



Dave Wepking
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December 10, 2020

Mayor Devine and Members of the Common Council
7525 West Greenfield Avenue
West Allis, WI 53214

Honorable Mayor and Common Council Members:

This communication is to apprise you of the Department of Public Works' efforts working with the Finance Department to address the City Hall locking mechanisms for the south main entrance and the City's Art Gallery area.

Due to the elimination of the Custodian position within the Building and Sign Division, a designated person is no longer available consistently to unlock and lock doors as necessary for personnel and evening meetings.

At this time applicable vendors have been contacted for the installation of the electronic access equipment for the applicable doors. Since late July, one quote has been received.

Funding will be applied to the Public Works, Building and Sign Operational Supplies account 100-4101-533-5302.

I would like to seek approval to authorize the Director of Public Works to authorize expenses not to exceed \$21,000 for the access control for the City Hall access doors.

If you have any questions or desire further clarification please feel free to contact me.

Thank you for your consideration.

Sincerely,

Dave Wepking
Director

cc: Public Works Committee members