

**CITY OF WEST ALLIS  
RESOLUTION R-2021-0905**

**RESOLUTION TO AMEND FEE SCHEDULE - INCORPORATING COUNTER FEE AND  
PROCESSING FEE FOR CREDIT AND DEBIT CARD PAYMENTS**

**WHEREAS**, the ability to pay for licenses and permits by using a credit card or debit card provides additional flexibility for the City and for its customers; and

**WHEREAS**, the City is charged a processing fee to accept payment by credit card or debit card and may charge a processing fee to recoup that cost and avoid putting that cost to taxpayers; and

**WHEREAS**, the cost to accept payments in-person exceeds the cost of receiving payments online because the City must maintain staffing in a public area at all times for service to the public; and

**WHEREAS**, the City can recoup some of the expense of maintaining a public service window and reduce the cost to taxpayers by charging a counter fee for that service;

**NOW THEREFORE**, be it resolved by the Common Council of the City Of West Allis, in the State of Wisconsin, as follows:

**SECTION 1:**        **AMENDMENT** “General Information And Fees” of the City Of West Allis Fee Schedule is hereby *amended* as follows:

AMENDMENT

General Information And Fees

This Fee Schedule lists all fees imposed by the West Allis Municipal Code. If there is any conflict between the Code and this Fee Schedule, the Fee Schedule shall control. If a fee amount exceeds the amount allowed by state or federal law, the fee shall be reduced to equal the maximum amount allowed by law. All fees imposed within the Code and identified within this Fee Schedule shall be administered in compliance with Wis. Stat. 66.0628.

Each department shall collect the following fees for the services listed:

<b>Service</b>	<b>Amount</b>
<u>Counter Fee (in-person payment)</u>	<u>\$5.00 per transaction*</u>
Creating a Duplicate License, Permit, or Certificate When No Other Fee Provided	\$25.00 <u>per replacement</u>
Non-Sufficient Funds (Returned Check)	\$15.00 <u>per check</u>
<u>Processing Fee (for any credit/debit card payments)</u>	<u>\$0.99 plus 2.99% per transaction*</u>

\* Each type of item paid for is a single transaction regardless of the quantity of that type purchased. Counter fees only apply if the same service, permit, or license was available for purchase online. No counter fee may cause the City to collect more than the maximum fees allowed by law.

**SECTION 2:            AMENDMENT** “Police” of the City Of West Allis Fee Schedule is hereby *amended* as follows:

AMENDMENT

Police

1. Permits. The police chief shall collect the following permit fees as applicable.

Type	Fee Amount	Authority
Alarm System Permit	\$50.00 per system	
<del>Municipal Lot or Overnight Street</del> Parking Permit ( <u>municipal lot parking</u> ) ( <u>overnight street parking</u> )	<del>\$20.00</del> <u>15.00</u> per vehicle (per month) <del>\$50.00</del> <u>45.00</u> per vehicle (per quarter) <del>\$135.00</del> <u>125.00</u> per vehicle (per year)	
<del>Municipal Lot or Overnight Street</del> <del>Parking Permit</del> ( <del>online purchase only -- includes processing fee</del> )	<del>\$16.44 per vehicle (per month)</del> <del>\$47.34 per vehicle (per quarter)</del> <del>\$129.73 per vehicle (per year)</del>	

2. Service Fees. The police chief shall collect the following service fees as applicable.

<b>Service</b>	<b>Fee Amount</b>	<b>Authority</b>
Bicycle Registration	\$0.00	
Dangerous Dog Registration	\$100.00 per dog	
False Alarm Response Fee	\$0.00 (1st-3rd in calendar year) \$75.00 (4th-6th in calendar year) \$150.00 (7th+ in calendar year)	
Fingerprint Card Fee	\$10.00 (resident) +\$5 per add'l copy \$15.00 (non-resident) +\$5 per add'l copy	
Preliminary Breath Test	\$15.00 per test	
Towing Service Fee	\$25.00 per towed vehicle	WS 349.13(3m)(dm)
Warrant Pickup Fee/Commitment Processing Fee	\$25.00	

3. Reserved.

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

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	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Ald. Angelito Tenorio	_____	_____	_____	_____
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

Presiding Officer

\_\_\_\_\_  
Rebecca Grill, City Clerk, City Of West Allis

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Dan Devine, Mayor City Of West Allis