

SERVICE AGREEMENT – GRANTS ADDENDUM

between

**SOUTHWEST SUBURBAN HEALTH DEPARTMENT
AND
CITY OF WEST ALLIS**

This service agreement addendum (“Agreement”) is entered into by and between the City of West Allis (“City”) and the Southwest Suburban Health Department (“SWSHD”), for the purpose of addressing the transition of grant funding.

With the creation of the new joint health department (SWSHD) effective April 1, 2024, there is a need to efficiently transition grant contracts from the West Allis Health Department and Greenfield Health Department to SWSHD. The Parties agree as follows:

1. West Allis Health Department grant contracts between the City of West Allis and State of Wisconsin, Department of Health Services (DHS) will remain under the City of West Allis through June 30, 2024.
2. Final reporting of expenditures through June 30, 2024, will be completed timely and a balance of grant funds remaining will be established for each grant contract.
3. Effective July 1, 2024, DHS will terminate grant agreements with the City of West Allis and execute new grant agreements with SWSHD for the remaining balance of funds for each grant contract (or an amount as determined by DHS).
4. The above process provides for the efficient transfer of active DHS grant contracts from West Allis to SWSHD, effective July 1, 2024. It does not preclude SWSHD from entering into any other grant agreements directly with DHS or other granting agencies, effective April 1, 2024, or later.
5. Greenfield Health Department grant contracts have been dormant since the creation of SWSHD and the related transfer of staff to SWSHD’s fiscal agent (City of West Allis). Final reporting of expenditures has been completed and DHS is working to execute new contracts with SWSHD for the balance of these grant funds.
6. The SWSHD Health Commissioner shall serve as the signatory on all grant contracts for SWSHD.

By signing below, the parties hereby enter into this service agreement on this 28th day of March 2024.

SOUTHWEST SUBURBAN
HEALTH DEPARTMENT

CITY OF WEST ALLIS

Robert Leischow
Local Health Officer

Rebecca Grill
City Administrator