



# City of West Allis

## Meeting Minutes

### Administration & Finance Committee

*Aldersperson Kevin Haass, Chair*

*Aldersperson Danna Kuehn, Vice-Chair*

*Alderspersons: Thomas G. Lajsic, Angelito Tenorio, and Martin J. Weigel*

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Tuesday, June 16, 2020

7:38 PM

City Hall, Room 128  
7525 W. Greenfield Ave.ve

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#### RECESS MEETING

#### A. CALL TO ORDER

*The meeting was called to order by Chairperson Haass at 7:38 p.m.*

#### B. ROLL CALL

**Present** 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

*Others Present: Rebecca Grill, City Administrator; Kail Decker, City Attorney; John Stibal, Director of Development, and Other Staff; Guests and Media.*

#### C. APPROVAL OF MINUTES

[2020-0387](#)

Minutes (draft) as follows:

Special Meeting:  
April 29, 2020

Regular Meeting:  
January 13, 2020

Recess Meetings:  
January 21, 2020  
February 4, 2020  
February 19, 2020  
March 3, 2020  
March 17, 2020  
April 22, 2020  
May 5, 2020  
May 12, 2020  
May 19, 2020  
June 2, 2020

**Attachments:** [AF Special 042920 draft](#)  
[AF Regular 011320 draft](#)  
[AF Recess 012120.draft](#)  
[AF Recess 020420.draft](#)  
[AF Recess 021920.draft](#)  
[AF Recess 030320.draft](#)  
[AF Recess 031720.draft](#)  
[AF Recess 042220.draft](#)  
[AF Recess 050520.draft](#)  
[AF Recess 051220.draft](#)  
[AF Recess 051920.draft](#)  
[AF Special 060220bdraft](#)

A motion was made by Lajsic, seconded by Kuehn, that this matter be Approved.  
The motion carried unanimously.

#### D. NEW AND PREVIOUS MATTERS

7. [R-2020-0288](#) Resolution approving application to Board of Commissioners of Public Lands to borrow \$1,325,000 from the State Trust Funds, and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith

**Sponsors:** Administration & Finance Committee

A motion was made by Lajsic, seconded by Weigel, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

**Aye:** 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

**No:** 0

8. [R-2020-0334](#) Resolution relative to accepting the proposal of CalAmp for furnishing and delivering GPS equipment for the monitoring and tracking of City vehicles for an annual sum of \$34,560

**Sponsors:** Alderperson Lajsic

**Attachments:** [CalAmp Invoice No. 36865](#)  
[R-2020-0334 CalAmp](#)

A motion was made by Weigel, seconded by Lajsic, that this matter was Recommended For Adoption. The motion carried by the following vote:

**Aye:** 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

**No:** 0

9. [R-2020-0346](#) Resolution to approve a Commercial Facade Improvement Project Contract by and between the City of West Allis and Cieslak Enterprises, LLC, property owner for the property located at 7133 W. Becher St, in the amount up to 5,136

**Sponsors:** Administration & Finance Committee

**Attachments:** [7133 W Becher - Cieslak Enterprises, LLC - Contract & Attachments \(6-11-20\)](#)  
[Signed R-2020-0346 Cieslak Enterprises](#)

**A motion was made by Weigel, seconded by Lajsic, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

**No:** 0

10. [R-2020-0350](#) Resolution to consider an obligation of repayment to Health and Urban Development (HUD) regarding the Community Development Block Grant Program (CDBG)

**Sponsors:** Administration & Finance Committee

**Attachments:** [Signed R-2020-0350 HUD](#)

*John Stibal present to discuss.*

**A motion was made by Weigel, seconded by Tenorio, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

**No:** 0

11. [R-2020-0359](#) Resolution to consider the transfer of close out costs related to the Neighborhood Stabilization Program (NSP) to the Community Development Block Grant Program (CDBG)

**Sponsors:** Administration & Finance Committee

**Attachments:** [Signed R-2020-0359 NSP](#)

**A motion was made by Kuehn, seconded by Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

**No:** 0

12. [R-2020-0353](#) Resolution authorizing the purchase of one unmarked Ford Explorer replacement squad car in a sum not to exceed \$35,000

**Sponsors:** Alderperson Haass

**Attachments:** [Signed R-2020-0353 Ford Explorer](#)

**A motion was made by Lajsic, seconded by Kuehn, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

**No:** 0

13. [R-2020-0354](#) Resolution approving a two-year extension and amendment to the Intergovernmental Emergency Medical Services Agreement for Emergency Medical Services (EMS) between Milwaukee County and the City of West Allis for 2021-2025

**Sponsors:** Administration & Finance Committee

**Attachments:** [20-197 2021 AMENDMENT NO 2](#)

[Signed R-2020-0354 Intergovernmental EMS btwn Milw Cty 2021-2025](#)

**A motion was made by Lajsic, seconded by Tenorio, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

**No:** 0

14. [R-2020-0360](#) Resolution authorizing the City Administrator to enter into a contract/professional service agreement with one or more of the financial firms listed within this resolution to provide temporary finance staffing for a total sum not to exceed \$35,000

**Sponsors:** Administration & Finance Committee

**Attachments:** [Signed R-2020-0360 Finance Temp Staffing](#)

**A motion was made by Lajsic, seconded by Tenorio, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

**No:** 0

15. [2020-0398](#) Communication from City Administrator submitting 2021 Budget and Capital Planning Calendar

**Attachments:** [Budget and Capital Planning Calendar cover letter](#)

[2021 Budget Calendar](#)

**A motion was made by Lajsic, seconded by Weigel, that this matter was Recommended to be Placed on File. The motion carried by the following vote:**

**Aye:** 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

**No:** 0

16. [2020-0415](#) Discussion regarding request by The Farmer's Wife LLC to settle outstanding debt

*Settle for terms as outlines by City Attorney, Kail Decker, with future settlements bring negotiated settlements to Administration & Finance.*

**A motion was made by Lajsic, seconded by Kuehn, that this matter was Discussed and Consensus Given. The motion carried by the following vote:**

**Aye:** 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

**No:** 0

17. [2020-0412](#) Finance Director/Comptroller submitting report for May 2020 indicating City of West Allis checks issued in the amount of \$2,377,961.97

**Attachments:** [May 2020 Monthly Claims Report to CC](#)

**A motion was made by Lajsic, seconded by Tenorio, that this matter was Recommended to be Placed on File. The motion carried by the following vote:**

**Aye:** 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

**No:** 0

18. [R-2020-0289](#) Resolution granting a selective waiver of interest and penalties associated with late payment of the May 31, 2020 tax levy installment to those City of West Allis property taxpayers adversely impacted by the public health emergency and setting a final due date of the 2019 tax collections of October 1, 2020

**Sponsors:** Administration & Finance Committee

**A motion was made by Lajsic, seconded by Weigel, that this matter was Recommended to be Placed on File. The motion carried by the following vote:**

**Aye:** 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

**No:** 0

19. [2018-0445](#) Summons and Complaint in the matter of Sam's Real Estate Business Trust vs City of West Allis, Case No. 18-CV-30301.

**Attachments:** [Sam's Real Estate Trust CV-18-30301](#)

[Settlement Agreement - West Allis Sam's - 2017-2018 - signed by Sam's](#)

20. [2018-0640](#) Summons and Complaint in the matter of Sam's Real Estate Business Trust vs. City of West Allis regarding money judgment. Case No. 2018CV006035.

**Attachments:** [Claim-Sam's Real Estate](#)

[Settlement Agreement - West Allis Sam's - 2017-2018 - signed by Sam's](#)

*Nine million settlement; proceed with this valuation and process refund.*

**This matter was Recommended for Settlement on a Block Vote.**

#### Passed The Block Vote

**A motion was made by Kuehn, seconded by Lajsic, to approve all the actions on item nos. [ ] on a Block Vote. The motion carried by the following vote:**

**Aye:** 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

**No:** 0

#### E. ADJOURNMENT

**A motion was made by Lajsic, seconded by Weigel, to adjourn the meeting at 7:54 p.m. The motion carried unanimously.**



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.