



# City of West Allis

7525 W. Greenfield Ave.  
West Allis, WI 53214

## Meeting Minutes

### Administration & Finance Committee

*Aldersperson Kurt E. Kopplin, Chair*

*Aldersperson Vincent Vitale, Vice-Chair*

*Alderspersons: Thomas G. Lajsic, Richard F. Narlock, Rosalie L. Reinke*

Tuesday, December 2, 2008

6:30 PM

West Allis City Hall Room 128

#### SPECIAL MEETING

#### A. CALL TO ORDER

*Chair Kopplin called the meeting to order at 6:30 p.m.*

#### B. ROLL CALL

Present: 4 - Ald. Kopplin, Ald. Vitale, Ald. Lajsic and Ald. Reinke

Excused: 1 - Ald. Narlock

#### Others Attending

*Joe Kempen; Scott Post, City Attorney; Paul M. Ziehler, City Administrative Officer; Gary Schmid, Manager of Finance; John Stibal, Director of Development; Jeanette Wardinski, Mayor/CAO Office.*

#### C. APPROVAL OF MINUTES

**A motion was made by Ald. Lajsic, seconded by Ald. Reinke, to approve the Regular meeting minutes of October 13, 2008; Special Meeting minutes of November 5, 2008; and Recess Meeting minutes of October 21, 2008, November 5, 2008, and November 18, 2008. The motion carried by the following vote:**

**Votes:** Aye: 4 - Ald. Kopplin, Ald. Vitale, Ald. Lajsic and Ald. Reinke

No: 0

#### D. NEW AND PREVIOUS MATTERS

##### 1. [O-2008-0053](#)

An Ordinance to amend Chapter XVII of the City of West Allis Revised Municipal Code to add Section 17.01(17) changing the title of the Department of Building Inspections & Zoning and its Director's title to the Department of Building Inspections & Neighborhood Services.

**Sponsor(s):** Administration & Finance Committee

*Chair Kopplin introduced this item, and Mr. Ziehler noted this relates to the new position included in the Mayor's Recommended Budget.*

**A motion was made by Ald. Lajsic, seconded by Ald. Vitale, that this matter be Recommended for Passage. The motion carried by the following vote:**

**Votes:** Aye: 4 - Ald. Kopplin, Ald. Vitale, Ald. Lajsic and Ald. Reinke

No: 0

##### 2. [O-2008-0051](#)

An Ordinance to Create Section 1.13 of the West Allis Revised Municipal Code Relating to Mandating of Employee Wages or Benefits for Private Businesses.

**Sponsor(s):** Michael J. Czaplewski

*Chair Kopplin introduced this item, and Ald. Lajsic said he understands that the City of Milwaukee handled this sick day benefit issue by initiative/referendum. He asked if we pass*

*this ordinance, will we supersede that process? City Attorney Post discussed the purpose of the ordinance and potential for petition or an initiative/referendum and charter ordinance. He pointed out that this ordinance prohibits mandating the benefit. Further discussion ensued on this topic and the purpose of the ordinance, which is to prohibit what happened in the City of Milwaukee about mandating businesses to provide certain wages or benefits to employees. Basically, this is a policy statement by our City that it is pro-business and opposed to forcing benefits on businesses. Mr. Ziehler mentioned that by this action, this may put us on the radar screen of certain groups; it's not a reason to not approve the ordinance, but he at least wanted the Committee to be aware of this potential. The Committee realizes that this action doesn't have much clout, but it does show our position.*

**A motion was made by Ald. Vitale, seconded by Ald. Reinke, that this matter be Recommended For Passage As Amended. The motion carried by the following vote:**

**Votes:** Aye: 4 - Ald. Kopplin, Ald. Vitale, Ald. Lajsic and Ald. Reinke  
No: 0

3. [R-2008-0247](#) Resolution relative to authorizing the borrowing of up to \$250,000 from the Wisconsin State Trust Fund at an interest rate of 3.5 percent for a term of 5 years for the purpose of redevelopment of TIF #10 including property acquisition, environmental remediation and demolition of properties and no other purposes.

**Sponsor(s):** Administration & Finance Committee

**A motion was made by Ald. Vitale, seconded by Ald. Reinke, that this matter be Recommended For Adoption. The motion carried by the following vote:**

**Votes:** Aye: 4 - Ald. Kopplin, Ald. Vitale, Ald. Lajsic and Ald. Reinke  
No: 0

4. [R-2008-0248](#) Resolution relative to authorizing the borrowing of up to \$1,500,000 from the Wisconsin State Trust Fund at an interest rate of 5.5 percent for a term of 20 years for the purpose of redevelopment of TIF #10 including property acquisition, environmental remediation and demolition of properties and no other purposes.

**Sponsor(s):** Administration & Finance Committee

**A motion was made by Ald. Vitale, seconded by Ald. Reinke, that this matter be Recommended For Adoption. The motion carried by the following vote:**

**Votes:** Aye: 4 - Ald. Kopplin, Ald. Vitale, Ald. Lajsic and Ald. Reinke  
No: 0

5. [R-2008-0250](#) Resolution authorizing a Professional Service Contract for Real Estate Consulting Services for a total sum of \$91,200.00.

**Sponsor(s):** Administration & Finance Committee

*Mr. Ziehler said this item relates to the 60th Street reconstruction project, which involves over 115 property owners. State funding will cover a portion of the project. This contract for services was put out for bid, and out of four bids received, this was the lowest.*

**A motion was made by Ald. Lajsic, seconded by Ald. Vitale, that this matter be Recommended For Adoption. The motion carried by the following vote:**

**Votes:** Aye: 4 - Ald. Kopplin, Ald. Vitale, Ald. Lajsic and Ald. Reinke  
No: 0

6. [R-2008-0251](#) Resolution relative to approval of a contract with RDS Services LLC to perform the duties as outlined in the Retiree Drug Subsidy Consulting Agreement for a sum not to exceed \$25,000.

**Sponsor(s):** Administration & Finance Committee

*Chair Kopplin noted that this matter was discussed at the last meeting. Mr. Ziehler said staff has been working to determine how the work would be handled/billed, and as a result of these discussions, the contractor's price has been lowered. Mr. Schmid spent a few minutes explaining what type of services the firm would provide to assist with this work, including going back to 2007 and taking care of that work. Ald. Lajsic asked how much staff time would be involved with the contracted firm, and Mr. Schmid said it would be minimal. Ald. Lajsic said it sounds like this will take the load off Mr. Schmid and his department, and Ald. Reinke thinks it's a good idea to get this assistance for Mr. Schmid.*

**A motion was made by Ald. Lajsic, seconded by Ald. Vitale, that this matter be Recommended For Adoption. The motion carried by the following vote:**

**Votes:** Aye: 4 - Ald. Kopplin, Ald. Vitale, Ald. Lajsic and Ald. Reinke  
No: 0

7. [R-2008-0253](#) Resolution relative to continuing the contract with Cities & Villages Mutual Insurance Company (CVMIC) for furnishing Worker's Compensation Third Party Administrative Services at a cost not to exceed \$22,700.00 for the years 2009, 2010, and 2011.

**Sponsor(s):** Administration & Finance Committee

*Ald. Reinke asked if we go out to bid for these services. Mr. Ziehler said we don't. CVMIC also handles the City's liability insurance, and given the relation of these insurances, it is best to continue our sole source contract with them. CVMIC has handled our worker's compensation third party administrative services since 2001 and they do aggressive work on our behalf. Ald. Lajsic feels the integration of all our other insurances is key. Mr. Ziehler also pointed out that the cost is the same as the last three-year period, and even though the per claim cost has gone up, they feel they can stay within the cap.*

**A motion was made by Ald. Lajsic, seconded by Ald. Vitale, that this matter be Recommended For Adoption. The motion carried by the following vote:**

**Votes:** Aye: 4 - Ald. Kopplin, Ald. Vitale, Ald. Lajsic and Ald. Reinke  
No: 0

8. [R-2008-0252](#) Resolution relative to approval of the updated "Domestic Animal Control Services Agreement" for the Milwaukee Area Domestic Animal Control Commission (MADACC).

**Sponsor(s):** Administration & Finance Committee

*Chair Kopplin asked Mr. Ziehler to comment. Mr. Ziehler explained that after ten years of operation, the Domestic Animal Control Services Agreement with MADACC needs updating. The MADACC Board approved the updated Agreement, but it needs to go to all 19 municipalities that participate in the Commission. If any of the 19 do not approve the Agreement, then it will need to be redrafted and the whole process started again. Mr. Ziehler reviewed the five substantive changes to the Agreement.*

*(1) Adoption/veterinarian services have been added. MADACC wants to do limited work in these areas. Ald. Reinke wondered about the financial impact of adding these services, and Mr. Ziehler said they should actually bring in new revenue.*

(2) Previously the Agreement included a limit for the CPI. This updated Agreement eliminates the CPI completely.

(3) Previously, there had been a simple majority for approval of capital expenses, and that is being changed to 2/3 approval of the Board.

(4) The Board has increased the monetary limits that the Operations Committee can approve from \$5,000 to \$10,000.

(5) The updated Agreement calls for two full Board meetings in a one-year period.

Mr. Ziehler mentioned that depending on how the approval process proceeds with the 19 member municipalities, staff may be back with amendments to the Agreement. The Committee acknowledged this possibility.

**A motion was made by Ald. Lajsic, seconded by Ald. Vitale, that this matter be Recommended For Adoption. The motion carried by the following vote:**

**Votes:** Aye: 4 - Ald. Kopplin, Ald. Vitale, Ald. Lajsic and Ald. Reinke  
No: 0

9. [R-2008-0254](#) Resolution relative to renewal of the agreement with the Village of West Milwaukee for Public Health Services for 2009.

**Sponsor(s):** Administration & Finance Committee

*Ald. Lajsic asked if the agreement includes a cost increase for providing these services. Mr. Ziehler said there is a 3% increase.*

**A motion was made by Ald. Reinke, seconded by Ald. Vitale, that this matter be Recommended For Adoption. The motion carried by the following vote:**

**Votes:** Aye: 4 - Ald. Kopplin, Ald. Vitale, Ald. Lajsic and Ald. Reinke  
No: 0

10. [R-2008-0255](#) Resolution relative to renewal of the agreement with Wisconsin Community Services, Inc. for West Allis Mediation Center for 2009.

**Sponsor(s):** Administration & Finance Committee

*Mr. Ziehler noted there is no cost increase on the charge per mediation case. The price has remained the same for the last three years.*

**A motion was made by Ald. Lajsic, seconded by Ald. Vitale, that this matter be Recommended For Adoption. The motion carried by the following vote:**

**Votes:** Aye: 4 - Ald. Kopplin, Ald. Vitale, Ald. Lajsic and Ald. Reinke  
No: 0

11. [2008-0725](#) Comptroller/Manager of Finance requesting consulting services for the Medicare Part D program.

**A motion was made by Ald. Lajsic, seconded by Ald. Vitale, that this matter be Recommended to be Placed on File. The motion carried by the following vote:**

**Votes:** Aye: 4 - Ald. Kopplin, Ald. Vitale, Ald. Lajsic and Ald. Reinke  
No: 0

12. [2008-0739](#) Comptroller/Manager of Finance submitting the report for the month of August, 2008 indicating City of West Allis checks issued in the amount of \$3,842,190.37.

**A motion was made by Ald. Lajsic, seconded by Ald. Reinke, that this matter be Recommended to be Placed on File. The motion carried by the following vote:**

**Votes:** Aye: 4 - Ald. Kopplin, Ald. Vitale, Ald. Lajsic and Ald. Reinke  
No: 0

## **E. ADJOURNMENT**

**A motion was made by Ald. Vitale, seconded by Ald. Lajsic, to adjourn the meeting at 7:07 p.m. The motion carried unanimously.**