



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Agenda

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Martin J. Weigel, Vice-Chair

Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, October 18, 2016

7:00 PM

City Hall Room 128

RECESS MEETING

A. CALL TO ORDER

B. ROLL CALL

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

9. [R-2016-0251](#) Resolution relative to accepting the proposal of Schenck SC for furnishing Financial Auditing Services for the period January 1, 2016 through December 31, 2016 for total sum of \$52,165.00.
Sponsors: Administration & Finance Committee
Attachments: [Communication regarding Schenck financial auditing services](#)
[Schenck Financial Auditing Services Proposal for 2016](#)
10. [R-2016-0252](#) Resolution requesting authorization to list used fire apparatus for sale.
Sponsors: Administration & Finance Committee
Attachments: [Communication regarding disposal of used fire apparatus](#)
[Information on FireTec Used Apparatus Sales](#)
11. [2016-0621](#) Communication from City Administrator recommending the appointment of Ms. Peggy Steeno for the position of Finance Director/Comptroller/Treasurer.
Attachments: [Appt. for the position of Finance Dir./Comptroller/Treasurer](#)
12. [2016-0623](#) Communication from City Administrator requesting approval to fill an upcoming vacant position of Arborist in the Department of Public Works, Forestry Division.
Attachments: [Request to fill Arborist position in Forestry Division](#)
13. [2016-0620](#) City Administrator report on IT Steering Committee meetings.
Attachments: [IT Steering Committee Meeting Minutes for 09/28/2016](#)

Previous Matters for Consideration

14. [R-2016-0242](#) Resolution relative to accepting the proposal of Schenck, SC for furnishing Financial Auditing Services for the period January 1, 2016 through December 31, 2018 for total sum of \$158,075.00.

Sponsors: Administration & Finance Committee

Attachments: [Communication regarding Schenck financial auditing services](#)
[Schenck Financial Auditing Services Proposal for 2016-2018](#)

City Attorney Claim Report

15. [2016-0139](#) Scott Radcliffe communication relative to damages allegedly sustained at 3103 S. 112 St. on January 7, 2016.

Attachments: [Scott Radcliffe damages claim](#)

16. [2016-0448](#) Jake Napientek communication relative to property damages allegedly sustained on May 25, 2016.

Attachments: [Napientek Claim](#)

17. [2016-0557](#) Allen Thigpen, Jr. communication requesting reimbursement of towing fees allegedly sustained at the North West corner of S. 84 St. and W. Lapham Ave. on August 13, 2016.

Attachments: [A Thigpen tow fees](#)

18. [2016-0595](#) Nicholas Niemczyk communication regarding vehicle damages allegedly sustained at 1626 S. 93 St. on August 11, 2016.

Attachments: [N. Niemczyk veh dmg](#)

Public Hearing Items

19. [R-2016-0248](#) Resolution to approve the Year 2017 Operating Plan for the Downtown West Allis Business Improvement District and to adopt the Special Assessment Method as stated therein (Final).

Sponsors: Administration & Finance Committee

Attachments: [BID 2017 Operating Plan \(FINAL\)](#)

D. ADJOURNMENT

All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.