



# City of West Allis

## Matter Summary

7525 W. Greenfield Ave.  
West Allis, WI 53214

File Number	Title	Status
2008-0039	Appointment	In Committee
Reappointment by Mayor Bell of Robert Kitchen as a member of the West Allis Capital Improvement Committee, under the guidelines of the ordinance pertaining to limitation on consecutive terms for members of boards and commissions, his three-year term to expire January 10, 2011.		
Introduced: 1/15/2008		Controlling Body: Advisory Committee

### COMMITTEE RECOMMENDATION

### APPROVAL

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
JAN 15 2008			Barczak	✓			
	✓		Czaplewski				
			Dobrowski	✓			
			Kopplin				
			Lajsic				
			Narlock				
			Reinke	✓			
			Sengstock				
		✓	Vitale	✓			
			Weigel	✓			
TOTAL				5			

### SIGNATURE OF COMMITTEE MEMBER

*Reinke*  
Chair

Vice-Chair

Member

### COMMON COUNCIL ACTION

approval

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
JAN 15 2008			Barczak	✓			
		✓	Czaplewski	✓			
			Dobrowski	✓			
			Kopplin	✓			
			Lajsic	✓			
	✓		Narlock	✓			
			Reinke	✓			
			Sengstock	✓			
			Vitale	✓			
			Weigel	✓			
TOTAL				10	1		

**STANDING COMMITTEES OF THE  
CITY OF WEST ALLIS COMMON COUNCIL  
2004**

**ADMINISTRATION & FINANCE**

Chair: Michael J. Czaplewski  
Vice-Chair: Martin J. Weigel  
Gary T. Barczak  
Thomas G. Lajsic  
Rosalie L. Reinke

**PUBLIC WORKS**

Chair: Richard F. Narlock  
Vice-Chair: Linda A. Dobrowski  
Kurt E. Kopplin  
Vincent Vitale  
James W. Sengstock

**SAFETY & DEVELOPMENT**

Chair: Thomas G. Lajsic  
Vice-Chair: Vincent Vitale  
Gary T. Barczak  
Martin J. Weigel  
Rosalie L. Reinke

**LICENSE & HEALTH**

Chair: Kurt E. Kopplin  
Vice-Chair: James W. Sengstock  
Linda A. Dobrowski  
Richard F. Narlock  
Michael J. Czaplewski

**ADVISORY**

Chair: Rosalie L. Reinke  
Vice-Chair: Gary T. Barczak  
Linda A. Dobrowski  
Vincent Vitale  
Martin J. Weigel





**MAYOR'S OFFICE**

**JEANNETTE BELL**

Mayor

414/302-8290

414/302-8207 (Fax)

City Hall

7525 West Greenfield Avenue

West Allis, Wisconsin 53214

[mayor@ci.west-allis.wi.us](mailto:mayor@ci.west-allis.wi.us)

[www.ci.west-allis.wi.us](http://www.ci.west-allis.wi.us)

January 15, 2008

Honorable Members of the  
West Allis Common Council  
City Hall  
West Allis, Wisconsin

Dear Council Members:

I am herewith reappointing Mr. Robert F. Kitchen as a member of the West Allis Capital Improvement Committee under the guidelines of the ordinance pertaining to limitation on consecutive terms for members of Boards and Commissions. He will serve as the Fifth District Representative, and his three-year term will expire on January 10, 2011.

Mr. Kitchen has been a resident of West Allis since 1965, residing at 3321 South 119th Street. He is married and the father of one married daughter. Mr. Kitchen is a graduate of Michigan State University where he majored in Marketing and Economics. He is retired from Cutler-Hammer, Inc./Eaton Corporation.

Mr. Kitchen has served on the West Allis-West Milwaukee, et al. School Board since 1990. He previously served as Board President and Chairman of the Personnel Services Committee. He holds a lifetime membership in the Sales and Marketing Executives Club of Milwaukee and served as President and Chairman of the Board for that organization. He is a previous member of the National Association of Relay Manufacturers.

Mr. Kitchen is a former member of the West Allis Plan Commission and the West Allis Community Communications Corporation. He served on the Architectural Control Committee for the Orchard Hills Subdivision for approximately ten years. He is a member of St. Gregory the Great Parish, having served as a member and past President of the Parish Council.

Your confirmation of this reappointment will be appreciated by the undersigned.

Sincerely,

*Jeannette Bell*  
Jeannette Bell,  
Mayor

JB:jfw  
MYR\CMTES\KITCHEN CIP



**MAYOR'S OFFICE**

**JEANNETTE BELL**  
Mayor

414/302-8290  
414/302-8207 (Fax)

City Hall  
7525 West Greenfield Avenue  
West Allis, Wisconsin 53214

[mayor@ci.west-allis.wi.us](mailto:mayor@ci.west-allis.wi.us)  
[www.ci.west-allis.wi.us](http://www.ci.west-allis.wi.us)

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West Allis Common Council  
City Hall  
West Allis, Wisconsin

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Your confirmation of this reappointment will be appreciated by the undersigned.

Sincerely,

*Jeannette Bell*  
Jeannette Bell,  
Mayor

JB:jfw  
MYR\CMTES\KITCHEN CIP



January 16, 2008

Robert F. Kitchen  
3321 S. 119 St.  
West Allis, WI 53227

Dear Mr. Kitchen:

Your reappointment as a member of the West Allis Capital Improvement Committee has received approval by the West Allis Common Council and Notice of Appointment is enclosed.

You are required by State Law to file an oath of office with the City Clerk/Treasurer within ten days of receipt of the notice.

You may take your oath from 8:00 a.m. to 5:00 p.m. on Monday through Friday. If you cannot come to the office during the week, please call the Clerk/Treasurer Office at 302-8200 and a convenient time will be arranged for you.

Yours very truly,

Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer

jls  
Enclosure

## **NOTICE OF APPOINTMENT**

**Office of the Clerk, City of West Allis**

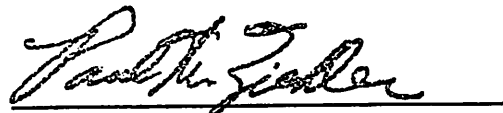
**TO: Mr. Robert F. Kitchen:**

**You are hereby notified that at a meeting of the Common Council in  
and for the City of West Allis in the County of Milwaukee, Wisconsin, on the  
15<sup>th</sup> day of January 2008 you were duly reappointed to the office of:**

**West Allis Capital Improvement Committee**

**Such office will become vacant if, after your receipt of this notice, you  
neglect or refuse to take and file within ten days any official oath required of  
as such officer.**

**Dated this 16<sup>th</sup> day of January 2008.**



**Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer**



January 31, 2008

Mayor Jeannette Bell  
7525 W. Greenfield Ave.  
West Allis, WI 53214

Dear Mayor Bell:

On January 15, 2008, Robert Kitchen was reappointed as a chairperson of the West Allis Capital Improvement Committee. His term expires January 10, 2011.

On January 31, 2008, Robert Kitchen filed his Oath of Office with the City Clerk/Treasurer's Office and is eligible to serve as a member of the above said Committee.

Very truly yours,

Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer

STATE OF WISCONSIN }  
MILWAUKEE COUNTY } ss.

I, the undersigned, who have been Appointed  
(elected or appointed)

to the office of Capital Improvement Committee in and for the

CITY OF WEST ALLIS, in Milwaukee County, but have not yet entered upon the duties thereof, swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability. SO HELP ME GOD.

Subscribed and sworn to before me this

30 day of January, 2008

Paul Madenoke

Notary Public

My commission expires 2-8-11

(Section 19.01 Wisconsin Statutes)

Robert F. Kitchen  
(signature)  
ROBERT F. KITCHEN  
(print name)

OATH OF

Robert F. Kitchen

\*\*\*\*\*

Member of the  
Capital Improvement committee  
as

City of West Allis, Wisconsin  
Milwaukee County, Wisconsin

\*\*\*\*\*

filed this 1-30-08, 2008

PMZ/jls

CITY CLERK/TREASURER