



# City of West Allis

## Meeting Minutes

### License and Health Committee

*Aldersperson Vincent Vitale, Chair*  
*Aldersperson Suzzette Grisham, Vice-Chair*  
*Alderspersons: Rosalie L. Reinke, Daniel J. Roadt, and Tracy Stefanski*

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Tuesday, January 26, 2021

6:00 PM

City of West Allis YouTube Channel

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**DRAFT MINUTES**  
**VIRTUAL REGULAR MEETING**  
**City of West Allis YouTube Channel**  
<https://www.youtube.com/user/westalliscitychannel/live>

#### A. CALL TO ORDER

*The meeting was called to order by Chair Vitale at 6:00 p.m.*

#### B. ROLL CALL

**Present** 5 - Vitale, Grisham, Reinke, Roadt, and Stefanski

*Others present: Ashley E. Kapalczynski and Timothy Wergin, Nicholas Cerwin, Assistant City Attorney, Rebecca Hammock, Assistant City Attorney, and Rebecca Grill, City Administrator/Clerk.*

#### C. APPROVAL OF MINUTES

1. [2021-0045](#) Minutes (draft) of the License & Health Committee meetings of November 24, 2020, December 1, 2020, December 15, 2020 and January 5, 2021

**Attachments:** [112420 LH Minutes Hearing \(draft\)](#)  
[120120 LH Minutes \(draft\)](#)  
[121520 LH Minutes \(draft\)](#)  
[010521 LH Minutes \(draft\)](#)

A motion was made by Grisham, seconded by Reinke, that this matter be Approved. The motion carried unanimously.

#### D. NEW AND PREVIOUS MATTERS

2. [2021-0012](#) Summons & Complaint in the matter of the complaint against Uncle Fester's LLC, Ashley E. Kapalczynski, Agent, for the premises located at 5732 W. Mitchell St., d/b/a Uncle Fester's, (2020-2021 Combination Class B Tavern License No. 2251)

**Attachments:** [Signed Summons and Complaint- Uncle Festers LLC- Uncle Fester's-2021](#)  
[2021-01-21 Affidavit of Process Server - Uncle Fester's](#)

*Appearance by Ashley E. Kapalczynski and Timothy Wergin. The allegations were denied and a hearing will be scheduled. No date set.*

**This matter was Held.**

3. [2021-0013](#) Summons & Complaint in the matter of the complaint against MINTOT LLC, Tina M. Minto, Agent, for the premises located at 5906 W. Burnham St., d/b/a TnT Sportz Bar (2020-2021 Class B Tavern License No. 2478)

**Attachments:** [Signed Summons and Complaint- TNT Sportz Bar- MintoT LLC- 2021](#)  
[2021-01-21 Affidavit of Process Server - Minto dba TnT Sports Bar](#)

*Nonappearance by Tina Minto. Ms. Minto contacted the City Attorney's office and will be asked to appear at a future date.*

**This matter was Held.**

4. [2021-0049](#) 2020-2022 Operator's License (Bartender/Class D Operator) application of Brian J. Lorenson

*Nonappearance of Mr. Lorenson. He did respond to the letter mailed to him to allow him an appearance before the License & Health Committee to appeal the Committee's recommendation for denial.*

**A motion was made by Grisham, seconded by Reinke, that this matter be recommended for denial based on the record being substantially related to the licensed activity and the applicant's failure to provide competent evidence of rehabilitation, and the applicant's failure to appear at the License and Health meeting. The motion carried unanimously.**

5. [2021-0050](#) 2020-2022 Operator's License (Bartender/Class D Operator) application of Giovanni C. Walls

*Nonappearance of Mr. Walls. He did not respond to the letter mailed to him to allow him an appearance before the License & Health Committee to appeal the Committee's recommendation for denial.*

**A motion was made by Stefanski, seconded by Grisham, that this matter be recommended for denial based on the record being substantially related to the licensed activity and the applicant's failure to provide competent evidence of rehabilitation, and the applicant's failure to appear at the License and Health meeting. The motion carried unanimously.**

6. [2021-0046](#) Police Department Report regarding tavern violations/calls for service for the month of December 2020

**Attachments:** [December 2020 Tavern Report \(Signed\) Redacted](#)

**A motion was made by Grisham, seconded by Reinke, that this matter be Recommended to be Placed on File. The motion carried unanimously.**

7. [2021-0064](#) Review of license applicant background checks for consideration of possible approval or denial

*License & Health Committee recommended approval of the following applicants:*

*2020-2021 Adult Oriented Establishment Operator Permit:  
Choinski, Devin M.*

*2020-2022 Operator's License (Bartender/Class D Operator) applications:  
DeFoe, Amanda S.  
Hagen, Jennifer M.  
Jansen, Douglas P.*

Lohmann, Melissa L.  
Macisak, Jennifer A.  
Schwulst, Anaka C.  
Stubenrauch, Kyle E.

2020-2021 Amusement Distributor & Phonograph Distributor license application:  
Mitsche, Ken N.

License & Health Committee recommended denial of the following applicants. The Clerk's Office was directed to send a letter allowing the applicant an opportunity to appear before the License & Health Committee to show competent evidence of rehabilitation.

2020-2022 Operator's License (Bartender/Class D Operator) application:  
Husslein, Crystal A.

8. [2021-0085](#) Streamlining the License process

Discussion ensued regarding streamlining the license application process. Attorney Cerwin and Administrator/Clerk Grill suggested the City Attorney draft an ordinance allowing the Clerk's Office to issue Operator's Licenses providing the applicant has a clean background check. They also agreed to repealing the used vehicle dealer licenses and moving forward on combining entertainment licenses.

**This matter was Discussed and Consensus Given.**

**E. ADJOURNMENT**

The meeting adjourned at 7:19 p.m.



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.