



Monica Schultz
City Clerk
City Clerk's Office
414.302.8220
mschultz@westalliswi.gov

Greg Manlove and Cassandra Najera
8319 W. Rogers St.
West Allis, WI 53219

November 16, 2017

Subject: Decision by City of West Allis Administrative Appeals Review Board (AARB) in regard to the Appeal of the Dangerous Dog Order for Cassandra Najera and Greg Manlove of 8319 W.Rogers St.

Dear Mr. Manlove and Ms. Najera:

This letter is to formally notify you of the determination made by the City of West Allis Administrative Appeals Review Board (AARB) from its meeting on October 30, 2017 regarding your appeal.

At the meeting, the Board decided unanimously to rescind the Dangerous Dog Order for your dog, Porter.

Thank you for the time you took in making your appeal and attending the meeting. If you have any questions, or need further information or clarification, please feel free to contact me.

Sincerely,

Monica Schultz
City Clerk

Enclosure

cc: Mayor Devine
Health Commissioner
City Attorney
Police Department

RECEIVED

JUN 29 2017

CITY OF WEST ALLIS
CITY CLERK

To the City of West Allis,

We, Gregory Manlove and Cassandra Najera, are writing in response to the dangerous dog ordinance for our dog Porter "Bubba" Najera. We would like to first state that the incident that occurred on the front porch of our home was a single occurring incident and has never happened before nor will ever happen again. Porter is a family friendly, patient, and silly dog. He has gone through an extensive two week long one-on-one training with Suburban K-9 and his trainer, Jessica, can speak on behalf of his good behavior if need be.

He has since lived with us for over a year in the Buckler residence condominiums downtown wherein he was always very well behaved with everyone that he came in contact with in the hallways and outside in the city. We lived on the ninth floor of twelve in one of eleven separate units per floor. The staff at the front desk was always very fond of his good behavior and high tolerance towards strangers and delivery persons both at the front desk and within the hallways.

He is also a very social dog and frequents many dog parks as well as extensive walks in around both downtown Milwaukee and West Allis. He likes meeting new people in the street, shaking their hands and sitting for good praise. He also enjoys frequenting dog parks such as Roverwest in the Riverwest neighborhood, Curry dog park in Tosa, and the Run Way in Oak creek. In the parks he is very friendly with other dogs and people alike and loves making new friends. He has become a staple dog for the people of the Riverwest neighborhood and has made friends throughout the parks system.

Upon moving to West Allis he took a liking to his new home and backyard and loves going on long walks through the new town. The incident that occurred was that of a pizza delivery man getting bit by porter on our front porch when he was accidentally let out upon the man's arrival. As most dogs do find the need to bark at any stranger that comes to the door be it a delivery man, postal worker, or friend, Porters behavior was not out of the norm. What occurred after, however, was very out of the norm for Porter and we have taken further training methods to pacify his aggression towards approaching strangers such as having friends ring the door bell or knock at the front door and correcting his behavior then as well as having our friends give him a treat when they enter the home to allow him time to sniff them etc. These methods have proven successful and his aggression has begun to pacify.

We would like to end this letter by restating that Porter is a very friendly dog whose actions that night were a single occurrence that will not be repeated again. Thank you for your time and consideration.

Sincerely,

Greg Manlove and Cassandra Najera

414-405-6876
414-305-0204

Oper: WRLSJM Type: CC Drawer: 1
Date: 6/28/17 01 Receipt no: 44879
AI
APPEL-ARRB 1.00 \$50.00
NAJERA, CASSANDRA 194 \$50.00
CK CHECK PAYMEN \$50.00
Total tendered \$50.00
Total payment \$50.00
Trans date: 6/29/17 Time: 14:57:39

17-019989

ORDER DANGEROUS DOG

Date: 05/30/17

Owner's Name(s): Cassandra M. Najera

Address: 8319 W Rogers

Address: West Allis, WZ

Name of Dog: Porter

Description of Dog: Tan/short hair/Male/Hound mix

Pursuant to West Allis Revised Municipal Code Section 7.126, your dog, described above, is hereby declared to be a **dangerous dog**.

Within **30 days** of the date of this order, you must comply with the requirements of 7.126(6) (see back of sheet). A West Allis police officer will conduct a follow-up investigation to ensure compliance with the requirements.

If you wish to contest this order or any of the requirements of 7.126(6), you must file an appeal pursuant to the provisions of Section 7.126(5)(b).

If you have questions about this order, please contact Assistant City Attorney Jenna Merten at (414) 302-8450.

Signature: _____

Name of Officer / Department

Service: (check one)

☒ in-person

☐ mail

If in person, complete the following:

Date/Time: 05/30/17

Name of person served: Cassandra M. Najera

Location: 8319 W Rogers

(6) **Harboring Dangerous Dogs.**

(a) **Dangerous Dogs Regulated.**

1. Prohibited dangerous dogs are not allowed in the City. No person may bring into or keep in the city any dog that is a prohibited dangerous dog under this section.
2. No person may harbor or keep a dangerous dog within the city unless all provisions of this section are complied with.
3. No person shall obstruct, provide false information, or otherwise unreasonably interfere with officers of the department in the enforcement section or in the capture of any dog suspected of being dangerous.
4. The issuance of a citation for a violation of this section need not be predicated on a determination that a dog is a dangerous dog.

(b) **Registration.** The owner of any dog declared dangerous, shall register it with the Police Department upon disposition, and annually thereafter on or before April 1st of each year, by providing a current color photograph of the dog and payment of a seventy-five (\$75.00) registration fee.

(c) **Leash and Muzzle.**

1. No owner or caretaker, harboring or having the care of a dangerous dog may permit such a dog to go outside its dwelling, kennel or pen unless the dog is securely restrained with a leash no longer than ten (10) feet in length.
2. No person may permit a dangerous dog to be kept on a chain, rope or other type of leash outside its dwelling, kennel, or pen unless a person who is sixteen (16) years of age or older, competent to govern the dog and capable of physically controlling and restraining the dog, is in physical control of the leash.
3. A dangerous dog may be securely leashed or chained to an immovable object, with the owner or caretaker being in the physical presence of the dog at all times when it is so leashed or chained.
4. A dangerous dog outside of the dog's dwelling, kennel or pen shall be muzzled in a humane way by a muzzling device sufficient to prevent the dog from biting persons or other animals.

(d) **Confinement.**

1. Except when leashed and muzzled, all dangerous dogs shall be securely confined indoors or in a securely enclosed and locked pen or kennel that is located on the premises of the owner or caretaker and constructed in a manner that does not allow the dog to exit the pen or kennel on its own volition.
2. When constructed in a yard, the pen or kennel shall, at a minimum, be constructed to conform to the requirements of this paragraph. The pen or kennel shall be childproof from the outside and animal-proof from the inside. A strong metal double fence with adequate space between fences (at least two (2) feet) shall be provided so that a child cannot reach into the animal enclosure. The pen, kennel or structure shall have secure sides and a secure top attached to all sides. A structure used to confine a dangerous dog shall be locked with a key or combination lock when the dog is within the structure. The structure shall either have a secure bottom or floor attached to the sides of the pen or the sides of the pen shall be embedded in the ground no less than two (2) feet. All structures erected to house dangerous dogs shall comply with all city zoning and building regulations. All structures shall be adequately lighted and ventilated and kept in a clean and sanitary condition.
3. **Indoor confinement.** No dangerous dog may be kept on a porch, patio or in any part of a house or structure on the premises of the owner or caretaker that would allow the dog to exit the building on its own volition. No dangerous dog may be kept in a house or structure when the windows are open or when screen windows or screen doors are the only

obstacles preventing the dog from exiting the structure.

(e) **Signs.** The owner or caretaker of a dangerous dog shall display, in prominent places on his or her premises near all entrances to the premises, signs in letters of not less than two (2) inches high warning that there is a dangerous dog on the property. A similar sign is required to be posted on the kennel or pen of the dog. In addition, the owner or caretaker shall conspicuously display a sign with a symbol warning children of the presence of a dangerous dog.

(f) **Spay and neuter requirements.** Within thirty (30) days after a dog has been designated dangerous, the owner or caretaker of the dog shall provide written proof from a licensed veterinarian that the dog has been spayed or neutered.

(g) **Microchip Requirements.** Within thirty (30) days after dog has been designated dangerous, the owner must provide written proof from a licensed veterinarian that a microchip has been placed in the dog so that the dog can be easily identified. The microchip must be numbered, and the number must be provided to the Police Department within twenty-four (24) hours of placement.

(h) **Liability insurance.** The owner or caretaker of a dangerous dog shall present to the Health Officer or Humane Officer a certificate of insurance that the owner has procured liability insurance in an amount not less than \$1,000,000.00 for any personal injuries inflicted by the dangerous dog. Whenever such policy is cancelled or not renewed, the insurer and dog's owner or caretaker shall notify the Health Officer or Humane officer of such cancellation or non-renewal in writing by certified mail.

(i) **Waiver.**

1. Upon request, by the owner or caretaker, the Administrative Review Board may waive any requirement specified in subsections (b) to (h) that is deemed to be inappropriate for a particular dangerous dog.
 2. The Health Officer may waive the provisions of subsections (b) to (h) for a military dog, or circuses, zoos or other animal shows or exhibitions, which are properly licensed, upon presentation by the dog's owner or handler of satisfactory arrangement for safe keeping of the dog.
- (j) **Notification.** The owner or caretaker shall notify the Police Department within twenty-four (24) hours if a dangerous dog is unconfined, has attacked another animal, has attacked a human being or has died. The owner or caretaker shall notify the Police Department immediately if a dangerous dog is at large. No person may sell or transfer possession of a dangerous dog to another person without first notifying the person to whom the dangerous dog is being sold or transferred of the fact that such dog is a dangerous dog and of any requirement imposed upon the selling or transferring party by this division. No person may sell or transfer possession of a dangerous dog to another person, agency, organization or the like without first notifying the Police Department in writing, at least three (3) days in advance of the sale or transfer of possession with the name, address, and telephone number of the new owner of the dangerous dog. If the dangerous dog is sold or given away to a person residing outside the City, the owner or caretaker shall present evidence to the Police Department that he or she has notified the Police Department or other law enforcement agency of the dog's new residence, including the name, address and telephone number of the new owner of the dangerous dog.

(k) **Euthanasia.**

1. If the owner or caretaker of a dog that has been designated a dangerous dog is unwilling or unable to comply with the regulations for keeping the dog in accordance with this section, he or she may have the dog humanely euthanized by an animal shelter, the humane society or a licensed veterinarian.
2. Any dog that has caused bodily harm to a person, persons or a domestic animal on two (2) separate occasions off the owner's premises, without reasonable cause, may be destroyed as a result of judgment rendered by a court of competent jurisdiction, as specified under sec. 174.02(3), Wis. Stats. The City Attorney may petition an appropriate court to obtain a court order to destroy such a dog.

17-019989

ORDER DANGEROUS DOG

RECEIVED
JUN 07 2017
WEST ALLIS
CITY ATTORNEY

Date: 05/30/17

Owner's Name(s): Cassandra M. Najera

Address: 8319 W Rogers

Address: West Allis, WZ

Name of Dog: Porter

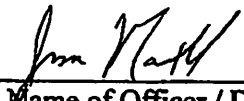
Description of Dog: Tan / Short hair / Male / Hound mix

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Signature: 
Name of Officer / Department

Service: (check one) ☒ in-person ☐ mail

If in person, complete the following:

Date/Time: 05/30/17

Name of person served: Cassandra M. Najera

Location: 8319 W Rogers

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2. No person may permit a dangerous dog to be kept on a chain, rope or other type of leash outside its dwelling, kennel, or pen unless a person who is sixteen (16) years of age or older, competent to govern the dog and capable of physically controlling and restraining the dog, is in physical control of the leash.

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2. Any dog that has caused bodily harm to a person, persons or a domestic animal on two (2) separate occasions off the owner's premises, without reasonable cause, may be destroyed as a result of judgment rendered by a court of competent jurisdiction, as specified under sec. 174.02(3), Wis. Stats. The City Attorney may petition an appropriate court to obtain a court order to destroy such a dog.

West Allis Health Department
Rabies Quarantine Order



Public Health
Protect • Promote • Prevent
West Allis Health Department

Animal Owner's Name: Cassandra M. Najera

Animal Owner's Address: 8319 W Rogers

Animal Owner's Telephone Number: 414-405-6876

Name of Animal: Porter Type of Pet: ☒ Dog ☐ Cat ☐ Other (List) _____

Date Bite Occurred: 05/30/17 Was a person bitten? ☒ Y ☐ N Did the Bite Break the Skin? ☒ Y ☐ N

Date of Animal's Rabies Vaccination: Unknown Dog/Cat License Tag Number: Unknown

Per the Revised Municipal Code of the City of West Allis 7.12(5) the animal identified above and owned/harbored by you at the indicated address is hereby ordered confined, under the conditions defined below, for purposes of quarantine for possible rabies exposure.

- ☐ This animal has bitten or otherwise potentially exposed a person or other animal to rabies virus and is quarantined for a minimum of 10 days from the date of the incident.
 - ☐ Proof of valid rabies vaccination provided. In home quarantine ordered. See Quarantine conditions below.
 - ☐ Proof of valid rabies vaccination is NOT provided. Animal is ordered to be impounded at:
 - ☐ MADACC
 - ☐ Local Veterinarian Clinic: _____
 - ☐ Animal owner is responsible for all costs associated with quarantine/impoundment of the animal.
- ☐ This animal has bitten or otherwise potentially exposed a person or other animal to rabies virus AND is exhibiting symptoms consistent with rabies. This animal is ordered to be euthanized for rabies testing. Animal owner is responsible for all costs associated with euthanization and testing.

Quarantine conditions:

- ☐ The animal must be seen by a veterinarian within 24 hours for a health clearance. A copy of the veterinarian's report must be submitted to the West Allis Health Department.
- ☐ The animal must be confined at all times in an enclosed space that prevents contact with people, other pets, and wild animals. Animal may only be outside only for purposes of toileting and must be kept on a leash.
- ☐ At no time may the animal be removed from the premises without prior written permission of the West Allis Health Department. In an emergency, the animal may be taken to a vet. Immediately notify the Health Department.
- ☐ If at any time during the quarantine period the animal becomes ill, shows signs of abnormal behavior, or dies, the West Allis Health Department must be notified immediately.
- ☐ The Health Commissioner may authorize, at any time that the animal be euthanized for purposes of laboratory testing for rabies.
- ☐ Animals without a valid rabies vaccination must be vaccinated after the quarantine period, prior to being released to the owner.
- ☐ If the animal does not have a valid Milwaukee County Animal License the owner must obtain the license and submit proof of license to the West Allis Health Department.
- ☐ The animal will be released from quarantine only upon completion of the prescribed requirements and by written authorization of the West Allis Health Department.

I understand and agree to abide by the conditions under which the above named animal, for which I am the responsible owner or custodian, is to be quarantined. I understand that violation of the conditions of this quarantine order, whether by volition or negligence, is punishable under the Revised Municipal Code for the City West Allis.

Cassandra M. Najera
Animal owner name (print)

X [Signature] 05/30/17
Animal owner signature Date

Jim McCall Jesse Maxwell
Serving official name (print)

[Signature] 05/30/17
Serving official signature Date

White - Police Department Copy

Pink - Health Department Copy

Yellow - Owner's Copy

Submit completed report to the Health Department within 24 hours.

7120 W National Ave, West Allis, WI 53214
Fax - 414-302-8628

D.O. Maxwell

Case # 17-1998

Small Animal Hospital LLC

2340 N. Newhall Street
Milwaukee, Wisconsin 53211
414-276-0701
FAX 414-276-7019

5/31/17

To: West Allis Police Dept.

Fax (414) 302-8099

Re: Cassandra Najera
"Porter"

Owner requested we fax her vaccine info
to you - New Address is West Allis address

Jakie Receptionist
Pages to follow cover letter 1

Small Animal Hospital, LLC**Patient Chart**

Printed: 05-31-17 at 9:42a

CLIENT INFORMATION

Name Cassandra Najera (9154)
Address 8319 W. Rodgers St
West Allis, WI 53219

PATIENT INFORMATION

Name	Porter	Species	Canine
Sex	Male	Breed	Shepherd Mix
Birthday	01-13-15 (unknown)	Age	2y (unknown)
ID		Rabies	085831
Color	Tan	Weight	47.80
Reminded	12-01-16	Codes	

Reminders for: Porter	Last done
01/19 Dhpp 3 Year Vaccine	01-15-16
01/17 Heartworm Occult Test	01-15-16
01/17 Rabies Vaccination, Canine 3yr	
01/17 Annual Exam Reminder	01-15-16
01/17 Bordetella Annual Vaccination	01-15-16

MEDICAL HISTORY - Vaccination View

Date	By	Code	Description	Qty (Variance)
01-15-16	LGM	372	Rabies Vaccination, Canine 1yr, #085831	
ID: 085831	Serial: 10741B		Expires: 12/07/17 Type: KIL Mfg: ZOETI Admin: Sq	
		302	Bordetella Annual Vaccination	
		340	Dhpp 3 Year Vaccine	



West Allis Police Department

Incident Report

Incident:
Dog/Cat/Animal Bite

Incident Report Number:
17-019989

Between: Date - Time

And/At: Date-Time
5/30/17

20:22

Incident Location:

8319 W Rogers St, West Allis, WI, 53219

CFS Code-1:
7399G

CFS Code-2:
ZMS9872

CFS Code-3:

Offense Code-4:

CFS Code-5:

CFS Code-6:

CFS Code-7:

CFS Code-8:

CN

Name (Last, First, Middle)

Najera, Cassandra M

DOB:

03/25/1992

Race/Sex

W/F

Address: (Address, City, State, Zip)

8319 W Rogers St, West Allis, WI, 53219

Home Phone Number

Employer

Work Phone Number

Employer Address

Cell Phone Number

(414) 405-6876

CN

Name (Last, First, Middle)

Mlnarik, Lance A

DOB:

01/10/1949

Race/Sex

W/M

Address: (Address, City, State, Zip)

10211 W Greenfield Ave, 36, West Allis, WI, 53214

Home Phone Number

Employer

Work Phone Number

Employer Address

Cell Phone Number

SUMMARY

Officer Maxwell reports.... Dog Bite at 8319 W. Rogers St.

On 05/30/17 at approximately 2022hrs, officers responded to 7520 W. Greenfield Ave., Papa John's, to speak with an employee about being bit by a dog while delivering pizza. Upon arrival, officers made contact with Lance A. Mlnarik (M/W DOB 01/10/49) who advised he was bit in the arm and leg by a tan dog while at 8319 W. Rogers St. Officers responded to 8319 W. Rogers St. and made contact with the dog owner Cassandra M. Najera (M/W DOB 03/25/92). Cassandra was able to provide medical documentation for her 2 1/2 year old shepherd/hound mix. This case will be forwarded to the Health Department.

Vehicle Information: (Year, Make, Model, Style, Color)

License Number

State

Expiration Year

Vin

Insurance Company

Other Vehicle Information

NCIC#

Reporting Officer(s)

Maxwell, Jesse

Payroll Number:

jm2622

Payroll Number:

Report Date

05/30/2017

Time Received

20:22:41

Time Cleared

21:28:40

Unit(s) Assigned

224, 225

Pages

1 Of 3

Reviewed by

Clerical and Coding Manz, Tracy

Payroll Number

9656

Copy To

Date:

05/30/2017

CFS Code-1: 7399G

Incident Report Number:

17-019989

West Allis Police Department**Continuation**

Incident Report Number

17-019989

Incident Location:

8319 W Rogers St, West Allis, WI, 53219

Incident Date:

05/30/2017

NARRATIVE

Officer Maxwell reports...

INITIAL RESPONSE

On 05/30/17 at approximately 2022hrs, officers responded to 7520 W. Greenfield Ave., Papa John's, to speak with an employee about being bit by a dog while delivering pizza. Upon arrival, officers made contact with Lance A. Mlnarik (M/W DOB 01/10/49).

CONTACT WITH LANCE A. MLNARIK

Lance advised he delivered pizza to 8319 W. Rogers St. and was bit by a dog at the residence. Lance had already completed his delivery and was walking away from the residence when a tan colored dog ran out the front door and bit him on the left arm and left leg. A female at the residence came outside and was able to get the dog back inside.

Lance returned to Papa John's and his supervisor told him he must report the incident to the police as it was a work related injury. Lance stated he had marks and was bleeding on his arm and leg from the bites. Lance declined medical attention on scene stating he would go to the VA Hospital for medical treatment.

PHOTOGRAPHS

I took the following photographs with a department issued Canon Power Shot Digital Camera using my department issued media card. I uploaded the photographs to the DIMS system. Below is the photo log:

1. Bite on left leg
2. Same
3. Bite on left arm
4. Same
5. Under side of left arm (no marks visible)
6. Lance

CONTACT WITH CASSANDRA M. NAJERA

On 05/30/17 at approximately 2044hrs, officers responded to 8319 W. Rogers St. and attempted to make contact with the dog and owner. Upon arrival, officers made contact with Cassandra M. Najera (F/W DOB 03/25/92).

Cassandra confirmed her dog Porter bit Lance on the arm and leg when he was at her residence earlier in the evening. Porter was able to sneak past Cassandra's sister

Reporting Officer(s)

Maxwell, Jesse

ID Number

jm2622

ID Number

Pages:

2 Of 3

West Allis Police Department**Continuation**

Incident Report Number

17-019989

Incident Location:

8319 W Rogers St, West Allis, WI, 53219

Incident Date:

05/30/2017

at the front door and then chased after Lance in the front yard. Cassandra stated Porter is a neutered, male, tan, shepherd/hound mix that is approximately 2 1/2 years old. Cassandra adopted Porter from the Humane Society and her knowledge has never had an previous bite incidents or aggressive behavior.

Porter goes to the Small Animal Hospital on the east side of Milwaukee and is current on his vaccinations/rabies. Cassandra recently moved and was unable to locate Porter's vet records. Cassandra was able to find a receipt for a yearly check-up for from January of this year, but it did not specifically identify the vaccination dates or expiration dates. Cassandra was also able to provide documentation from Central Bark dog playground stating Porter was current on his vaccinations but listed no specific dates. Cassandra advised she would be able to obtain vet records and provide them to me the following day when the vet opened.

It was determined that based on Cassandra's level of cooperation and her existing documentation that Cassandra could quarantine Porter at her residence and provide vaccination records the following day. This was reviewed by Sgt. Stikl.

DOG BITE PAPERWORK

05/30/17, I issued and explained the Dangerous Dog Order and Rabies Quarantine form to Cassandra in person. On 05/31/17, I received a fax from the Small Animal Hospital indicating Porter's rabies vaccination was current through January of 2019. This was scanned and attached to the case. All of the paperwork and forms from Cassandra were emailed to Sally Nusslock and the appropriate people with WAPD, after they were received.

CASE DISPOSITION

A dog bite report was completed. Dog bite paperwork was completed and was forwarded to the health department.

Reporting Officer(s):

Maxwell, Jesse

ID Number

jm2622

ID Number

Pages:

3 Of 3













SUBPOENA

CITY OF WEST ALLIS : ADMINISTRATIVE APPEALS REVIEW BOARD : MILWAUKEE COUNTY

STATE OF WISCONSIN)
) ss
COUNTY OF MILWAUKEE)

THE STATE OF WISCONSIN TO:

LANCE MLNARIK
10211 West Greenfield Avenue, #36
West Allis, Wisconsin 53214

RECEIVED

OCT 24 2017

WEST ALLIS
CITY ATTORNEY

PURSUANT TO SECTION 805.07 OF THE WISCONSIN STATUTES, you are hereby
commanded to appear in person before the West Allis Administrative Appeals Review Board,
7525 West Greenfield Avenue, Room 128, West Allis, Wisconsin, on the **30th** day of **October**
2017, at **4:00 p.m.**, to give evidence in the matter of the appeal of the Dangerous Dog Order of
Porter, owner Cassandra Najera. Failure to appear may result in punishment for contempt which
may include monetary penalties, imprisonment and other sanctions.

Issued this 26th day of September, 2017.

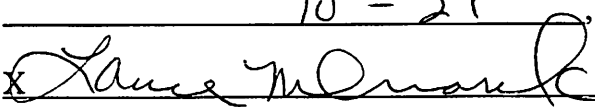
CITY OF WEST ALLIS



Nicholas S. Cerwin, Assistant City Attorney

P.O. Address:
7525 West Greenfield Avenue
West Allis, Wisconsin 53214
414/302-8450

Service admitted this _____ day of

_____ 10 - 21, 2017.


Signature of Witness



City Attorney's Office

Scott E. Post
City Attorney

Sheryl L. Kuhary
Jenna R. Merten
Nicholas S. Cerwin
Assistant City Attorneys

September 26, 2017

Lance Mlnarik
10211 West Greenfield Avenue, #36
West Allis, Wisconsin 53214

Re: Matter of the Appeal of the Dangerous Dog Order of Porter, owner,
Cassandra Najera

Dear Mr. Mlnarik:

Enclosed please find an original and one copy of a subpoena for you to testify as a witness in regard to the above referenced case. Please sign and date the original and return it to this office in the enclosed, self-addressed, stamped envelope. The copy may be retained for your records.

If you have any questions, please feel free to contact me. Thank you for your cooperation in this matter.

Very truly yours,

Nicholas S. Cerwin
Assistant City Attorney

Enclosures

SUBPOENA
CITY OF WEST ALLIS : ADMINISTRATIVE APPEALS REVIEW BOARD : MILWAUKEE COUNTY

STATE OF WISCONSIN)
) ss
COUNTY OF MILWAUKEE)

THE STATE OF WISCONSIN TO:

LANCE MLNARIK
10211 West Greenfield Avenue, #36
West Allis, Wisconsin 53214

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Issued this 26th day of September, 2017.

CITY OF WEST ALLIS



Nicholas S. Cerwin, Assistant City Attorney

P.O. Address:
7525 West Greenfield Avenue
West Allis, Wisconsin 53214
414/302-8450

Service admitted this _____ day of _____, 2017.

X _____
Signature of Witness