



# City of West Allis

7525 W. Greenfield Ave.  
West Allis, WI 53214

## Meeting Agenda

### Administration & Finance Committee

*Alderson Vincent Vitale, Chair*

*Alderson Kevin Haass, Vice-Chair*

*Aldersons: Thomas G. Lajsic, Michael P. May, Cathleen M. Probst*

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Tuesday, March 3, 2015

7:00 PM

City Hall Room 128

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#### RECESS MEETING

#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. NEW AND PREVIOUS MATTERS

7. [R-2015-0045](#) Resolution authorizing and directing the Director of Public Works/City Engineer to enter into a State/Municipal Agreement with the Wisconsin Department of Transportation for \$399,360 in funding awarded from the Transportation Alternatives Program (TAP) to procure a bike share system with approximately 9 stations and 90 bikes.

*Sponsors:* Administration & Finance Committee

*Attachments:* [2995-01-06-76 WallisBikeShare SMA](#)

8. [R-2015-0050](#) Resolution relative to accepting the proposals of GHA Technologies, Inc. and GovConnection for furnishing and delivering desktop computers for a total sum of \$76,347.00.

*Sponsors:* Administration & Finance Committee

*Attachments:* [1268 Computer Bid Tabulation](#)

9. [R-2015-0048](#) Resolution relative to approving 2014 Transfers, Carryovers, Open Purchase Orders, Capital Accumulation Charges, and Negative Department Balances.

*Sponsors:* Administration & Finance Committee

*Attachments:* [2014 Carry Overs](#)  
[2014 Open Purchase Order Report](#)

10. [R-2015-0046](#) Resolution relative to amending the City of West Allis Policies & Procedures Manual No. 1414, Identification Cards, under Human Resources.

*Sponsors:* Administration & Finance Committee

*Attachments:* [Policy 1414 - MarkedCopy](#)

- 10a. [R-2015-0054](#) Resolution relative to accepting the contract between the City of West Allis Cable Communications Office and ZOLL Medical Corporation (“ZOLL”) for the rights to purchase and use visual materials recorded by the Cable Communications Office

for the amount of \$300.

**Sponsors:** Ald. Vitale

**Attachments:** [ZOLL Contract](#)

11. [2015-0159](#) Communication from City Comptroller regarding Telecom billing audit services.

**Attachments:** [Communication re audit of Telecom bills](#)  
[SpyGlass Contract and Authorization Agreement](#)

12. [2015-0160](#) Communication from City Comptroller regarding billing of retiree insurance premium.

**Attachments:** [Communication re billing of retiree insurance premium](#)

13. [2015-0153](#) Communication from City Administrator regarding request to fill a vacant position of Network Programmer/Analyst in the Information Technology and Communications Department.

**Attachments:** [Request to fill vacant Network Programmer/Analyst Position](#)

14. [2015-0149](#) Communication from City Administrator regarding monthly report on the work progress of the IT Steering Committee.

**Attachments:** [Communication re IT Steering Cmte reporting procedure](#)

## D. ADJOURNMENT

All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

### NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

### AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

### LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.