



City of West Allis

Meeting Agenda

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Martin J. Weigel, Vice-Chair

Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Monday, April 9, 2018

6:00 PM

City Hall, Room 128
7525 W. Greenfield Ave.

REGULAR MEETING

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF MINUTES

1. [2018-0269](#) Minutes (draft) March 20, 2018 Special Meeting, March 20, 2018 Recess Meeting, April 4, 2018 Recess Meeting.

Attachments: [Special Meeting \(draft\) 03/20/18](#)
[Recess Meeting \(draft\) 03/20/18](#)
[Recess Meeting \(draft\) 04/04/18](#)

D. NEW AND PREVIOUS MATTERS

New Matters for Introduction

2. [R-2018-0242](#) Resolution approving 2017 Recommended Budget Carryovers: Non-Budgeted, High Priority Items Needed in Advance of 2019 Budget.

Sponsors: Administration & Finance Committee

Attachments: [2017 Carryover Requests - Non-Budgeted, High Priority Items](#)

Previous Matters for Consideration

3. [R-2016-0229](#) Resolution approving the form of Guarantee to Waukesha State Bank for the Economic Development Loan from the City of West Allis to Westallion Brewing Company, LLC.

Sponsors: Administration & Finance Committee

Attachments: [SBA Unconditional Limited Guarantee](#)

To be placed on file.

4. [R-2016-0292](#) Resolution approving the terms & conditions for an Economic Development Loan to Kater 2 Kids Salon and Spa Boutique, LLC under the Department of Housing and Urban Development Community Development Block Grant Program in an amount up to \$18,500.

Sponsors: Administration & Finance Committee
To be placed on file.

E. MATTERS FOR DISCUSSION/ACTION

5. [2018-0228](#) 2017 Mediation Center Summary Report.

Attachments: [2017 Mediation Center Summary Report](#)

F. MATTERS FOR DISCUSSION - FINANCE DIRECTOR

6. [2018-0287](#) Discussion regarding P-Card Transition.

G. MATTERS FOR DISCUSSION - CITY ADMINISTRATOR

7. [2018-0288](#) Discussion regarding Annual Performance Reviews, Pay-for-Performance, and Draft Policies.

a. Department Review of Employee Performance Draft
b. Pay for Exceptional Performance and Achievement Awards Draft

8. [2018-0291](#) Discussion regarding Executive Leadership Development and Training Opportunities.

H. ADJOURNMENT

All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.