



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Resolution: R-2015-0261

File Number: R-2015-0261

Final Action:

Sponsor(s): Administration & Finance Committee

DEC 15 2015

Resolution authorizing the Director of Development to enter into a landscape design/architectural services contract for plans and specifications for playground/park designs with Ayres Associates, in an amount not to exceed \$19,000.

WHEREAS, the Common Council of the City of West Allis (the "City"), on November 5, 2015, issued Notice #1297 seeking Statements of Qualifications (SOQ) for landscape design/architectural services to prepare plans and specifications for playground/park designs for the City; and,

WHEREAS, the City received three (3) responses from qualified consultants; and,

WHEREAS, a panel of City staff evaluated the responses and scored each proposal based off of various criteria as stated in the issued SOQ, and determined Ayres Associates to be the most qualified consultant for the requested services; and,

WHEREAS, the Common Council has approved two (2) park improvement activities in the 2014, 2015 and 2016 Community Development Block Grant (CDBG) budgets for Liberty Height Park and Veterans Park; and,

WHEREAS, the Department of Development recommends that the City enter into a landscape design/architectural services contract for plans and specifications for playground/park designs in an amount not to exceed \$19,000, with Ayres Associates.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of West Allis as follows:

1. That the Director of Development, or his designee, is authorized to enter into a landscape design/architectural services contract for plans and specifications for playground/park designs for the City, with Ayres Associates, in an amount not to exceed \$19,000.
2. That the sum of \$19,000 be and is hereby appropriated from appropriate Community Development Block Grant (CDBG funds) and/or applicable Tax Incremental Finance District funds.
3. That the City Attorney be and is hereby authorized to make such substantive and non-substantive changes, modifications, additions and deletions to and from the various provisions of the Contract, including any and all attachments, exhibits, addendums and amendments, as may be necessary and proper to correct inconsistencies, eliminate ambiguity and otherwise clarify and supplement said provisions to preserve and maintain the general intent thereof, and to prepare and deliver such other and further documents as may be reasonably necessary to complete the transactions contemplated therein.

cc: Department of Development
Grants Accounting Specialist

DEV-R-825-12-15-15

ADOPTED DEC 15 2015

APPROVED 12/21/15

Monica Schultz

Monica Schultz, City Clerk

Dan Devine

Dan Devine, Mayor