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# City of West Allis Matter Summary

7525 W. Greenfield Ave.  
West Allis, WI 53214

File Number	Title	Status
2009-0336	Special Use Permit	Introduced
Special Use Permit for proposed day care facility d/b/a Community Relations-Social Development Commission Head Start of West Allis within a portion of the Whitnall Summit Place property located at 6682 W. Greenfield Ave. (Tax Key No. 439-0001-0031)		
Introduced: 5/19/2009		Controlling Body: Safety & Development Committee <b>Plan Commission</b>

### COMMITTEE RECOMMENDATION

*File*

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
			Barczak				
			Czaplewski				
<i>6/2/09</i>		<input checked="" type="checkbox"/>	Kopplin	<input checked="" type="checkbox"/>			
			Lajsic	<input checked="" type="checkbox"/>			
			Narlock	<input checked="" type="checkbox"/>			
	<input checked="" type="checkbox"/>		Reinke	<input checked="" type="checkbox"/>			
			Roadt				
			Sengstock				
			Vitale				<input checked="" type="checkbox"/>
			Weigel				
TOTAL				<i>4</i>	<i>0</i>		<i>1</i>

### SIGNATURE OF COMMITTEE MEMBER

*[Signature]* \_\_\_\_\_  
 Chair Vice-Chair Member

### COMMON COUNCIL ACTION

**PLACE ON FILE**

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
			Barczak	<input checked="" type="checkbox"/>			
			Czaplewski	<input checked="" type="checkbox"/>			
<i>JUN 02 2009</i>	<input checked="" type="checkbox"/>		Kopplin	<input checked="" type="checkbox"/>			
			Lajsic	<input checked="" type="checkbox"/>			
			Narlock	<input checked="" type="checkbox"/>			
		<input checked="" type="checkbox"/>	Reinke	<input checked="" type="checkbox"/>			
			Roadt	<input checked="" type="checkbox"/>			
			Sengstock	<input checked="" type="checkbox"/>			
			Vitale				
			Weigel	<input checked="" type="checkbox"/>			
TOTAL				<i>9</i>	<i>-</i>		<i>1</i>

**STANDING COMMITTEES OF THE  
CITY OF WEST ALLIS COMMON COUNCIL**

**ADMINISTRATION & FINANCE**

Chair: Kurt E. Kopplin  
Vice-Chair: Vincent Vitale  
Thomas G. Lajsic  
Richard F. Narlock  
Rosalie L. Reinke

**PUBLIC WORKS**

Chair: Gary T. Barczak  
Vice-Chair: Martin J. Weigel  
Michael J. Czaplewski  
Daniel J. Roadt  
James W. Sengstock

**SAFETY & DEVELOPMENT**

Chair: Thomas G. Lajsic  
Vice-Chair: Richard F. Narlock  
Kurt E. Kopplin  
Rosalie L. Reinke  
Vincent Vitale

**LICENSE & HEALTH**

Chair: Michael J. Czaplewski  
Vice-Chair: James W. Sengstock  
Gary T. Barczak  
Daniel J. Roadt  
Martin J. Weigel

**ADVISORY**

Chair: Rosalie L. Reinke  
Vice-Chair: Daniel J. Roadt  
Kurt E. Kopplin  
Richard F. Narlock  
Vincent Vitale

# Planning Application Form

City of West Allis □ 7525 West Greenfield Avenue, West Allis, Wisconsin 53214  
414/302-8460 □ 414/302-8401 (Fax) □ <http://www.ci.west-allis.wi.us>

**Applicant or Agent for Applicant**

**Agent is Representing (Owner/Leasee)**

Name Liz Fischer, SC Management  
 Company for 6682, LLC  
 Address 6737 W Washington 3105  
 City West Allis State WI Zip 53214  
 Daytime Phone Number 414-475-3660  
 E-mail Address Fischer@summit-city.com  
 Fax Number 414-475-3962  
 Project Name/New Company Name (If applicable) \_\_\_\_\_  
Remains as 6682, LLC

Name Betty Shands  
 Company CR-SDC - Head Start of W-  
 Address 4041 N. Richards Street  
 City Milwaukee State WI Zip 53212  
 Daytime Phone Number 414-906-2752  
 E-mail Address BShands@cr-sdc.org  
 Fax Number 414-906-2754

Agent Address will be used for all official correspondence.

**Application Type and Fee**  
(Check all that apply)

- Request for Rezoning: \$500.00 (Public Hearing required)  
Existing Zoning: \_\_\_\_\_ Proposed Zoning: \_\_\_\_\_
- Request for Ordinance Amendment \$500.00
- Special Use: \$500.00 (Public Hearing required)
- Transitional Use \$500.00 (Public Hearing Required)
- Level 1 Site, Landscaping, Architectural Plan Review \$100.00
- Level 2 Site, Landscaping, Architectural Plan Review \$250.00
- Level 3 Site, Landscaping, Architectural Plan Review \$500.00
- Site, Landscaping, Architectural Plan Amendments \$100.00
- Extension of Time: \$250.00
- Certified Survey Map: \$500.00 + \$30.00 County Treasurer
- Planned Development District \$1500.00 (Public Hearing required)
- Subdivision Plats: \$1500.00 + \$100.00 County Treasurer + \$25.00 for reapproval
- Signage Plan Review \$100.00
- Street or Alley Vacation/Dedication: \$500.00
- Signage Plan Appeal: \$100.00

**Property Information**

Property Address 6682 W. Greenfield Ave.  
 Tax Key Number 439-0001-031  
 Current Zoning \_\_\_\_\_  
 Property Owner 6682, LLC  
 Property Owner's Address 6737 W Washington St. Suite 3105, West Allis WI 53214  
 Existing Use of Property General Office  
 Structure Size 40,000 Addition None  
 Construction Cost Estimate: Hard 400,000 Soft 250,000 Total 650,000  
 Landscaping Cost Estimate 10,000  
 Total Project Cost Estimate: 660,000  
 Previous Occupant Mid American (Children's Service Society of WI has moved)

**Attach detailed description of proposal.**

In order to be placed on the Plan Commission agenda, the Department of Development must receive a completed application, appropriate fees, a project description, 6 sets of scaled, folded and stapled plans (24" x 36") and 1 electronic copy (PDF format) of the plans by the first Friday of the month.

**Attached Plans Include:** (Application is incomplete without required plans, see handout for requirements)

- Site Plan     Floor Plans     Elevations     Signage Plan     Legal Description     Certified Survey Map  
 Landscaping/Screening Plan     Grading Plan     Utility System Plan     Other \_\_\_\_\_

Applicant or Agent Signature Liz Fischer    Date: 5-11-09

Subscribed and sworn to me this 11<sup>th</sup> day of May, 2009  
 Notary Public: [Signature]  
 My Commission: Expires June 20, 2010

**Please make checks payable to:  
City Of West Allis**

*Please do not write in this box*

Application Accepted and Authorized by: \_\_\_\_\_

Date: \_\_\_\_\_

Meeting Date: \_\_\_\_\_

Total Fee: \_\_\_\_\_

Oper: GNRCDEV Type: OC Drawer: 1  
Date: 5/15/09 01 Receipt no: 47245  
GH DEV SPECIAL U 1 \$500.00  
6682 LLC  
GO DEV LVL 3 SIT 1 \$500.00  
6682LLC  
GS DEV SIGNAGE P 1 \$100.00  
6682LLC  
CK CHECK PA 1050 \$500.00  
CK CHECK PA 1053 \$500.00  
CK CHECK PA 1052 \$100.00  
Total tendered \$1100.00  
Total payment \$1100.00

Trans date: 5/12/09 Time: 17:08:29





**CITY CLERK/TREASURER'S OFFICE**

414/302-8200 or 414/302-8207 (Fax)

[www.ci.west-allis.wi.us](http://www.ci.west-allis.wi.us)

**Paul M. Ziehler**

*City Admin. Officer, Clerk/Treasurer*

**Monica Schultz**

*Assistant City Clerk*

**Rosemary West**

*Treasurer's Office Supervisor*

June 9, 2009

Betty Shands  
CR-SDC- Head Start of West Allis  
4041 N. Richards St.  
Milwaukee, WI 53212

Dear Ms. Shands:

On June 2, 2009 the Common Council adopted a Resolution relative to determination of Special Use Permit for proposed day care facility d/b/a Community Relations-Social Development Commission Head Start of West Allis within a portion of the Whitnall Summit Place property located at 6682 W. Greenfield Ave.

Please sign and return the enclosed copy of Resolution No. R-2009-0145 to the Clerk's Office within ten (10) days upon receipt of this letter.

Sincerely,

Monica Schultz  
Assistant City Clerk

/amn  
enc.

cc: John Stibal  
Ted Atkinson  
Steve Schaar  
Barb Burkee  
Lin Fischer