



# City of West Allis

## Meeting Minutes

### Administration & Finance Committee

*Aldersperson Kevin Haass, Chair*

*Aldersperson Martin J. Weigel, Vice-Chair*

*Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt*

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Tuesday, October 16, 2018

7:39 PM

City Hall, Room 128  
7525 W. Greenfield Ave.

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#### RECESS MEETING (draft minutes)

#### A. CALL TO ORDER

*Chairperson Haass called the meeting to order at 7:39 p.m.*

#### B. ROLL CALL

**Present** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

#### Others Present:

*Rebecca Grill, City Administrator; Peggy Steeno, Finance Director; Patrick Schloss, Community Development Manager; Sheryl Kuhary, Interim City Attorney; Sally Nusslock, Health Commissioner; Mason Pooler, Fire Chief; Ed Lisinski, Director of BINS; Steve Braatz, City Clerk; Tony Warkoczewski, IT Director; Other Staff; Guests and Media.*

#### C. NEW AND PREVIOUS MATTERS

##### New Matters for Introduction

6. [2018-0838](#) Communication from Director of Public Works regarding promotion of Dave Young to Electrical Superintendent.

**A motion was made by Ald. May, seconded by Ald. Czaplewski, that this matter was Recommended to be Placed on File. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

7. [2018-0841](#) Communication from City Administrator requesting approval to fill the vacant position of Electrical Superintendent in the Department of Public Works, Building/Inventory and Electrical Services Division, Electrical Services Section.

**A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended For Approval. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

8. [O-2018-0039](#) Ordinance to amend the City of West Allis Salary Schedule establishing the salary of the Electrical Maintenance Superintendent.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended for Passage. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

9. [R-2018-0660](#) Initial Resolution authorizing \$3,225,000 General Obligation Bonds of the City of West Allis for Sanitary Sewer Improvements.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

10. [R-2018-0661](#) Initial Resolution authorizing \$2,740,000 General Obligation Bonds of the City of West Allis for Water System Projects.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

11. [R-2018-0662](#) Initial Resolution Authorizing \$2,750,000 General Obligation Bonds of the City of West Allis for Street Improvement Projects.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

12. [R-2018-0663](#) Resolution Directing Publication of Notice to Electors.

Sponsors: Administration & Finance Committee

**A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

13. [R-2018-0664](#) Resolution providing for the Sale of \$8,715,000 General Obligation Corporate Purpose Bonds of the City of West Allis.

Sponsors: Administration & Finance Committee

**A motion was made by Ald. May, seconded by Ald. Czaplewski, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

14. [R-2018-0655](#) Resolution relative to amending City of West Allis Policies & Procedures Manual Policy No. 1113, Pay for Exceptional Performance and Educational Achievement Rewards.

Sponsors: Administration & Finance Committee

**A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

15. [R-2018-0659](#) Resolution to repeal and recreate the City of West Allis Policies and Procedures Manual Policy No. 1414, Identification Cards.

Sponsors: Administration & Finance Committee

**A motion was made by Ald. Weigel, seconded by Ald. Czaplewski, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

16. [R-2018-0656](#) Resolution to approve the Year 2019 Operating Plan for the Downtown West Allis Business Improvement District and to adopt the Special Assessment Method as stated therein (Final).

Sponsors: Administration & Finance Committee

**A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

17. [R-2018-0667](#) Resolution to approve a Commercial Facade Improvement Project Contract by and between the City of West Allis and Lutz Land Management, LLC, property owner for the property located at 2079-79A S. 69 St. in an amount up to \$30,000.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

18. [2018-0840](#) Finance Director/Comptroller submitting report for September 2018 indicating City of West Allis checks issued in the amount of \$3,306,595.31.

**A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended to be Placed on File. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

### Held Items

19. [2018-0792](#) 2019 City of West Allis Mayor's Recommended Budget.

*Staff reported on progress of budget deliberations and responded to questions/comments from Committee members. A special Committee meeting to discuss the budget is scheduled for October 29 at 6 p.m.*

**This matter was Held**

### MATTERS FOR DISCUSSION/ACTION

20. [2018-0850](#) Branding and Marketing - Current Activities and next steps (thatwhywestallis.com <<https://www.thatwhywestallis.com/>>).

*City Administrator Rebecca Grill reported on launch of branding and marketing campaign and next steps.*

**This matter was Discussed and No Action taken at this time.**

21. [2018-0851](#) 2019 Health Care (Budget and Funding Levels, Premiums, Premium Share, etc.).

*City Administrator Rebecca Grill discussed this matter and responded to questions/comments from the Committee. No action taken at this time.*

**This matter was Discussed and No Action taken at this time.**

**22. [2018-0852](#)** Progress of Total Benefit Package.

*City Administrator Rebecca Grill discussed this matter and responded to questions/comments from the Committee. No action taken at this time.*

**This matter was Discussed and No Action taken at this time.**

**23. [2018-0853](#)** Capital Improvement Program.

*City Administrator Rebecca Grill discussed this matter and responded to questions/comments from the Committee. No action taken at this time.*

**This matter was Discussed and No Action taken at this time.**

**D. ADJOURNMENT**

*A motion was made to adjourn the meeting at 7:50 p.m. The motion carried.*



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.