



City of West Allis

Meeting Agenda

Common Council

Mayor Dan Devine, Chair
Aldersperson Thomas G. Lajsic, Council President
Alderspersons: Gary T. Barczak, Michael J. Czaplewski, Eric Euteneier, Kevin Haass,
Michael P. May, Rosalie L. Reinke,
Daniel J. Roadt, Vincent Vitale, and Martin J. Weigel

Tuesday, September 18, 2018

7:00 PM

City Hall Common Council Chambers
7525 W. Greenfield Ave.

REGULAR MEETING

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. PUBLIC HEARINGS

None.

E. CITIZEN PARTICIPATION

Statements by citizens:

Not more than one-half (1/2) hour shall be allowed for statements by citizens to the Council. Each individual shall be limited to five (5) minutes to address the Council. Participants are required to print their names and addresses on the sign-in sheet for speakers and shall announce their name and address. Dialogue with the members of the Council is not permitted other than scheduling and other similar nonsubstantive matters. Such questions shall be directed to the presiding officer only. No citizen may speak more than once during this portion of the meeting. The Clerk or his/her designee shall keep time and shall announce when a speaker has one (1) minute of speaking time remaining. Upon any one speaker reaching the allotted five (5) minutes, the Clerk shall announce "Time," and the presiding officer shall ask the speaker to conclude his/her remarks. Any speaker so informed who continues to address the Council shall be considered to have created a disturbance under Subsection 3.01(a) of the West Allis Revised Municipal Code. Upon conclusion of the one-half (1/2) hour total time (and after a speaker has concluded), the Clerk shall announce that the time for citizen statements has expired. This portion of the meeting shall then end unless an Aldersperson moves to extend the time, the motion is seconded, and a majority of the Council present and voting votes to extend the time. An individual's time may not be extended

F. ANNOUNCEMENT OF RECESS MEETINGS OF STANDING COMMITTEES

New and Previous Matters referred to Committees may be considered and acted upon by Committees during the Common Council recess. Unless otherwise announced during the meeting, the standing Committees of the Common Council will meet during recess in the following rooms and in the following order:

*Room 123 (Mayor's conference room)
Advisory, Public Works, Safety & Development*

*Room 128
License & Health, Administration & Finance*

The general public may contact the Committee Chair relative to an agenda item of interest that could be discussed or acted on during the recess meetings simultaneously occurring in different conference rooms. Additionally, if a member has interest in multiple agenda items which are scheduled for discussion or action during the recess meetings simultaneously occurring, s/he should contact the chair of the committee to inform of such interest.

G. MAYOR'S REPORT

1. Recent events attended
2. Awards/commendations
3. Upcoming events

H. ALDERPERSON'S REPORT

1. Recent events attended
2. Awards/commendations
3. Upcoming events

I. APPROVAL OF MINUTES

1. [2018-0766](#) Minutes (Draft) of the Common Council Regular Meeting of September 4, 2018.

Attachments: [090418 CC Minutes.draft](#)

J. ITEMS NOT REFERRED TO COMMITTEE

2. [2018-0739](#) Report of the Municipal Judge for the month of August 2018, consisting of all fines, costs and fees collected by the City of West Allis in the sum of \$102,419.06.

Attachments: [Municipal Judge August 2018](#)

3. [2018-0735](#) Erica and David Shackton Notice of Claim regarding personal property damages allegedly sustained at 2000 S. 72 Street on July 3, 2018 and August 6, 2018.

Attachments: [Claim - Shackton](#)

4. [2018-0736](#) Summons and Complaint in the matter of Tempco Heating & Air Conditioning, Inc. vs Auto-Owners Insurance Company. Case No. 2018CV004938.

Attachments: [Claim - S & C Tempco Heating](#)

5. [2018-0740](#) Cheryl Dolge Notice of Claim regarding vehicle damages allegedly sustained at 2203 S. 98 Street on July 1, 2018.

Attachments: [Claim - C. Dolge](#)

K. STANDING COMMITTEE REPORTS

ADMINISTRATION & FINANCE COMMITTEE

Regular Meeting held September 10, 2018.

6. [2018-0711](#) Finance Director/Comptroller submitting the City of West Allis 2017 Comprehensive Annual Financial Report (CAFR).

Attachments: [2017 CAFR](#)

Unanimously recommended to be placed on file.

L. COMMON COUNCIL RECESS

M. NEW AND PREVIOUS MATTERS

ADMINISTRATION & FINANCE & PUBLIC WORKS COMMITTEES

New Matters for Introduction

7. [R-2018-0510](#) Resolution authorizing the Superintendent of Forestry to apply for a cost-share grant of \$20,000, the City's portion of this grant would be \$11,493.00, to fund Emerald Ash Borer mitigation projects and reduce runoff in urban communities.

Sponsors: Administration & Finance Committee and Public Works Committee

Attachments: [2019 West Allis WI RPCs DNR Grant appl](#)

ADMINISTRATION & FINANCE COMMITTEE

New Matters for Introduction

8. [R-2018-0592](#) Resolution approving the transfer of \$1,500 from the salary account to the equipment account in the West Allis Senior Center's budget to pay for two exterior cameras for the Senior Center parking lot.

Sponsors: Administration & Finance Committee

Attachments: [Senior Center Camera Request](#)

9. [R-2018-0602](#) Resolution accepting the single source proposal from Novatime Technology, Inc. for a Software as a Service (SaaS) Contract for hosting Novatime Time and Attendance Tracking Software and the related maintenance for an annual sum of \$19,440 (\$1,620 per month), plus a one-time fee of \$1,100 for implementation services, for an amount not to exceed \$20,540.

Sponsors: Administration & Finance Committee

Attachments: [Comm regarding Novatime Upgrade, Single Source Vendor](#)

10. [R-2018-0603](#) Resolution authorizing the purchase of the property located at 6749-6751 W. National Ave., (Perfect Screw Products Corporation) in the amount of \$587,105; a capital budget adjustment to facilitate the purchase; and the accompanying borrowing required to complete the purchase.

Sponsors: Administration & Finance Committee

11. [R-2018-0606](#) Resolution relative to the transfer of \$75,000.00 from the West Allis Fire Department's salary account #100-2201-522.11-01, into its vehicle account #100-2201-522.70-02, and the subsequent purchasing of a used aerial fire apparatus for a sum not to exceed \$75,000.00.

Sponsors: Administration & Finance Committee

Attachments: [Request for reserve aerial](#)

12. [2018-0747](#) Communication from City Administrator requesting approval to fill the vacant position of Water Maintainer in the Department of Public Works, Water Division.

Attachments: [Request to fill Water Maintainer position](#)

13. [2018-0744](#) Finance Director/Comptroller submitting report for August 2018 indicating City of West Allis checks issued in the amount of \$2,534,162.30.

Attachments: [August 2018 Monthly Claims Report to CC](#)

City Attorney Claim Report

14. [2018-0734](#) Cities and Villages Mutual Insurance Company communication, on behalf of the City of Brookfield, relative to vehicle damages allegedly sustained in the City of Brookfield on December 18, 2017. Claim #APD061350

Attachments: [Claim - CVMIC.Brookfield](#)

[Signed Release-City of Brookfield](#)

[Ltr to CC-Pd&POF-City of Brookfield](#)

PUBLIC WORKS COMMITTEE

New Matters for Introduction

15. [2018-0719](#) Communication from the City Engineer regarding the 2019 special assessment rates.

Attachments: [MEMORANDUM 2019 Special Assessment Rates](#)

[2018-0719 Rates](#)

16. [2018-0720](#) Communication from the City Engineer regarding a Driveway Permit Application at 8535 W. Hayes Avenue.

Attachments: [2018-0720 Memorandum](#)
[2018-0720 Survey](#)

SAFETY & DEVELOPMENT COMMITTEE

Previous Matters for Consideration

17. [2016-0566](#) Communication from Bob Zignego on behalf of Zignego Ready Mix, requesting an appeal of the August 24, 2016 Plan Commission decision denying Zignego's proposal to construct two new storage buildings and a screening wall extension for property located at 551 Curtis Road (Tax Key No. 413-9990-003).

Attachments: [Appeal Request - Zignego Ready Mix](#)
[Plan Commission Denial Letter - Zignego](#)

18. [2017-0402](#) Special Use Permit for Zignego Ready Mix, an existing ready mix concrete business, to amend the terms of their existing Special Use Permit for the overall premise, and to make various site changes on properties located at 4** S. Curtis Rd., 5** S. Curtis Rd., 521 S. Curtis Rd., 551 S. Curtis Rd. and 571 S. Curtis Rd.

Attachments: [Applicant Letter \(6-15-17\)](#)
[Leair - Zignego](#)

LICENSE & HEALTH COMMITTEE

New Matters for Introduction

19. [O-2018-0037](#) Ordinance To Amend Subsections 9.02(3)(a), 9.02(3)(d), 9.02(3m)(a), 9.02(3m)(d), 9.02(4)(c), 9.02(4)(e), 9.02(5)(a)3.a., 9.02(5)(b)1., 9.02(8), 9.02(9)(a), 9.02(15), 9.02(16)(b), and Repeal Subsection 9.02(5)(b)2m. Of Chapter 9 Of The Municipal Code Of The City Of West Allis Pertaining To Alcohol Beverage Licensing.

Sponsors: License & Health Committee

Attachments: [City Clerk Memo 8-20-18](#)
[9.02 proposed changes](#)

20. [R-2018-0601](#) Resolution authorizing staff to enter into an agreement with Westallion Brewing Company and other similar breweries/craft brewers to set up a beer tent and/or beer garden at the City of West Allis Farmer's Market.

Sponsors: Ald. Czaplewski

Attachments: [Westallion - Beer Garden Agreement - Final Unsigned](#)

21. [2018-0768](#) 2018-2019 Class B Tavern Special Event Permit appl. no. 14 of ZJ Squared Ventures LLC, John Mackowski, Agent, d/b/a The Brass Monkey, 11904 W. Greenfield Ave., for Sunday, October 14, 2018 from 10:00 a.m. - 9:00 p.m. for a Hale Baseball Fundraiser Bags Tournament. (No food, tent, or outdoor music)

22. [2018-0767](#) License applications.
- Adult-Oriented Establishment Operator Permit Applications 2018-2019:*
- *Ramczyk, Taylor N.*
- Operator's License (bartender/sales clerk) Applications:*
- *Alvarez, Yesica;*
 - *Berczyk, Savannah D.; Berendt, Kayla M.;*
 - *Clasen, Cindy L.;*
 - *Fox, Mathiew R.; Funk, Jennifer L.;*
 - *Hayward, Amy Y.; Hernandez, Cruz J.; Highland, Nicole S.;*
 - *Pesut, Matthew E.; Pflugradt, Jerome J.;*
 - *Taylor, Tracy A.;*
 - *Wells, Dana E.;*
 - *Zeibaa, Maryam L.*
23. [2018-0721](#) Police Department Report regarding tavern violations/calls for service for the month of August 2018.
- Attachments:* [August 2018 LH Report](#)
24. [2018-0722](#) Police Department Report involving Dopp's Bar & Grill, 1753 S. 68 St. of Doppelgangers, Inc., Tammy L. Dopp, Agent, Incident Date: August 3, 2018.
25. [2018-0724](#) Police Department Report involving Braun's Power House, 7100 W. National Ave., of Brauns Pub & Eatery LLC, Joseph S. Braun, Agent, Incident Date: August 4, 2018.
26. [2018-0725](#) Police Department Report involving Dog House, 1641 S. 68 St., of DHV Enterprises LLC, Melissa A. Schrubbe, Agent. Incident Date: August 25, 2018.
27. [2018-0726](#) Police Department Report involving Bug N Out, 5630 W. Lincoln Ave., Amy Elizabeth Burns. Incident Date: August 29, 2018.
28. [2018-0727](#) Police Department Report involving Barneks, 7411 W. Becher St., Dale J. Zbieranek. Incident Date: August 4, 2018.
29. [2018-0728](#) Police Department Report involving Scooter's Tap, 9000 W. National Ave., Jerry C. Ulrich. Incident Date: August 13, 2018.
30. [2018-0729](#) Police Department Report involving Jimmy B's Trail's End, 7216 W. Lincoln Ave., of Jimmy B's Trail's End, Inc., Kevin F. Bagurdes, Agent. Incident Date: August 24, 2018.
31. [2018-0731](#) Police Department Report involving Slurp-n-Burp Fun Bar, 1454 S. 92 St., of R & K Entertainment Enterprises, LLC, Robert M. Lucas, Agent. Incident Date: August 29, 2018.
32. [2018-0723](#) Police Department Report involving Boosters West, 7731 W. Becher St., of Boosters West LLC, Keith P. Randolph, Agent, Incident Date: August 4, 2018.
33. [2018-0730](#) Police Department Report involving Boosters West, 7731 W. Becher St., of Boosters West LLC, Keith P. Randolph, Agent, Incident Date: August 28, 2018.

Previous Matters for Consideration

34. [2018-0631](#) 2018-2020 Operator's License (bartender/sales clerk) application no. 20-553 of Cyle Ann Kraft.
35. [2018-0634](#) 2018-2019 Operator's License (bartender/sales clerk) application no. 19-483 of Nicholas R. Greenhalgh.

ADVISORY COMMITTEE

New Matters for Introduction

36. [O-2018-0036](#) An Ordinance to Amend Section 2.56(1) of the City of West Allis Revised Municipal Code changing how the Youth Commission is constituted.
Sponsors: Advisory Committee
37. [2018-0745](#) Appointment by Mayor Devine of Jason Grabner as an Adult Advisor-School Superintendent Designee to the West Allis Youth Commission.
Attachments: [Grabner Appointment Letter](#)
38. [2018-0746](#) Appointment by Mayor Devine of Bobby Foreman and Kyle Holbach as Adult Advisors-School Recreation Director Designees to the West Allis Youth Commission.
Attachments: [Foreman and Holbach Appointment Letter](#)
39. [2018-0754](#) Appointment by Mayor Devine of Greg Suelzer as a member of the West Allis Beautification Committee, his two-year term to expire December 31, 2020.
Attachments: [Suelzer Appointment Letter](#)
40. [2018-0757](#) Appointment by Mayor Devine of Brian Frank as an Alternate Member of the West Allis Plan Commission, his three-year term to expire April 30, 2021.
Attachments: [Frank Appointment Letter](#)
41. [2018-0743](#) Reappointment of Gerry Matter to the West Allis Community Improvement Foundation, Inc.
Attachments: [Matter Reappointment Letter](#)
42. [2018-0755](#) Reappointment by Mayor Devine of Nicole Dahms as a member of the West Allis Block Grant Committee, her two-year term to expire September 1, 2020.
Attachments: [Dahms Appointment Letter](#)
43. [2018-0756](#) Reappointment by Mayor Devine of Michael Plicka as a member of the West Allis Block Grant Committee, under the guidelines of the ordinance pertaining to limitation on consecutive terms for members of boards and commissions, his two-year term to expire September 1, 2020.
Attachments: [Plicka Appointment Letter](#)

N. ADJOURNMENT



All meetings of the Common Council are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.