



City of West Allis

Meeting Minutes

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Martin J. Weigel, Vice-Chair

Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, June 19, 2018

7:39 PM

City Hall, Room 128
7525 W. Greenfield Ave.

RECESS MEETING (draft minutes)

A. CALL TO ORDER

The meeting was called to order by Chair Haass at 7:39 p.m.

B. ROLL CALL

Present 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

Others Present:

Rebecca Grill, City Administrator; Peggy Steeno, Finance Director; Mason Pooler, Fire Chief; Sally Nusslock, Health Commissioner; Tony Warkoczewski, IT Director; and Nick Cerwin, Assistant City Attorney.

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

12. [R-2018-0422](#) Resolution authorizing the Director of Public Works to amend an existing Contract with Baxter & Woodman, Inc. for Engineering Consulting Services related to the creation of a hydraulic model of the water distribution system.

Sponsors: Public Works Committee

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

13. [2018-0534](#) Communication from Director of Development regarding reorganization of the Development Department, Community Development Division.

Mr. Schloss present to discuss.

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

14. [O-2018-0026](#) Ordinance to amend the City of West Allis Salary Schedule by creating the Community and Economic Development Coordinator position and eliminating the Housing Program Coordinator position in the Development Department.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended for Passage. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

15. [O-2018-0027](#) An Ordinance to amend Salary Ordinance No. O-2017-0026 and establishing the pay of certain Miscellaneous Employees of the City of West Allis.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended for Passage. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

16. [R-2018-0287](#) Resolution authorizing \$25,000 from the Community & Economic Development Investment Fund for Enhancing the Neonatal Intensive Care Unit (NICU) Family-Centered Room Environment at the Aurora West Allis Medical Center.

Sponsors: Ald. Lajsic

A motion was made by Ald. Roadt, seconded by Ald. Czaplewski, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

17. [R-2018-0430](#) Resolution approving the 2018-2020 State Fair Park Crowd and Traffic Control Services Agreement.

Sponsors: Administration & Finance Committee

Ms. Grill present to discuss.

A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

18. [2018-0530](#) Communication from City Administrator submitting 2019 Budget and Capital Planning Calendar.

A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

19. [2018-0532](#) Communication from City Administrator requesting approval to fill an upcoming vacant position of Public Health Specialist at the Health Department.

A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

20. [2018-0533](#) Communication from City Administrator requesting approval to fill the vacant position of Assistant Pumping Station Operator in the Department of Public Works, Water Division.

A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

21. [2018-0540](#) Communication from Health Commissioner regarding request to enter into an Interagency Agreement with the City of Greenfield for temporary environmental health oversight.

Ms. Nusslock present to discuss.

A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

22. [2018-0513](#) Finance Director/Comptroller submitting report for May 2018 indicating City of West Allis checks issued in the amount of \$2,207,669.44.

A motion was made by Ald. May, seconded by Ald. Czaplewski, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

City Attorney Claim Report

23. [2018-0178](#) Brian D. Burns Notice of Claim relative to property damages allegedly sustained at 11200 W. Cleveland Ave. on January 22, 2018.

This matter was Recommended to be Placed on File on a Block Vote

24. [2018-0213](#) Tamara Supan Claim for Damages regarding personal injury allegedly sustained at Irving Elementary School, located at 10230 W. Grant St., on June 29, 2017.

This matter was Recommended for Denial on a Block Vote

Passed The Block Vote

A motion was made by Ald. May, seconded by Ald. Roadt, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.