



FEE SCHEDULE FEE JUSTIFICATION FORM FOR NEW AND AMENDED FEES

Committee	Date of Committee action
Administration & Finance	
Submitted by	Presenter
Peter Daniels, City Engineer, Engineering	Peter Daniels

New or existing?	Authority	Date last reviewed	Date last revised
Existing	Ord. 6608	2/19/2002	2/19/2002

Fee Description	RMC Sec.	Current Amount	Proposed Amount
Excavations in public streets, sidewalks or alleys, per location	11.18	\$60.00 \$0.30 per foot boring fee	\$100.00 \$0.50 per foot boring fee

Background Information
Any contractor or utility wishing to make any excavation in any public street, alley or sidewalk, shall obtain a permit from the City Engineer, and the holder of the permit shall at all times keep the street, alley or sidewalk open to traffic. Erosion control regulations shall also apply to all permits. A deposit shall be made for any excavation, in an amount to be determined by the City Engineer, which shall be commensurate with the cost of restoring the street, sidewalk or alley to its original condition.

Rationale of fee/Basis of calculation	
The hourly rate (salary and benefits) for an Engineering Technician is approximately \$40.00 per hour. There are also costs incurred for the vehicle mileage to inspect the excavation and its barricades in the field and administrative costs for our Administrative Assistant who prepares the permit.	
Does the fee recoup all of the administrative costs?	Yes
If no, explain why the actual cost is not being recommended (i.e. Statutory limits of fees, prohibitive, etc.)	
N/A	

Key Issues for Consideration
No impacts of increasing the fee.

Fiscal Impact
In 2019 there were 190 occupancy permits issued totaling \$40,146.67 in fee revenue. It is estimated that the new fees will increase fee revenue to about \$66,910.00 a year.



Attachments

No attachments
