



**CITY ADMINISTRATIVE OFFICE**

**PAUL M. ZIEHLER**  
City Administrative Officer  
Clerk/Treasurer

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November 5, 2008

The Honorable Mayor Dan Devine  
and Members of the Common Council  
7525 W. Greenfield Avenue  
West Allis WI 53214

Dear Mayor Devine and Common Council Members:

Pursuant to the Traffic Violation and Accident Investigation and Reporting policy, the Safety & Training Coordinator is required to report to the Common Council all traffic violations and accidents. Said report is to include, but not be limited to, the following:

1. Accident date.
2. Department/Division/Office affected.
3. A summary of the incident.
4. Action taken by the Department Head.

Attached are the quarterly reports for Public Works, Police, and Fire, which cover the period July 1, 2008 through September 30, 2008.

If you have any questions or desire further information, please feel free to contact Dave Wepking or me.

Sincerely,

A handwritten signature in cursive script that reads "Paul M. Ziehler".

Paul M. Ziehler,  
City Administrative Officer, Clerk/Treasurer

PMZ:jfw

cc: Mayor Devine  
All Alderpersons  
Public Works, Police, Fire Dept. Heads  
Dave Wepking

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**QUARTERLY TRAFFIC VIOLATION AND ACCIDENT REPORT FORM**  
**Department of Public Works**

**June 16, 2008 – October 10, 2008**

<b>Accident Date</b>	<b>Department/Division/Office Affected</b>	<b>Incident Summary</b>	<b>Disciplinary Action</b>	<b>History</b>
09-23-08	Sanitation	Citizen attempted to turn his vehicle in front of a city vehicle near a controlled intersection at 84 <sup>th</sup> and Lincoln Avenue.	None.	9-26-07 accident, no action; 11-30-05 accident, no action (26 years of service).



# TRAFFIC VIOLATION AND ACCIDENT REPORT FORM

**Police Department**

**July – September, 2008**

<b>Accident Date</b>	<b>Department/Division/ Office Affected</b>	<b>Incident Summary</b>	<b>Disciplinary Action</b>	<b>History</b>
10/04/08	Police Department (Marked Squad)	Officer backed into a marker pole (metal poles surround the building generator) at the police department loading dock area. Damage: \$20.00	Written Warning	07/00 Letter on File (At Fault) 02/03 Verbal Reprimand (At Fault) 06/06 Non-Preventable (Officer Not at Fault) 04/08 Letter on File (At Fault) (23 years of service)

**QUARTERLY TRAFFIC VIOLATION AND ACCIDENT REPORT FORM**  
July - September 2008

<b>Accident Date</b>	<b>Dept/Division/ Office Affected</b>	<b>Incident Summary</b>	<b>Disciplinary Action</b>	<b>History</b>
July 5, 2008	Fire	Med 1 side swiped a bollard causing paint transfer.	Written Reprimand	One prior accident in which the driver received a verbal reprimand. The driver has approximately 20 years on the department.
September 6, 2008	Fire	Truck 2 rolled into a tree when the driver mistakenly released the parking brake instead of applying the brake.	Written reprimand	1 prior accident in which the driver received a verbal reprimand. The driver has 20 years on the department.
September 17, 2008	Fire	A2 backed into a decorative rock on private property causing a small dent in the rear bumper. According to the driver he followed policy by doing a 360 before backing, but missed seeing the rock.	None	None. The driver has 9 years on the department.