



Administration

414.302.8501

Circulation

414.302.8503

Reference

414.302.8500

Children's

414.302.8502

CLAIMS AND FINANCE REPORT-SEPTEMBER 2025

Appropriation January 2025	\$1,833,520.00
Expenditures to date	<u>\$989,136.67</u>
Balance	\$844,383.33
Deposits to date	\$630.75
Deposits, August 2025	<u>\$139.25</u>
Balance	\$845,153.33
The staff recommends the allowance of Claim Numbers 7938 to 7965 amounting to	\$179,588.09
Less All of Us Grant	-\$119.99
Less Library Book Fund	<u>-\$15.08</u>

BALANCE \$665,700.31

BOARD AUTHORIZATION

Motion: _____

Second: _____

September 24, 2025

CITY OF WEST ALLIS

Date Filed September 24, 2025_ SCHEDULE OF VOUCHERS

7525 W. Greenfield Avenue – West Allis, Wisconsin 53214

Date Paid _____

Library Board

Vendor ID #	Name	Library Claim #	Purchase Order #	Purpose	Amount	Voucher
	Amazon	7938	P-Card Purchases	Library, Program and Custodial Supplies, Books	\$425.17	
	Baker & Taylor	7939	P-Card Purchases	Books, DVD's, CD's, etc.	\$8575.71	
	Cairde, Ceol	7940	Docuware	Library Program	\$150.00	
	Campaign Monitor	7941	P-Card Purchase	Service Subscription Renewal	\$58.65	
	Cavendish Square	7942	Docuware	Children's Books	\$186.03	
	Cengage Group	7943	Docuware	Large-Type Books	\$82.37	
	Center Point Large Print	7944	Docuware	Large-Type Books	\$100.08	
	CivicPlus	7945	Docuware	Annual Hosting Fee and Support	\$1780.41	
	Dollar Tree	7946	P-Card Purchase	Program Supplies	\$7.50	
	EBSCO	7947	Docuware	Children's Magazines	\$8.57	
	E-Z Window Cleaning	7948	Docuware	Window cleaning and service charge	\$1078.00	
	Information Today, Inc.	7949	Docuware	Subscription Renewal	\$129.95	
	Ingram	7950	P-Card Purchases	Books, DVD's, CD's, etc.	\$3713.35	
	Koszalka, Michael	7951	Docuware	Petty Cash	\$70.96	
	Midwest Tape	7952	Docuware	Audiobooks and DVD's	\$1235.55	
	Murphy, Carrie	7953	Docuware	Library Program	\$50.00	
	ODP	7954	P-Card Purchase	Library Supplies	\$240.97	
	Pick 'n Save	7955	P-Card Purchases	Program Supplies	\$64.45	
	Plasticards, Inc.	7956	Docuware	Library Cards	\$858.00	
	San-A-Care	7957	P-Card Purchases	Custodial Supplies	\$114.69	
	Showcases	7958	Docuware	Cataloging Supplies	\$61.65	
	Target	7959	P-Card Purchase	Custodial Supplies	\$142.34	
	Vilros	7960	P-Card Purchase	IT Supplies	\$119.99	
	Walmart	7961	P-Card Purchases	Program Supplies	\$15.71	
	WE Energies	7962		Gas/Electric Services	\$6165.90	

LIBRARY BOARD

President

Secretary

Date Filed September 24, 2025 SCHEDULE OF VOUCHERS

Library Board

[illegible]

LIBRARY BOARD

President

Secretary