



City of West Allis

Meeting Agenda

Common Council

Mayor Dan Devine, Chair
Aldersperson Thomas G. Lajsic, Council President
Alderspersons: Gary T. Barczak, Michael J. Czaplewski, Kevin Haass,
Michael P. May, Rosalie L. Reinke,
Daniel J. Roadt, Vincent Vitale, and Martin J. Weigel

Tuesday, April 17, 2018

7:00 PM

City Hall Common Council Chambers
7525 W. Greenfield Ave.

REGULAR MEETING

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. PUBLIC HEARINGS

1. [R-2018-0262](#) Resolution to confirm and adopt the report of the Interim City Engineer containing the schedule of proposed assessments for improvement of W. Schlinger Avenue from S. 92 Street to approximately 93 feet east of S. 98 Street and portions of intersecting streets by major asphalt resurfacing of the pavement, miscellaneous sidewalk repair, storm sewer relay and utility adjustments.

Sponsors: Public Works Committee

E. CITIZEN PARTICIPATION

Statements by citizens:

Not more than one-half (1/2) hour shall be allowed for statements by citizens to the Council. Each individual shall be limited to five (5) minutes to address the Council. Participants are required to print their names and addresses on the sign-in sheet for speakers and shall announce their name and address. Dialogue with the members of the Council is not permitted other than scheduling and other similar nonsubstantive matters. Such questions shall be directed to the presiding officer only. No citizen may speak more than once during this portion of the meeting. The Clerk or his/her designee shall keep time and shall announce when a speaker has one (1) minute of speaking time remaining. Upon any one speaker reaching the allotted five (5) minutes, the Clerk shall announce "Time," and the presiding officer shall ask the speaker to conclude his/her remarks. Any speaker so informed who continues to address the Council shall be considered to have created a disturbance under Subsection 3.01(a) of the West Allis Revised Municipal Code. Upon conclusion of the one-half (1/2) hour total time (and after a speaker has concluded), the Clerk shall announce that the time for citizen statements has expired. This portion of the meeting shall then end unless an Aldersperson moves to extend the time, the motion is seconded, and a majority of the Council present and voting votes to extend the time. An individual's time may not be extended

F. ANNOUNCEMENT OF RECESS MEETINGS OF STANDING COMMITTEES

New and Previous Matters referred to Committees may be considered and acted upon by Committees during the Common Council recess. Unless otherwise announced during the meeting, the standing Committees of the Common Council will meet during recess in the following rooms and in the following order:

*Room 123 (Mayor's conference room)
Advisory, Public Works, Safety & Development*

*Room 128
License & Health, Administration & Finance*

The general public may contact the Committee Chair relative to an agenda item of interest that could be discussed or acted on during the recess meetings simultaneously occurring in different conference rooms. Additionally, if a member has interest in multiple agenda items which are scheduled for discussion or action during the recess meetings simultaneously occurring, s/he should contact the chair of the committee to inform of such interest.

G. MAYOR'S REPORT

1. Recent events attended
2. Awards/commendations
3. Upcoming events

H. ALDERPERSON'S REPORT

1. Recent events attended
2. Awards/commendations
3. Upcoming events

I. APPROVAL OF MINUTES

2. [2018-0320](#) Minutes (Draft) of the Common Council Regular Meeting of April 4, 2018.

Attachments: [040418 CC Minutes.draft](#)

J. ITEMS NOT REFERRED TO COMMITTEE

3. [2018-0325](#) Quarterly Report of Matters Pending Before Committees Prior to April 17, 2018.

Attachments: [Referred Matters Report April 2018](#)

4. [2018-0285](#) Summons and Complaint in the matter of BMO Harris Bank, N.A., vs J. K. Lau

Investments, LLC regarding foreclosure of mortgage. Case No. 2018CV002768.

Attachments: [S&C J.K. Lau Investments 2018CV002768](#)

5. [2018-0311](#) Summons and Complaint in the matter of Amelia Lozano vs City of West Allis et al. Case No. 2018CV002723.

Attachments: [S&C Amelia Lozano 2018CV002723](#)

K. STANDING COMMITTEE REPORTS

ADMINISTRATION & FINANCE COMMITTEE

Regular meeting held on April 9, 2018.

6. [R-2016-0229](#) Resolution approving the form of Guarantee to Waukesha State Bank for the Economic Development Loan from the City of West Allis to Westallion Brewing Company, LLC.

Sponsors: Administration & Finance Committee

Attachments: [SBA Unconditional Limited Guarantee](#)

Unanimously Recommended to be Placed on File.

7. [R-2016-0292](#) Resolution approving the terms & conditions for an Economic Development Loan to Kater 2 Kids Salon and Spa Boutique, LLC under the Department of Housing and Urban Development Community Development Block Grant Program in an amount up to \$18,500.

Sponsors: Administration & Finance Committee

Unanimously Recommended to be Placed on File.

8. [R-2018-0242](#) Resolution approving 2017 Recommended Budget Carryovers: Non-Budgeted, High Priority Items Needed in Advance of 2019 Budget.

Sponsors: Administration & Finance Committee

Attachments: [2017 Carryover Requests - Non-Budgeted, High Priority Items](#)
[2017 CARRYOVER REQUESTS-Corrected/Current Copy 04-09-18](#)

Unanimously Recommended for Adoption

L. COMMON COUNCIL RECESS

M. NEW AND PREVIOUS MATTERS

ADMINISTRATION & FINANCE and PUBLIC WORKS COMMITTEES

New Matters for Introduction

9. [R-2018-0256](#) Resolution authorizing the Superintendent of Forestry to apply for a cost-share grant of \$20,000, the City's portion of this grant would be \$14,266.94, to fund Emerald Ash Borer mitigation projects.

Sponsors: Public Works Committee and Administration & Finance Committee

Attachments: [EAB mitigation projects grant](#)

ADMINISTRATION & FINANCE COMMITTEE

New Matters for Introduction

10. [O-2018-0016](#) Ordinance to amend the City of West Allis Salary Schedule amending the salary of the Fleet Manager in the Police Department.
- Sponsors:* Administration & Finance Committee
- Attachments:* [2018 Payroll Schedule 4-17-18](#)
11. [R-2018-0261](#) Resolution to implement the City of West Allis Pay for Performance Program by amending City of West Allis Policies and Procedures Manual - #1110 - Creating, Maintaining, and Administering Pay Ranges; recreating #1422 Performance Management and Review Process; and creating #1113 Pay for Exceptional Performance and Educational Achievement Rewards.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Policy & Procedure #1110](#)
[Policy & Procedure #1113](#)
[Policy & Procedure #1422](#)
[Current Policy and Procedure #1422](#)
12. [R-2018-0264](#) Resolution relative to accepting the proposal of Vanguard Computers, Inc. for furnishing and delivering 65 each i3 desktop computers, with 3-year NBD On-Site Extended Warranty, for a total sum of \$32,082.05.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Bid Tab # 18-010 Desktop Computers](#)
13. [R-2018-0269](#) Resolution to approve a Storefront Improvement Program Grant Contract by and between the City of West Allis and Teamtam, LLC, property owner for the property located at 1753 S. 68 St. in an amount not to exceed \$30,000.
- Sponsors:* Administration & Finance Committee
- Attachments:* [SIP Grant Contract](#)
14. [2018-0313](#) Communication from Director of Communications requesting to amend the position of Communications Associate from .75 FTE to .90 FTE.
- Attachments:* [Communication regarding Communications Associate position](#)
15. [2018-0293](#) Finance Director/Comptroller submitting report for March 2018 indicating City of West Allis checks issued in the amount of \$2,803,302.00.
- Attachments:* [March 2018 Monthly Claims Report to CC](#)

Previous Matters for Consideration

16. [2018-0100](#) Edward Wistl claim relative to damages allegedly sustained at 7210 W. Greenfield Ave. on January 21, 2018.

Attachments: [E. Wistl](#)
[Ltr to CC-Wistl](#)

City Attorney Claim Report

17. [2017-0003](#) Summons and Complaint in the matter of Bonnie L. Eastman vs. City of West Allis, Case No. 16CV007114.

Attachments: [Eastman - claim](#)

City Attorney recommended to placed on file.

PUBLIC WORKS COMMITTEE

New Matters for Introduction

18. [R-2018-0230](#) Resolution accepting work of Poblocki Paving Corp. for the construction of an asphalt parking lot, permeable interlocking concrete pavement system, concrete curb and gutter, storm sewer, pavement marking, landscaping and utility adjustments in the Chalet Parking Lot located at the 6200 Block of W. National Avenue in the City of West Allis and authorizing and directing settlement of said contract in accordance with contract terms for final payment of 2014 Project No. 20 in the amount of \$4,000.00 of the \$225,770.92 total project cost.

Sponsors: Public Works Committee

19. [R-2018-0236](#) Resolution accepting work of LaLonde Contractors, Inc. for the installation of concrete curb and gutter, concrete pavement, miscellaneous walk repair, driveway replacement, sanitary sewer relay, storm sewer, storm sewer relay, water main relay, building services and utility adjustments in S. 77th St. from W. Greenfield Ave. to W. National Ave. and S. 77th St. from W. Madison St. to 300' South of W. Madison St. in the City of West Allis and authorizing and directing settlement of said contract in accordance with contract terms for final payment of 2015 Project No. 4 in the amount of \$41,909.78 of the \$1,335,034.18 total project cost.

Sponsors: Public Works Committee

20. [R-2018-0239](#) Resolution accepting work of LaLonde Contractors, Inc. for the installation of sanitary sewer relay and sanitary sewer spot relays in various locations within the City of West Allis and authorizing and directing settlement of said contract in accordance with contract terms for final payment of 2016 Project No. 7 in the amount of \$117,021.02 of the \$1,415,678.83 total project cost.

Sponsors: Public Works Committee

21. [R-2018-0240](#) Resolution accepting work of LaLonde Contractors, Inc. for the installation of concrete curb and gutter, concrete pavement, concrete sidewalk, driveway replacement, sanitary sewer relay, storm sewer, storm sewer relay, water main relay, building services and

utility adjustments in S. 89th St. from W. National Ave. to W. Lincoln Ave. and W. Rogers St. from S. 92nd St. to East of S. 89th St. in the City of West Allis and authorizing and directing settlement of said contract in accordance with contract terms for final payment of 2016 Project No. 2 in the amount of \$277,480.75 of the \$1,886,744.33 total project cost.

Sponsors: Public Works Committee

22. [R-2018-0265](#) Resolution relative to accepting the Single Source proposal of Cal Amp Wireless Networks Corp. for furnishing and delivering AVL Web Tracking Services with Data Plan Tracking for GPS modules on 104 vehicles, for a total net sum of \$27,456.00.

Sponsors: Public Works Committee

Attachments: [CalAmp Wireless Networks Corp. Proposal](#)

23. [R-2018-0268](#) Resolution authorizing the Interim City Engineer to amend an existing agreement with McKinstry Essention, LLC for Engineering Consulting Services related to assembling an action plan for replacement of the City's Public Works Facility for an amount not to exceed \$85,900.

Sponsors: Public Works Committee

Attachments: [West Allis Action Plan BCA Proposal signed](#)

24. [R-2018-0270](#) Resolution relative to accepting the single source proposal of Environmental Systems Research Institute, Inc. (ESRI) for providing a Small Government Enterprise License Agreement for a 3-year period, at a cost of \$50,000 per year, for a total net sum of \$150,000.

Sponsors: Public Works Committee

Attachments: [IT Dept Support Letter for ESRI](#)

[ESRI Quote](#)

Public Hearing Items (Public Works Committee)

25. [R-2018-0262](#) Resolution to confirm and adopt the report of the Interim City Engineer containing the schedule of proposed assessments for improvement of W. Schlinger Avenue from S. 92 Street to approximately 93 feet east of S. 98 Street and portions of intersecting streets by major asphalt resurfacing of the pavement, miscellaneous sidewalk repair, storm sewer relay and utility adjustments.

Sponsors: Public Works Committee

26. [R-2018-0263](#) Final Resolution authorizing public improvement by major asphalt resurfacing of the pavement, miscellaneous sidewalk repair, storm sewer relay and utility adjustments in W. Schlinger Avenue from S. 92 Street to approximately 93 feet east of S. 98 Street and portions of intersecting streets and levying special assessments against benefited properties.

Sponsors: Public Works Committee

SAFETY & DEVELOPMENT COMMITTEE**New Matters for Introduction**

27. [2018-0322](#) Communication from the Director of Building Inspection and Neighborhood Services Department regarding Home Business Occupancies.

Attachments: [SDC Communication - Home Occupancies - 4-12-18](#)
[RMC 12.17](#)

28. [2018-0317](#) Special Use Permit for All About Learning, to establish a daycare facility at 11575 W. Theo Trecker Way.

Attachments: [Application - All About Learning](#)

29. [2018-0318](#) Special Use Permit for Natty Oaks to create an outdoor recreational and dining area at 11505 W. National Ave. and 115** W. National Ave. (Tax Key Numbers 520-9974-001 and 520-1008-000).

Attachments: [Application - Natty Oaks](#)

LICENSE & HEALTH COMMITTEE**New Matters for Introduction**

30. [2018-0302](#) License applications.

Operator's License (bartender/sales clerk) application 2017-2019:

- Larson, Katharina;

Operator's License (bartender/sales clerk) applications 2018-2019

- Berg, Orville; Beyer, Melissa; Charanjit, Chamber; Clark, John J.; Dionicio, Tina; and Waldron, Nicholas

Operator's License (bartender/sales clerk) applications 2018-2020

- Schiller, Thomas; and Warner, Margaret

Operator's License (bartender/sales clerk) renewal applications 2018-2019

- Loe, Danielle

Operator's License (bartender/sales clerk) applications renewal 2018-2020

- Davis, Marie; Perrin, Leonard; and Potocic, Lisa; Schettle, Bernard E.; Silber, Craig J.; Starr, Christopher J.; Volz, Richard T.; and Zarate, Jaime J.

Arcade License renewal application 2018-2019

- CEC Entertainment, d/b/a Chuck E. Cheese's #843, 2990 S. 108 St.

Secondhand Article Dealer License for Charitable Organizations renewal application 2018-2019

- ProBuColls Association, d/b/a Bargains N' More, 9721 W. Greenfield Ave.

Secondhand Jewelry Dealer License renewal application 2018-2019:

- James Barnes, d/b/a Barnes Goldsmith Shop, 8700 W. Greenfield Ave.

- *Jewelry Repair Shop III, LLC, d/b/a Jewelry Repair Shop, 7239 W. Greenfield Ave.*

Special Class B Beer & Wine License applications 2017-2018

- *St. Rita Parish, St. Rita Festival, 2318 S. 61 St., July 20-22, 2018.*

Used Vehicle Dealer License renewal application 2018-2019

- *Churchill III Luxurious Limousine Service LLC, d/b/a CK Auto Sales, 2081 S. 56 Street*
- *RAM Enterprises, LLC, d/b/a Fleet Auto Sales & Services LLC, 7400 W. National Ave.*
- *HWAG, LLC, d/b/a Hyundai West Allis, 10611 W. Arthur Ave.*
- *Odelow Motorcars LLC, d/b/a Odelow Motorcars, LLC, 6030 W. Greenfield Ave.*
- *Prestigious Motors LLC, d/b/a Prestige Motors, 6747 W. Lincoln Ave.*
- *State Fair Motors, LLC, d/b/a State Fair Motors LLC, 7821 W. Greenfield Ave.*

31. [2018-0301](#) Police Department Report regarding tavern violations/calls for service for the month of March 2018.

Attachments: [Tavern Violations Report February 2018](#)

32. [2018-0299](#) Police Department Report regarding the month of March 2019 Tavern squad compliance checks involving 38 randomly selected West Allis businesses. No violations were observed.
33. [2018-0294](#) Police Department Report involving Six Points Pub & Grille, 6200 W. Greenfield Ave., of Escape Horse Inn, LLC, Douglas M. Ross, Agent, Incident Date: March 11, 2018.
34. [2018-0295](#) Police Department Report involving Studz Pub, 6833 W. National Ave., of DTR Enterprises, LLC, Dean Ratas, Agent, Incident Date: March 18, 2018.
35. [2018-0296](#) Police Department Report involving Tap City, 7207 W. National Ave., Tap City, Inc., Mary M. Pakula, Agent, Incident Date: March 26, 2018.
36. [2018-0297](#) Police Department Report involving Paulie's Pub & Eatery, 8031 W. Greenfield Ave., Paulie's Pub & Eatery, LLC, Kristine M. Budiac, Agent, Incident Date: March 27, 2018.
37. [2018-0298](#) Police Department Report involving Remedy Bar, 1309 S. 60 St., of LeLe's Whiskey Corner, LLC, Erwin C. Magritz, Agent, Incident Date: March 17, 2018.
38. [2018-0300](#) Police Department Report regarding March 23, 2018 Alcohol Compliance Check involving eleven (11) West Allis businesses, resulting with two (2) selling alcohol to an underage person without requesting identification. (ZJ Squared Ventures, LLC, John G. Mackowski, Agent, d/b/a Brass Monkey, for the premises located at 11904 W. Greenfield Ave.)
39. [2018-0312](#) Police Department Report regarding March 23, 2018 Alcohol Compliance Check involving eleven (11) West Allis businesses, resulting with two (2) selling alcohol to an underage person without requesting identification. (Rhythm Kitchen, LLC, Michael J. Weier, Agent, d/b/a Crawdaddys, for the premises located at 9427 W. Greenfield Ave.)

Previous Matters for Consideration

40. [2018-0259](#) 2017-2019 Operator's License (bartender/sales clerk) application no. 19-426 of Melissa L. Belsha.

41. [2018-0261](#) 2017-2019 Operator's License (bartender/sales clerk) application no. 19-419 of Rosa Maria Gomez Carranza.

ADVISORY COMMITTEE

New Matters for Introduction

42. [2018-0321](#) Reappointment by Mayor Devine of Mr. Wayne Clark as a member of the West Allis Plan Commission, his three-year term to expire April 30, 2021.

Attachments: [Clark Appointment Letter](#)

N. ADJOURNMENT

All meetings of the Common Council are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.