



# City of West Allis

Ordinance: O-2016-0019

7525 W. Greenfield Ave.  
West Allis, WI 53214

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**File Number: O-2016-0019**

**Final Action:**

**Sponsor(s):** Ald. Barczak, Ald. Lajsic and Ald. May

Ordinance to repeal and recreate Section 2.49 of the City of West Allis Revised Municipal Code relating to the Capital Improvement Committee.

The Common Council of the City of West Allis do ordain as follows:

PART I. Section 2.49 of the Revised Municipal Code of the City of West Allis is hereby repealed and recreated to read as follows:

2.49 Capital Improvement Committee.

\* \* \*

(1) **ESTABLISHMENT.** The Capital Improvement Committee is created to recommend, review and update a capital improvements program for the city's infrastructure, equipment and facilities.

(2) **HOW CONSTITUTED.** The Capital Improvement Committee shall consist of the following members:

- (a) The Mayor.
- (b) A member of the Board of Public Works.
- (c) A member of the Administration and Finance Committee.
- (d) A member of the Plan Commission.
- (e) Two citizen members.
- (f) The City Administrator.
- (g) The Finance Director/Comptroller/Treasurer or designee.
- (h) The Director of Public Works/City Engineer or designee.
- (i) The Director of Development or designee.
- (j) The member of the Board of Public Works, the member of the Administration and Finance

Committee, the member of the Plan Commission, and the two citizen members shall be appointed by the Mayor. The member of the Administration & Finance Committee and the member of the Board of Public Works shall be appointed annually. The citizen members shall be appointed for terms of three years each. All appointments by the Mayor are subject to the confirmation of the Common Council.

(3) **ORGANIZATION AND PROCEDURE.**

- (a) The Chairman of the Committee shall be designated by the Mayor.
- (b) Meetings shall be held biannually in conjunction with the budget process, or more frequently, as necessary, at the call of the Chairman or a majority of the entire Committee. The meetings shall be held at a time and place specified by the Committee and shall be open to the public.
- (c) A quorum shall consist of six (6) members and all official actions shall require a majority

vote.

(d) Written minutes shall be kept showing all action taken and recommendations made; the City Clerk shall provide staff for the Committee.

(e) The Committee may adopt additional rules, not inconsistent herewith, for the transaction of its business.

**(4) DUTIES AND RESPONSIBILITIES.** The Committee shall:

(a) On an annual basis prior to July 1, develop a five (5) year capital improvement plan. Upon completion, this shall be submitted to Common Council for action.

(b) Develop and recommend an annual capital improvement plan based on capital budget requests submitted by city departments. This shall be submitted to the Mayor no later than August 1 of each year. Such requests are to be acted upon as are requests for all other parts of the total budget under control of the Common Council.

(c) Establish criteria upon which a determination as to the priority of each capital program or project may be based to include, but not be limited to:

(1) The effect of a program or project on the achievement of any goal in the city's strategic plan.

(2) The interrelationship of each capital program with other capital programs.

(3) Each project's relationship to the city's comprehensive plan or other plans that the Common Council has approved.

(4) The capacity of a program's or project's funding level to fit within funding and debt service targets as determined by the City's fiscal policies.

(d) Monitor progress and completion of the capital improvement program as contained in the annual budget.

(e) Annually review and recommend for Common Council action such changes in the Capital Improvement Programs as the Committee or Common Council deems necessary or desirable to provide for needed realignment of priorities.

(f) Review the condition of the city's infrastructure and facilities and the adequacy of the effort level made by the city to preserve such infrastructure and facilities and eliminate any deferred capital maintenance. This shall include the following systems: city sewerage, streets, street lights, traffic control, underground conduit and wired communications, water treatment and distribution, technology equipment, city buildings, bridges, alleys, sidewalks, parking, and urban forestry, parks, bike and pedestrian infrastructure. Information provided shall include replacement cycles, condition ratings, and other information as the Committee or Common Council may from time to time require.

(g) Consider and report or recommend on such other matters as may be referred to it from time to time by the Common Council.

**(5) AUTHORITY.** The said Capital Improvement Program shall encompass the following

improvements:

(a) Location and construction of public works improvements, maintenance and repair of facilities for which the estimated cost of each such improvement shall exceed fifty thousand dollars (\$50,000).

(b) Purchase of city vehicles and equipment for which the estimated cost of any single expenditure shall exceed twenty-five thousand dollars (\$25,000).

(c) Location and construction of new public buildings for which the estimated cost of each such improvement shall exceed one hundred thousand dollars (\$100,000).

**(6) REPORTS.**

(a) Prepare biannual status report of approved capital projects for submission to the Common Council.

**(7) COMMITTEE REQUESTS.** All city departments and agencies shall cooperate with the Committee and provide assistance whenever the Committee so requests.

PART II. All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

PART III. This ordinance shall take effect and be in force on May 1, 2016.

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PASSED April 4, 2016

APPROVED 4/12/16

Monica Schultz

Monica Schultz, City Clerk

Dan Devine

Dan Devine, Mayor





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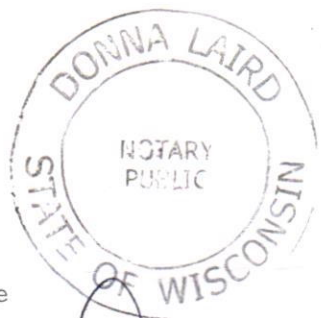
WEST ALLIS CITY OF-LEGALS  
JANEL LEMANSKE  
7525 W GREENFIELD AVE

West Allis, WI 53214

**NOTICE OF NEWLY ENACTED ORDINANCE**  
Please take notice that the City of West Allis enacted Ordinance No. O-2016-0019, Ordinance to repeal and recreate Section 2.49 of the City of West Allis Revised Municipal Code relating to the Capital Improvement Committee, on April 12, 2016. The full text of Ordinance No. O-2016-0019 may be obtained at the City Clerk/Treasurer's Office, 7525 W. Greenfield Ave., West Allis, WI 53214 and through the Legislative Information Center on the City's Website at <http://www.westalliswi.gov>. Clerk's telephone: (414) 302-8220.  
Monica Schultz, City Clerk  
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WNAXLP

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*Patti Guerrero*  
Patti Guerrero



State of Wisconsin

County of Milwaukee

Subscribed and sworn before me this 21 day of April, 2016.

*Donna Laird*

Notary Public State of Wisconsin

My Commission Expires \_\_\_\_\_

DONNA LAIRD  
NOTARIZED  
COMMISSION  
EXPIRES 10-22-16