



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Agenda

Administration & Finance Committee

Alderson Vincent Vitale, Chair

Alderson Kevin Haass, Vice-Chair

Aldersons: Thomas G. Lajsic, Michael P. May, Cathleen M. Probst

Monday, January 11, 2016

6:00 PM

City Hall Room 128

REGULAR MEETING

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF MINUTES

[2016-0028](#) Minutes (draft) November 9, 2015, November 17, 2015, December 1, 2015, December 15, 2015, and January 5, 2016.

Attachments: [Regular Meeting \(draft\) 110915](#)

[Recess Meeting \(draft\) 111715](#)

[Recess Meeting \(draft\) 120115](#)

[Recess Meeting \(draft\) 121515](#)

[Recess Meeting \(draft\) 010516](#)

[Special Meeting \(draft\) 010516](#)

D. NEW AND PREVIOUS MATTERS

Held Items

1. [R-2015-0218](#) Resolution relative to accepting proposal of Creative Business Interiors for furnishing Knoll office furniture for a total net sum of \$41,948.71.

Sponsors: Administration & Finance Committee

Attachments: [1292 Office Furniture-CAO](#)

E. MATTERS FOR DISCUSSION/ACTION

1. [2016-0025](#) Discussion of Health Care Implementation and Options

F. FINANCE DIRECTOR REPORT

- 1. Report on Tax Collections.**
- 2. Status of 1095C Form.**
- 3. Workers Compensation Payroll Audit.**
- 4. Schenck Operational Audit Quotes.**

G. CITY ADMINISTRATOR REPORT

- 1. Review of Cadillac Tax.**
- 2. Discuss Strategic Planning Options.**
- 3. Update on Center for Excellence Department.**
- 4. Update on Communications Department.**
- 5. Report on Emergency Preparedness.**
- 6. Lean Training/Team Building Report.**
- 7. Expanded Use of Current Technologies.**

H. ALDERPERSONS REPORT

- 1. Recent Events Attended.**
- 2. Awards/Commendations.**
- 3. Upcoming Events.**

I. CLOSED SESSION

PLEASE TAKE NOTICE that the Administration & Finance Committee of the City of West Allis will meet, at approximately 6:00 p.m., or as soon thereafter as time permits, on Monday, January 11, 2016, in Room 128, City Hall, 7525 West Greenfield Avenue, West Allis, Wisconsin, to vote on a motion to convene in closed session at said time and place to review the City Administrator's Department Head Performance Evaluations, to discuss collective bargaining matters with the Fire Fighters Union and the Police Union, and to take such further action as may be necessary and appropriate with respect to such matters.

A closed session for the above purposes is authorized pursuant to the provisions of Wis. Stats. Section 19.85(1)(c), (e) and (g), which authorizes a governmental body, upon motion duly made and carried, to meet in closed session to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; to deliberate or negotiate the purchase of public properties and the investment of public funds, or conduct other specified public business whenever competitive or bargaining reasons require a closed session; and to confer with legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

The Administration & Finance Committee will adjourn upon completion of the closed session.

J. ADJOURNMENT

All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.