

Exhibit 1

SCOPE OF SERVICES

Task III. Construction Administration

- Answer bidding questions, prepare addenda and RFI as needed during bidding.
- Review construction bids and prepare bid tabulation and recommendation memo.
- Facilitate pre-construction meeting to be held onsite with selected contractor(s).
- Review submittals and shop drawings for all elements of the project.
- Mark field removals and log completed quantities.
- Collect concrete samples for strength break testing.
- Attend and facilitate construction meetings (10 budgeted for project manager).
- Monitor contractor compliance with issued permits and jobsite regulations.
- Complete final walk through and punch list at completion of project.
- Provide closeout documentation to City at completion of project.

Deliverables for Task III:

- 8.5x11 Bid tabulation table
- 8.5x11 Recommendation memo
- Field inspection notes and quantities
- Digital construction progress photos
- Project closeout documents

Assumptions

Existing basemap information will be provided by the city in digital format (CAD/GIS) or a survey could be completed by Ayres as an additional service. All existing utility information and prior planning studies for the site to be provided by the city to Ayres.

Anticipated Fees

In consideration of the preceding scope of services, our proposed estimate of fees are time and materials as follows:

Construction Inspector (400 hours at \$74/hour)	\$ 29,600
Project Manager (60 hours at \$120/hour)	\$ 7,200
Reimbursable Expenses, etc (mileage at .57/mile)	1,600