



DEPARTMENT OF POLICE

Charles Padgett
Chief of Police

Robert Fletcher
Deputy Chief of Police

Christopher Botsch
Deputy Chief of Police

February 19, 2015

Board of Police and Fire Commissioners
West Allis, Wisconsin

RE: Approval for Funding – Training Facility

Dear Commissioners:

In December of 2013, the police department began to explore the possibility of erecting a training facility on the vacant City property to the southeast of our current police station. We included these discussions in our conversations with the Police and Fire Commission at various meetings over the last year.

Prior to beginning the process, Chief Padgett had a discussion with then City Administrator Paul Ziehler, who was supportive of the project.

Over the last year, we have worked with the following City of West Allis Departments: Planning and Zoning, Engineering, Purchasing, Finance, Building Inspections, and Fire. We have also worked with a local company, Kaerek Homes, to draw up plans for the proposed structure. The plans were completed by Kaerek Homes at no charge, and approved by the appropriate City Departments. The plans are for a 3,000 square foot 2-story structure with a detached 2-car garage.

Although the project would have to go through the formal bidding process, Kaerek has provided a rough price for the structures of about \$129,000.00. (This is not inclusive of the driveway, landscaping, fencing, interior movable walls, interior cameras, etc.) At this point in the project, we believe total cost of the project to be less than \$175,000.00.

On 08-27-14, the plans for this facility were approved by the City of West Allis Planning Commission. Following this meeting, we met with Finance to discuss funding options for the facility. The financing aspect of this project has been on-going.

On 02-02-15, we met with Mark Wyss and Kris Moen from Finance. In speaking with them, they suggest the following funding mechanism:

- \$42,678.00 from surplus funds in various accounts carried over from the 2014 Police Department Budget
- \$89,000 from the Reserve Fund for Safety and Productivity account
- \$40,000.00 from the Federal Equitable Sharing Account #214-0801-521-64-05.

Total - \$171, 678

***The Common Council would need to approve the carryover funds and the funds from the Reserve account and we plan to work with Mark Wyss in finance to present it and work toward accomplishing this aspect ***

We are requesting approval to move forward with the project to include the funding described above.

Sincerely,



Christopher Botsch
Deputy Chief of Police – Support Services

Formal Approval	Date
	3/19/15
President, Police and Fire Commission	