assessment rates which were approved. In working on the 2024 sidewalk project, I noticed that I had an error in the calculation of some of the special assessment rates. Specifically, the rates for sidewalk, driveway approach, misc. asphalt, steps, modular block or timber walls, brick/stamped concrete, water main, sanitary sewer main, storm sewer laterals, and storm sewer lateral with extension were miscalculated. The corrected rates are shown in the attached table.

I apologize for any inconvenience this may have caused. No special assessments were sent out with the incorrect rates. Please contact me with any questions.