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City of West Allis Matter Summary

7525 W. Greenfield Ave.
West Allis, WI 53214

File Number	Title	Status
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2010-0002 Request Introduced

City Administrative Officer, Clerk/Treasurer communication requesting permission to destroy certain records.

Introduced: 1/5/2010

Controlling Body: Advisory Committee

COMMITTEE RECOMMENDATION

Approval

ACTION DATE:

JAN - 5 2010

MOVER	SECONDER	
_____	_____	Barczak
_____	_____	Czaplewski
_____	_____	Kopplin
_____	_____	Lajsic
✓	_____	Narlock
_____	_____	Reinke
_____	_____	Roadt
_____	_____	Sengstock
_____	✓	Vitale
_____	_____	Weigel

AYE	NO	PRESENT	EXCUSED
✓			
✓			
✓			
✓			
✓			

TOTAL

5

SIGNATURE OF COMMITTEE MEMBER

Rosalee Reinke
Chair

Vice-Chair

Member

COMMON COUNCIL ACTION

approval

ACTION DATE:

1-5-10

MOVER	SECONDER	
_____	_____	Barczak
_____	_____	Czaplewski
_____	_____	Kopplin
_____	✓	Lajsic
✓	_____	Narlock
_____	_____	Reinke
_____	_____	Roadt
_____	_____	Sengstock
_____	_____	Vitale
_____	_____	Weigel

AYE	NO	PRESENT	EXCUSED
✓			
✓			
✓			
✓			
✓			
✓			
✓			
✓			
✓			
✓			

TOTAL

10

unanimous



CITY CLERK/TREASURER'S OFFICE
414/302-8200 or 414/302-8207 (Fax)
www.ci.west-allis.wi.us
Paul M. Ziehler
City Admin. Officer, Clerk/Treasurer
Monica Schultz
Assistant City Clerk
Rosemary West
Treasurer's Office Supervisor

December 11, 2009

Mayor Dan Devine
Members of the West Allis Common Council

Dear Mayor and Common Council:

The City Clerk/Treasurer's office requests permission to dispose of a number of obsolete City records. We would like to dispose of the end of day reports from 1999 and prior. This request is made pursuant to Section 19.21 Wisconsin Statutes and West Allis Ordinance 1.09.

A letter from the State Historical Society of WI dated 12/3/2009 waives the sixty day notification period specified in Wisconsin Statute 19.21 (4) and gives us authorization to dispose of these categories of records.

Thank you for your consideration.

Sincerely,

Paul M. Ziehler
City Administrative Officer
City Clerk/Treasurer

PMZ/cms