



City of West Allis

Meeting Minutes

License and Health Committee

Aldersperson Vincent Vitale, Chair

Aldersperson Suzzette Grisham, Vice-Chair

Alderspersons: Rosalie L. Reinke, Daniel J. Roadt, and Tracy Stefanski

Tuesday, February 23, 2021

6:00 PM

City of West Allis YouTube Channel

VIRTUAL REGULAR MEETING

City of West Allis YouTube Channel

<https://www.youtube.com/user/westalliscitychannel/live>

A. CALL TO ORDER

The meeting was called to order by Chair Vitale at 6:00 p.m.

B. ROLL CALL

Present 5 - Vitale, Grisham, Reinke, Roadt, and Stefanski

Others present: Ashley E. Kapalczynski and Timothy Wergin, Officer Bret Vanden Boogard and Officer Matthew Jacobson, Nicholas Cerwin, Assistant City Attorney, Rebecca Hammock, Assistant City Attorney, and Rebecca Grill, City Administrator/Clerk.

C. APPROVAL OF MINUTES

1. [2021-0081](#) Minutes (draft) of the License & Health Committee meetings of February 8, 2021

A motion was made by Grisham, seconded by Reinke, that this matter be Approved. The motion carried unanimously.

D. NEW AND PREVIOUS MATTERS

2. [2021-0102](#) 2020-2022 Operator's License (Bartender/Class D Operator) application of Crystal A. Husslein

Second nonappearance of Crystal A. Husslein. Ms. Husslein did not contact the Clerk's Office. Recommended denial based on the applicant's failure to appear.

A motion was made by Grisham, seconded by Reinke, that this matter be Recommended for Denial based on the applicant's failure to appear. The motion carried unanimously.

3. [2021-0126](#) 2020-2022 Operator's License (Bartender/Class D Operator) application of Ashley M. Keil

Nonappearance of Ashley M. Keil. Ms. Keil did not contact the Clerk's Office. Recommended denial based on the applicant's failure to appear.

A motion was made by Grisham, seconded by Stefanski, that this matter be Recommended for Denial based on the applicant's failure to appear. The motion carried unanimously.

4. [2021-0041](#) Police Department Report regarding tavern violations/calls for service for the month of January 2021

A motion was made by Grisham, seconded by Stefanski, that this matter be Recommended to be Placed on File. The motion carried unanimously.

5. [O-2021-0006](#) Ordinance to create Special Event Permits and repeal Parade and Carnival Permits

Sponsors: Alderperson Vitale

A motion was made by Grisham, seconded by Stefanski, that this matter was Recommended for Passage. The motion carried by the following vote:

Aye: 5 - Vitale, Grisham, Reinke, Roadt, and Stefanski

No: 0

E. HEARING & CLOSED SESSION

6. [2021-0012](#) Summons & Complaint in the matter of the complaint against Uncle Fester's LLC, Ashley E. Kapalczynski, Agent, for the premises located at 5732 W. Mitchell St., d/b/a Uncle Fester's, (2020-2021 Combination Class B Tavern License No. 2251)

In the matter of the complaint against Uncle Festers LLC. A Hearing was conducted with the following:

Ashley E. Kapalczynski and Timothy Wergin, Officer Bret Vanden Boogard, Officer Matthew Jacobson, Assistant City Attorney, Nicholas Cerwin, Assistant City Attorney Rebecca Hammock, and members of the License & Health Committee.

Officer Jacob Kaye, Officer Jesse Maxwell, Assistant City Attorney, Nicholas Cerwin, Prosecutor; Assistant City Attorney Rebecca Hammock, representing the License Health Committee; and members of the License & Health Committee.

During the complainant's presentation for the hearing, testimony was provided by Officer Bret Vanden Boogard, Officer Matthew Jacobson, and Ashley E. Kapalczynski and Timothy Wergin. During the licensee's presentation for the hearing, testimony was provided by Ashley E. Kapalczynski and Timothy Wergin. Ashley E. Kapalczynski did not call or request any additional witnesses to present testimony.

A motion was made by Grisham, seconded by Stefanski, to convene in closed session at 7:42 p.m. The motion carried unanimously.

Upon conclusion of the closed session at 8:18 p.m., the License & Health Committee reconvened in open session to consider its public agenda.

A motion was made by Grisham, seconded by Reinke that the allegations in the complaint are true. The Committee directs the City Attorney to prepare Findings of Fact and Committee Recommendation for a suspension of thirty (30) days, [March 4, 2021](#), [starting at 6:00 a.m. through April 3, 2021 ending at 6:00 a.m.](#)

(The motion carried by the following vote:

Ayes: 5 - Grisham, Reinke, Roadt, Stefanski, and Vitale.

Noes: 0

The Committee directed the City Attorney to prepare Findings and Recommendations.

F. MATTERS FOR DISCUSSION/ACTION

- 7. [2021-0100](#) Review of license applicant background checks for consideration of possible approval or denial

License & Health Committee recommended approval of the following applicants.

2020-2022 Operator's License (Bartender/Class D Operator) applications:

- Dresdow, Ava R.
- Martinez, Elena R.
- Matson, Amber L.
- Spanaus, Matthew P.
- Stone, Willie D.

License & Health Committee recommended denial of none of the applicants on the list.

License & Health Committee recommended Approval.

G. ADJOURNMENT

The meeting adjourned at 8:24 p.m.



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.