

## **City of West Allis Matter Summary**

7525 W. Greenfield Ave. West Allis, WI 53214

File Number 2010-0419		Title Status  Appointment Introduced					
							Reappointment by Mayor Devine of Donna Olson as a member of the West Allis Library Board, under the guidelines of the ordinance pertaining to limitation on consecutive terms for members of boards and commissions, her three-year term to expire July 1, 2013.
				Introduced: 7/6/20	010	C	Controlling Body
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COMMITTEE	RECOMN	TENDATION_		APPRO	VAL		
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			Narlock Reinke	/			
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Chair		Vice-		Member			
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# CILK OF WEST ALLIS COMMON COUNCIL STANDING COMMITTEES OF THE

SAFETY & DEVELOPMENT

PUBLIC WORKS

ADMINISTRATION & FINANCE

Chair: Thomas Ci. Lajsic Vice-Chair: Richard F. Narlock Kurt E. Kopplin Rosalic L. Reinke Chair: Gary T. Barczak Vice-Chair: Martin J. Weigel Michael J. Czaplewski James W. Sengstock Chairr, Kurt E. Kopplin Vice-Chair: Vincent Vitale Thomas G. Lajsic Richard F. Narlock Rosalic L. Reinke

#### ADVISORY

Vincent Vitale

Chair: Rosalie L. Reinke Vice-Chair: Daniel J. Roadt Kurt E. Kopplin Richard F. Narlock Vincent Vitale

#### LICENSE & HEALTH

Chair: Michael J. Czaplewski Vice-Chair: James W. Sengstock Gary T. Barczak Daniel J. Roadt Martin J. Weigel





#### **MAYOR'S OFFICE**

Dan Devine Mayor 414/302-8290 414/302-8207 (Fax)

City Hall 7525 West Greenfield Avenue West Allis, Wisconsin 53214

ddevine@ci.west-allis.wi.us www.ci.west-allis.wi.us

July 6, 2010

Honorable Members of the West Allis Common Council City Hall West Allis, Wisconsin

Dear Council Members:

I am herewith reappointing Ms. Donna F. Olson as a member of the West Allis Library Board. Her three-year term will expire on July 1, 2013. Please note that Ms. Olson is reappointed pursuant to Section 2.47 of the City of West Allis Revised Municipal Code pertaining to limitation on consecutive terms for members of Boards and Commissions.

Ms. Olson resides at 2210 South 69th Street, in West Allis. She graduated in 1960 from Crandon High School, and attended MATC-West Allis Campus taking coursework in business and information systems. Ms. Olson is currently the Supervisor of Purchasing for the West Allis-West Milwaukee Schools. Prior to that she served the School System as the Manager of MIS from 1981-1990.

Ms. Olson is a Member of the National Association of Purchasing Managers-Milwaukee Chapter, and the Wisconsin Association of Public Purchasers-Wisconsin Chapter of National Institute of Governmental Purchasers. She is also a member of V.A.L.U.E. in Local Government for Southeastern Wisconsin Governmental Agencies.

Ms. Olson has received several awards including the Award as Lead Agency for V.A.L.U.E. Paper Bid from V.A.L.U.E. in Local Government in 1994, 1995, and 1996. New Member Award in 1994 from N.A.P.M.-Milwaukee Chapter, 1995 Meritorious Service from N.A.P.M.-Milwaukee Chapter, and the 1996 Distinguished Service Award from the Professional Concerns Committee for the West Allis-West Milwaukee Administrators Association.

Your confirmation of this reappointment will be appreciated by the undersigned.

Sincerely,

Dan Devine,

Mayor

DD:jfw

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#### MAYOR'S OFFICE

Dan Devine
Mayor

414/302-8290
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Your confirmation of this reappointment will be appreciated by the undersigned.

Sincerely,

Dan Devine,

Mayor

DD:jfw

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Van Verme





July 7, 2010

Ms. Donna Olson 2210 S. 69 St. West Allis, WI 53219

Dear Ms. Olson:

Your reappointment as a member of the West Allis Library Board has received approval by the West Allis Common Council and Notice of Appointment is enclosed.

You are required by State Law to file an oath of office with the City Clerk/Treasurer within ten days of receipt of the notice.

You may take your oath from 8:00 a.m. to 5:00 p.m. on Monday through Friday. If you cannot come to the office during the week, please call the Clerk/Treasurer Office at 302-8200 and a convenient time will be arranged for you.

Yours very truly,

Paul M. Ziehler

City Administrative Officer

Clerk/Treasurer

jls

Enclosure

### NOTICE OF APPOINTMENT

Office of the Clerk, City of West Allis

TO: Ms. Donna Olson:

You are hereby notified that at a meeting of the Common Council in and for the City of West Allis in the County of Milwaukee, Wisconsin, on the 6th day of July, 2010 you were duly reappointed to the office of:

West Allis Library Board

Such office will become vacant if, after your receipt of this notice, you neglect or refuse to take and file within ten days any official oath required of as such officer.

Dated this 7th day of July 2010.

Paul M. Ziehler

City Administrative Officer

Clerk/Treasurer





July 22, 2010

Mayor Dan Devine 7525 W. Greenfield Ave. West Allis, WI 53214

Dear Mayor Devine:

On July 6, 2010, Donna Olson was reappointed as a member of the West Allis Library Board. Her term expires June 1, 2013.

On July 20, 2010, Donna Olson filed her Oath of Office with the City Clerk/Treasurer's Office and is eligible to serve as a member of the above said Committee.

Very truly yours,

Paul M. Ziehler

City Administrative Officer

Clerk/Treasurer

jls

Mayor Dan Devine

STATE OF WISCONSIN Ss. I, the undersigned, who have been to the office of A. L. D. O. A. L. B. O. A. C. B. O. C. B. O. A. C. B	(elected or appointed) in and for the
CITY OF WEST ALLIS, in Milwaukee County, but have not yet entered will support the Constitution of the United States and the Constitution of the discharge the duties of said office to the best of my ability. SO HELP ME GO	upon the duties thereof, swear (or affirm) that I e State of Wisconsin, and will faithfully
Subscribed and sworn to before me this  O day of	(signature)  (na F. Olson (print name)
(Section 19.01 Wisconsin Statutes)	***************************************

Filed this D day of July

PMZ / 115 CITY CLERW/TREASURER as Library Board

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OATH OF

Milwaukee County, Wisconsin

City of West Allis, Wisconsin

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