



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Agenda

Administration & Finance Committee

Alderson Vincent Vitale, Chair

Alderson Kevin Haass, Vice-Chair

Aldersons: Thomas G. Lajsic, Michael P. May, Cathleen M. Probst

Tuesday, April 7, 2015

7:00 PM

City Hall Room 118

RECESS MEETING

A. CALL TO ORDER

B. ROLL CALL

Others Attending

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

15. [R-2015-0081](#) Resolution Authorizing City Attorney to Take Action to Contest the Ruling in In RE: The Commitment of Joe L. Wofford, Jr., Milwaukee County Circuit Court Case #95-CF-950391 Invalidating the Sex Offender Residency Ordinances in Milwaukee County.
- Sponsors:* Safety & Development Committee and Administration & Finance Committee
16. [R-2015-0074](#) Resolution to approve an Intergovernmental Agreement by and between the City of West Allis and Milwaukee County relative to the purchase of new election equipment in an amount not to exceed \$70,000.
- Sponsors:* Administration & Finance Committee and Advisory Committee
- Attachments:* [Intergovernmental Agreement](#)
[Election Equipment Costs](#)
17. [O-2015-0026](#) An Ordinance to amend Salary Ordinance No. O-2015-0012 establishing the salaries of certain Miscellaneous Employees of the City of West Allis for 2015 (Market Attendant).
- Sponsors:* Administration & Finance Committee
18. [R-2015-0079](#) Resolution requesting the transfer of \$5,000 from the City's Contingency Fund to Police Department Crime Prevention Part Time/OT Account.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Letter re Transfer of Funds for Background Investigations](#)
19. [R-2015-0083](#) Resolution requesting the transfer of \$8,500 from the City's Reserve for

Productivity/Operational Improvements to Police Department Professional Services Account for Enforcer/Pro Phoenix Data Conversion.

Sponsors: Administration & Finance Committee

20. [R-2015-0084](#) Resolution requesting the transfer of \$45,000 from the City's Reserve for Productivity/Operational Improvements to Police Department Capital Account for Construction of a Police Training Facility.

Sponsors: Administration & Finance Committee

Attachments: [WAPD Letter re Training Facility Funding](#)
[Law Enforcement Interest in Training Facility](#)
[Power Point on WAPD Training Facility](#)

21. [R-2015-0080](#) Resolution relative to accepting the sole source proposal of Journal Radio Networks for providing Commercial Broadcast services for a total net sum of \$16,000.

Sponsors: Administration & Finance Committee

Attachments: [Brewers Radio Network Letter of Agreement](#)

22. [R-2015-0085](#) Resolution relative to accepting the sole source proposal of Environmental Systems Research Institute, Inc. for providing a Small Government Enterprise License Agreement for a 3 year period for a total net sum of \$150,000.00.

Sponsors: Administration & Finance Committee

Attachments: [1277 Sole Source Letter](#)
[1277 Quotation](#)
[1277 License Agreement](#)

23. [R-2015-0088](#) Resolution relative to accepting the proposal of SAA Design Group for providing Professional Services for a Comprehensive Outdoor Recreation Plan Update for a total sum of \$24,790.

Sponsors: Administration & Finance Committee

Attachments: [1263 Fee-rate sheet](#)

24. [R-2015-0090](#) Resolution approving the terms & conditions for an Economic Development Loan to Reclaimers LLC, under the Department of Housing and Urban Development Community Development Block Grant Program in an amount not to exceed \$150,000.

Sponsors: Administration & Finance Committee

Attachments: [Committment Ltr w/ Attachments](#)

25. [R-2015-0091](#) Resolution approving the terms & conditions for an Economic Development Loan to 1650 S. 108 St., LLC, under the Department of Housing and Urban Development Community Development Block Grant Program in an amount not to exceed \$150,000.

Sponsors: Administration & Finance Committee

Attachments: [Commitment Ltr w/Attachments](#)

26. [R-2015-0096](#) Resolution to increase a Demonstration Commercial Facade Improvement Project Contract by and between the City of West Allis and MCH Properties, LLC, property owners for the property located at 8004-8010 W. National Ave. by \$6,856 for a grant total not to exceed \$34,906.

Sponsors: Administration & Finance Committee

Attachments: [8004-8010 W National -Hottinger \(Contract\)](#)

27. [2015-0205](#) Manager of Finance/City Comptroller submitting reports for the 4th quarter of 2014 indicating City of West Allis checks issued in the amounts of \$3,646,632.95 for October, \$4,105,959.07 for November and \$1,623,697.07 for December.

Attachments: [December 2014 Bank 0](#)

[December 2014 Bank 4](#)

[December 2014 Bank 5](#)

[December 2014 Bank 6](#)

[December 2014 Bank 7](#)

[November 2014 Bank 0](#)

[November 2014 Bank 4](#)

[November 2014 Bank 5](#)

[November 2014 Bank 6](#)

[October 2014 Bank 0](#)

[October 2014 Bank 4](#)

[October 2014 Bank 5](#)

[October 2014 Bank 6](#)

28. [2015-0224](#) Communication from Finance Director regarding Water Billing and Customer Service reorganization.

Attachments: [Communication re Water Utility Reorganization.](#)

[Water Utility Reorganization Proposal.](#)

29. [2015-0220](#) Communication from City Administrator regarding request to fill vacant position of Community Health Nutritionist at the Health Department.

Attachments: [Request to fill Community Health Nutritionist position.](#)

30. [2015-0221](#) Communication from City Administrator regarding request to fill an upcoming vacant position of Environmentalist at the Health Department.

Attachments: [Request to fill Environmentalist position.](#)

31. [2015-0218](#) City Administrator report on IT Steering Committee meetings.

Attachments: [IT Steering Committee Meeting Minutes 02/25/2015](#)

[IT Steering Committee Meeting Minutes 03/11/2015](#)

City Attorney Claim Report

32. [2010-0181](#) WE Energies communication regarding damages allegedly sustained on March 10, 2010 at 6216 W. Mitchell St.
33. [2012-0194](#) Notice of Circumstances of Claim submitted by Mid-Century Insurance Company, on behalf of David Reesman regarding injuries allegedly sustained by Jason Bloch at the intersection of West National Avenue and South 84 Street on January 10, 2012.
34. [2012-0624](#) Swan & Associates communication submitted on behalf of Shirley Glore regarding injuries allegedly sustained at 7421 W. National Ave. on March 3, 2012.
35. [2014-0181](#) Summons and Complaint in the matter of Bank Mutual vs Carol L. Sherman, et al, regarding foreclosure of mortgage, Case No. 14CV002395.
36. [2014-0534](#) Summons and Complaint in the matter of Bank of America, N.A. vs. Gay B. Johnson, et al, regarding foreclosure of mortgage. Case No. 14CV006723.
37. [2014-0598](#) Amended Summons and Complaint in the matter of CitiMortgage, Inc. vs. Doreen S. Karass, et al, regarding foreclosure of mortgage, Case No.11-CV-017785.

D. MATTERS FOR DISCUSSION/ACTION**E. ADJOURNMENT**

All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.