



# City of West Allis Matter Summary

7525 W. Greenfield Ave.  
West Allis, WI 53214

File Number	Title	Status
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2008-0364 Appointment In Committee

Reappointments by Mayor Devine of Jerry Kleczka, Paule Kolff and Charles Wolf as members of the West Allis Board of Appeals, under the guidelines of the ordinance pertaining to limitation on consecutive terms for members of boards and commissions, their three-year terms to expire May 1, 2011.

Introduced: 5/20/2008

Controlling Body: Advisory Committee

## APPROVAL

### COMMITTEE RECOMMENDATION

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
MAY 20 2008			Barczak				
			Czaplewski				
		✓	Kopplin	✓			
			Lajsic				
			Narlock	✓			
			Reinke				✓
			Roadt	✓			
			Sengstock				
		✓	Vitale	✓			
			Weigel				
		TOTAL		4			1

### SIGNATURE OF COMMITTEE MEMBER

Chair \_\_\_\_\_ Vice-Chair  Member \_\_\_\_\_

### COMMON COUNCIL ACTION APPROVAL

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
MAY 20 2008			Barczak	✓			
			Czaplewski	✓			
			Kopplin	✓			
			Lajsic	✓			
			Narlock	✓			
			Reinke				✓
		✓	Roadt	✓			
			Sengstock	✓			
			Vitale	✓			
			Weigel	✓			
		TOTAL		9			1

**STANDING COMMITTEES OF THE  
CITY OF WEST ALLIS COMMON COUNCIL**

**ADMINISTRATION & FINANCE**

Chair: Kurt E. Kopplin  
Vice-Chair: Vincent Vitale  
Thomas G. Lajsic  
Richard F. Narlock  
Rosalie L. Reinke

**PUBLIC WORKS**

Chair: Gary T. Barczak  
Vice-Chair: Martin J. Weigel  
Michael J. Czaplewski  
Daniel J. Roadt  
James W. Sengstock

**SAFETY & DEVELOPMENT**

Chair: Thomas G. Lajsic  
Vice-Chair: Richard F. Narlock  
Kurt E. Kopplin  
Rosalie L. Reinke  
Vincent Vitale

**LICENSE & HEALTH**

Chair: Michael J. Czaplewski  
Vice-Chair: James W. Sengstock  
Gary T. Barczak  
Daniel J. Roadt  
Martin J. Weigel

**ADVISORY**

Chair: Rosalie L. Reinke  
Vice-Chair: Daniel J. Roadt  
Kurt E. Kopplin  
Richard F. Narlock  
Vincent Vitale



**MAYOR'S OFFICE**

**Dan Devine**  
*Mayor*

414/302-8290  
414/302-8207 (Fax)

City Hall  
7525 West Greenfield Avenue  
West Allis, Wisconsin 53214

ddevine@ci.west-allis.wi.us  
www.ci.west-allis.wi.us

May 20, 2008

Honorable Members of the  
West Allis Common Council  
City Hall  
West Allis, Wisconsin

Dear Council Members:

I am herewith reappointing Mr. Jerry Kleczka as a member of the West Allis Board of Appeals. His three-year term will expire on May 1, 2011. Please note that Mr. Kleczka is reappointed pursuant to Section 2.47 of the City of West Allis Revised Municipal Code pertaining to limitation on consecutive terms for members of Boards and Commissions.

Mr. Kleczka is married, the father of three children, and grandfather of 5 grandchildren. He is a 47 year resident of West Allis and resides at 2136 South 75th Street.

Mr. Kleczka is a retired Postal Worker, having worked 34 years for the United States Postal Service. He worked part time at the Westmoor Country Club. Mr. Kleczka is a graduate of Bay View High School and served for 8 years in the Air National Guards.

Your confirmation of this reappointment will be appreciated by the undersigned.

Sincerely,

A handwritten signature in blue ink that reads "Dan Devine".

Dan Devine,  
Mayor

DD:jfw  
MYRCMTESKLECKA



May 29, 2008

Mr. Jerry Kleczka  
2136 South 75<sup>th</sup> St.  
West Allis, WI 53219

Dear Mr. Kleczka:

Your reappointment as a member of the West Allis Board of Appeals has received approval by the West Allis Common Council and Notice of Appointment is enclosed.

You are required by State Law to file an oath of office with the City Clerk/Treasurer within ten days of receipt of the notice.

You may take your oath from 8:00 a.m. to 5:00 p.m. on Monday through Friday. If you cannot come to the office during the week, please call the Clerk/Treasurer Office at 302-8200 and a convenient time will be arranged for you.

Yours very truly,

A handwritten signature in cursive script that reads "Paul M. Ziehler".

Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer

ljr  
Enclosure

## **NOTICE OF APPOINTMENT**

**Office of the Clerk, City of West Allis**

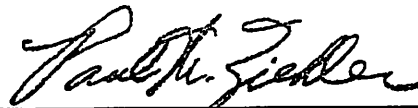
**TO: Mr. Jerry Kleczka:**

**You are hereby notified that at a meeting of the Common Council in and for the City of West Allis in the County of Milwaukee, Wisconsin, on the 20<sup>th</sup> day of May 2008 you were duly appointed to the office of:**

**West Allis Board of Appeals.**

**Such office will become vacant if, after your receipt of this notice, you neglect or refuse to take and file within ten days any official oath required of as such officer.**

**Dated this 29<sup>th</sup> day of May 2008.**



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**Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer**



June 11, 2008

Charles D. Wolf  
5912 W. Fillmore Dr.  
West Allis, WI 53219

Dear Mr. Wolf:

On May 20, 2008, Jerry Kleczka was reappointed as a member of the West Allis Board of Appeals. His term expires May 1, 2011.

On June 6, 2008, Jerry Kleczka filed his Oath of Office with the City Clerk/Treasurer's Office and is eligible to serve as a member of the above said Committee.

Very truly yours,

Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer

ljr

cc:  
Mayor Dan Devine

STATE OF WISCONSIN }  
MILWAUKEE COUNTY }

ss. I, the undersigned, who have been Appointed  
(elected or appointed)

to the office of Board of Appeals in and for the

CITY OF WEST ALLIS, in Milwaukee County, but have not yet entered upon the duties thereof, swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability. SO HELP ME GOD.

Subscribed and sworn to before me this  
10 day of June, 2008

Janel M. Manone  
Notary Public  
My commission expires 2-6-11

Gerald Kleczka  
(signature)

GERALD KLECZKA  
(print name)

(Section 19.01 Wisconsin Statutes)

**OATH OF**

Jerry Kleczka

\*\*\*\*\*

Member of the  
as West Allis Board of Appeals

City of West Allis, Wisconsin  
Milwaukee County, Wisconsin

\*\*\*\*\*

Filed this 6th day of June, 20 08

PMZ/ljr  
CITY CLERK/TREASURER



May 29, 2008

Mr. Charles D. Wolf  
5912 W. Fillmore Dr.  
West Allis, WI 53219

Dear Mr. Wolf:

Your reappointment as a member of the West Allis Board of Appeals has received approval by the West Allis Common Council and Notice of Appointment is enclosed.

You are required by State Law to file an oath of office with the City Clerk/Treasurer within ten days of receipt of the notice.

You may take your oath from 8:00 a.m. to 5:00 p.m. on Monday through Friday. If you cannot come to the office during the week, please call the Clerk/Treasurer Office at 302-8200 and a convenient time will be arranged for you.

Yours very truly,

Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer

ljr  
Enclosure



## **NOTICE OF APPOINTMENT**

**Office of the Clerk, City of West Allis**

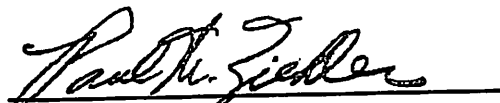
**TO: Mr. Charles Wolf:**

**You are hereby notified that at a meeting of the Common Council in and for the City of West Allis in the County of Milwaukee, Wisconsin, on the 20<sup>th</sup> day of May 2008 you were duly appointed to the office of:**

**West Allis Board of Appeals.**

**Such office will become vacant if, after your receipt of this notice, you neglect or refuse to take and file within ten days any official oath required of as such officer.**

**Dated this 29<sup>th</sup> day of May 2008.**



**Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer**



June 6, 2008

Mayor Dan Devine  
7525 W. Greenfield Ave.  
West Allis, WI 53214

Dear Mayor Devine:

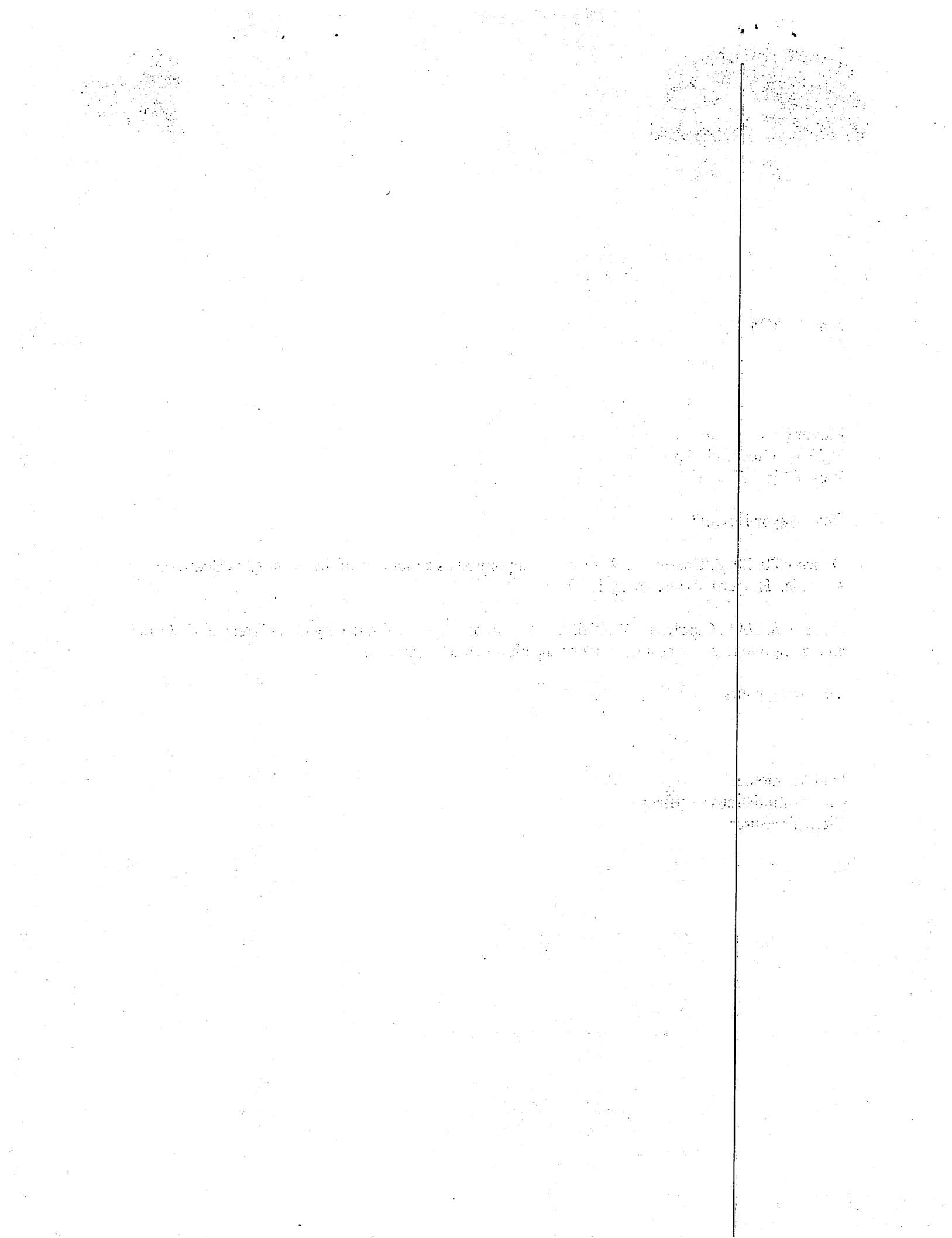
On May 20, 2008, Charles D. Wolf was reappointed as a member of the West Allis Board of Appeals. His term expires May 1, 2011.

On June 5, 2008, Charles D. Wolf filed his Oath of Office with the City Clerk/Treasurer's Office and is eligible to serve as a member of the above said Committee.

Very truly yours,

Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer

ljr



STATE OF WISCONSIN }  
MILWAUKEE COUNTY }

ss. I, the undersigned, who have been reappointed  
(elected or appointed)

to the office of Board of Appeals in and for the

CITY OF WEST ALLIS, in Milwaukee County, but have not yet entered upon the duties thereof, swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability. SO HELP ME GOD.

Subscribed and sworn to before me this  
5th day of June, 2008

Laura J. Ramsak

Notary Public

My commission expires 2-6-11

Charles D. Wolf  
(signature)

CHARLES D. WOLF  
(print name)

(Section 19.01 Wisconsin Statutes)

OATH OF

Charles D. Wolf

\*\*\*\*\*

Member of West Allis  
as Board of Appeals

City of West Allis, Wisconsin

Milwaukee County, Wisconsin

\*\*\*\*\*

Filed this 5th day of June, 2008

PMZ/ljr

CITY CLERK/TREASURER



May 29, 2008

Mrs. Paule Kolff  
852 S. 75<sup>th</sup> St.  
West Allis, WI 53214

Dear Mrs. Kolff:

Your reappointment as a member of the West Allis Board of Appeals has received approval by the West Allis Common Council and Notice of Appointment is enclosed.

You are required by State Law to file an oath of office with the City Clerk/Treasurer within ten days of receipt of the notice.

You may take your oath from 8:00 a.m. to 5:00 p.m. on Monday through Friday. If you cannot come to the office during the week, please call the Clerk/Treasurer Office at 302-8200 and a convenient time will be arranged for you.

Yours very truly,

A handwritten signature in cursive script that reads "Paul M. Ziehler".

Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer

ljr  
Enclosure

## **NOTICE OF APPOINTMENT**

**Office of the Clerk, City of West Allis**

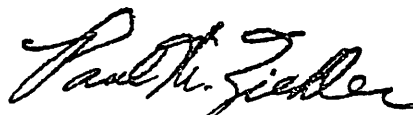
**TO: Mrs. Paule Kolff:**

**You are hereby notified that at a meeting of the Common Council in and for the City of West Allis in the County of Milwaukee, Wisconsin, on the 20<sup>th</sup> day of May 2008 you were duly appointed to the office of:**

**West Allis Board of Appeals.**

**Such office will become vacant if, after your receipt of this notice, you neglect or refuse to take and file within ten days any official oath required of as such officer.**

**Dated this 29<sup>th</sup> day of May 2008.**



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**Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer**



June 3, 2008

Charles D. Wolf  
5912 W. Fillmore Dr.  
West Allis, WI 53219

Dear Mr. Wolf:

On May 20, 2008, Paule Kolff was reappointed as a member of the West Allis Board of Appeals. Her term expires May 1, 2011.

On June 2, 2008, Paule Kolff filed her Oath of Office with the City Clerk/Treasurer's Office and is eligible to serve as a member of the above said Committee.

Very truly yours,

A handwritten signature in cursive script that reads "Paul M. Ziehler".

Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer

ljr

cc:  
Mayor Dan Devine

STATE OF WISCONSIN  
MILWAUKEE COUNTY

} ss.

I, the undersigned, who have been

Appointed

(elected or appointed)

to the office of

Board of Appeals,

in and for the

CITY OF WEST ALLIS, in Milwaukee County, but have not yet entered upon the duties thereof, swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability. SO HELP ME GOD.

Subscribed and sworn to before me this

2 day of June, 2008

Janel M. Domanski

Notary Public

My commission expires 2-6-11

Paule A. Kolff

(signature)

PAULE A. KOLFF

(print name)

(Section 19.01 Wisconsin Statutes)

OATH OF

Paule Kolff

\*\*\*\*\*

Member of West Allis  
Board of Appeals

as

City of West Allis, Wisconsin

Milwaukee County, Wisconsin

\*\*\*\*\*

Filed this 2nd day of June, 2008

PMZ/ljr

CITY CLERK/TREASURER