



City of West Allis

Meeting Minutes

Administration & Finance Committee

Alderson Kevin Haass, Chair

Alderson Martin J. Weigel, Vice-Chair

Aldersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, October 15, 2019

7:34 PM

City Hall, Room 128
7525 W. Greenfield Ave.

RECESS MEETING (draft meeting)

A. CALL TO ORDER

The meeting was called to order by Chairperson Haass at 7:34 p.m.

B. ROLL CALL

Present 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

Others Present:

Mayor Devine; Rebecca Grill, City Administrator; Peggy Steeno, Finance Director; Kail Decker, City Attorney; Dave Wepking, Director of Public Works; Pete Daniels, City Engineer; Bob Leischow, Health Commissioner; Steve Braatz, City Clerk; Tony Warkoczewski, IT Director; Patrick Schloss, Community Development Manager; Other Staff; Guests and Media.

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

20. [R-2019-0718](#) Resolution to approve a Storefront Improvement Program Grant Contract by and between the City of West Allis and Donnelly Real Estate LLC, property owner for the property located at 7301 W. National Ave. in an amount not to exceed \$30,000

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. Czaplewski, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

21. [R-2019-0733](#) Resolution authorizing the Health Commissioner to utilize grant funding received from the U.S. Food & Drug Administration (FDA) for Training within the Environmental Division in the amount of \$3,000

Sponsors: Administration & Finance Committee

A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

22. [R-2019-0741](#) Resolution to consider the transfer of \$40,000 from the Community and Economic Development Investment Fund Reserve to the Community Development Authority of the City of West Allis for purposes of a Land Contract regarding the property located at 10620 W. Greenfield Ave.

Sponsors: Administration & Finance Committee

City Attorney Kail Decker was present to discuss.

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

- 22a. [R-2019-0754](#) Resolution relative to amending City of West Allis Policies & Procedures Manual Policy No. 1113, Pay for Exceptional Performance and Educational Achievement Rewards.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

23. [2019-0738](#) Finance Director/Comptroller submitting report for September 2019 indicating City of West Allis checks issued in the amount of \$2,796,333.83

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

24. [2019-0757](#) 2020 City of West Allis Mayor's Recommended Budget

This matter was Held

25. [2019-0771](#) Communication regarding consideration of 2020 fee changes related to dog/cat license late fees, record check fees, and fire inspection fees

City Clerk Steve Braatz was present to discuss.

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

City Attorney Claim Report

26. [2019-0330](#) Claim by Andi Lushi regarding damage to property at 7726 W. Becher Street on March 8, 2019

This matter was Recommended to be Placed on File on a Block Vote

27. [2019-0398](#) Claim by Michael Doornek regarding damage to property at 8110 W. Raymond Lane on May 22, 2019
This matter was Recommended for Denial on a Block Vote
28. [2019-0613](#) Jamaal Russell communication requesting reimbursement of towing fees allegedly sustained on August 24, 2019
This matter was Recommended for Denial on a Block Vote

Passed The Block Vote

A motion was made by Ald. Roadt, seconded by Ald. May, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt
No: 0

Public Hearing Items

29. [R-2019-0734](#) Resolution to approve the Year 2020 Operating Plan for the Downtown West Allis Business Improvement District and to adopt the Special Assessment Method as stated therein (Final)

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. Czaplewski, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt
No: 0

30. [R-2019-0690](#) Resolution to approve the Year 2020 Operating Plan for the Downtown West Allis Business Improvement District and to adopt the Special Assessment Method as stated therein (Preliminary)

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. Czaplewski, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt
No: 0

D. ADJOURNMENT

A motion was made by Ald. May, seconded by Ald. Roadt, to adjourn the meeting at 7:50 p.m. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt
No: 0



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.