



August 20, 2012

Gina Rafenstein
10101 W. Greenfield Ave.
West Allis, WI 53214

Dear Ms. Rafenstein:

Your appointment as a member of the West Allis Community Celebrations Committee has received approval by the West Allis Common Council and Notice of Appointment is enclosed.

You are required by State Law to file an oath of office with the City Clerk/Treasurer within ten days of receipt of the notice.

You may take your oath from 8:00 a.m. to 5:00 p.m. on Monday through Friday. If you cannot come to the office during the week, please call the Clerk/Treasurer Office at 302-8200 and a convenient time will be arranged for you.

Yours very truly,

A handwritten signature in cursive script that reads "Paul M. Ziehler".

Paul M. Ziehler
City Administrative Officer
Clerk/Treasurer

jls
Enclosure

NOTICE OF APPOINTMENT

Office of the Clerk, City of West Allis

TO: Ms. Gina Rafenstein:

You are hereby notified that at a meeting of the Common Council in and for the City of West Allis in the County of Milwaukee, Wisconsin, on the 7th day of August 2012 you were duly appointed to the office of:

West Allis Community Celebrations Committee

Dated this 20th day of August 2012.



Paul M. Ziehler
City Administrative Officer
Clerk/Treasurer



August 24, 2012

Ald. Rosalie Reinke
2821 S. 114th St.
West Allis, WI 53227

Dear Ald. Reinke:

On August 7, 2012, Gina Rafenstein was appointed as a member of the West Allis Community Celebrations Committee. Her term expires December 31, 2015.

On August 24, 2012, Gina Rafenstein filed her Oath of Office with the City Clerk/Treasurer's Office and is eligible to serve as a member of the above said Committee.

Very truly yours,

Paul M. Ziehler
City Administrative Officer
Clerk/Treasurer

ljr

cc:
Mayor Dan Devine

STATE OF WISCONSIN }
MILWAUKEE COUNTY } ss.

I, the undersigned, who have been appointment
(elected or appointed)

to the office of Community Celebrations Committee in and for the

CITY OF WEST ALLIS, in Milwaukee County, but have not yet entered upon the duties thereof, swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability. SO HELP ME GOD.

Subscribed and sworn to before me this
24th day of August, 20 12

Laura J. Ramsak

Notary Public

My commission expires 3-8-15

(Section 19.01 Wisconsin Statutes)

Gina Rafenstein
(signature)

Gina Rafenstein
(print name)

OATH OF

Gina Rafenstein

as Member of the West Allis
Community Celebrations
Committee
City of West Allis, Wisconsin
Milwaukee County, Wisconsin

Filed this 24th day of August, 20 12

PMZ/1 jr
CITY CLERK/TREASURER